



## Shelter in Place

There are a few occasions or events that would cause personnel to shelter in place during an emergency. For example, the release of a hazardous chemical may require students, staff, and faculty to remain in place and take measures to protect themselves. All personnel should know the proper precautions and measures to take in such an event.

### Before an Incident Occurs

- Review the building evacuation plans and be familiar with it.
- Review the campus map and be familiar with where the assembly area is for the building.
- Listen to local TV and radio news broadcasts, or your NOAA all-hazards weather radio for instructions. If you are told to shelter in place, take action immediately.

### If You Must Shelter in Place

- Go inside.
- Close and lock all doors and windows.
- Shut off any heating or cooling systems and close fireplace dampers.
- Gather people and pets in your shelter room and seal windows, doors and vents.
- You can refer to UAF on Alert <http://uafalert.alaska.edu/> for further instructions and an “all clear” order.

For more information on sheltering in place see <http://www.alaska.edu/risksafety/emergency/shelter-in-place/>