Bid Description: **SALE OF 1991 Ford Aero star Van, 2004 3 Axle King Boat Trailer**

**BID OPENING:**
Sealed bids will be received at the above address** until:

**Time:** 5:00 PM, Local Time

**Date:** December 17, 2015

**VIEWING OF ITEMS FOR SALE**
Date: Dec. 11 to Dec. 17, 2015
Time: 9:30 AM to 1:30 PM

Please call Astrid Rose at Kodiak Seafood & Marine Science Center
(907) 486-1500 to schedule an appointment.

**INVITATION FOR BID NO.**
16B001SE
Date Issued: Sept. 08, 2015

**FOR INFORMATION CALL:**
Astrid Rose, Program Assistant
(907) 486-1500

**UNIVERSITY OF ALASKA FAIRBANKS**

**Saber Ebapdour,**
**UAF Property Officer**

**ATTENTION:**
1) Bids shall be submitted on the forms provided and must be manually signed. If mailed, bids should be sealed in an envelope with the bid number, opening date, and time clearly indicated.
2) Bids received after the opening date and time will be rejected.
3) Faxed (907) 474-6140 or Email sebadpour@alaska.edu bids will be accepted.

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**THIS SECTION TO BE COMPLETED BY THE BIDDER. RETURN THE ORIGINAL. MAKE A COPY FOR YOUR FILES.**

Name or Business Name (Please include contact name )

Mailing Address

Street Address

City/State/Zip

**Area Code & Telephone Number**

**Signature**

**Date**

If you would like to be notified of our future sales, please provide us with an e-mail address.
Instructions to Bidders

SCOPE: The University of Alaska Fairbanks (UAF) is soliciting bids for the sale of a 1991 Ford Aerostar Van, 2004 3 Axle King Boat Trailer as described herein from Dec. 11, 2015 to Dec. 17, 2015. The item is grouped by lot and offered "as is, where is." Upon final sale, UAF shall relinquish all responsibilities of ownership to the successful Bidder.

BASIS OF AWARD: Award will be made to the highest responsive and responsible Bidder based on the total amount bid for each lot. The successful Bidder shall be notified within ten (10) working days after the bid opening.

Please Note: If no bids are received, or if the minimum bid is not received, UAF reserves the right to sell items, by lot, on a first come basis after notification of awards, to the first party to offer what is determined by UAF to be a reasonable offer.

REJECTION OF BIDS: UAF reserves the right to reject any bid which does not meet the minimum bid requirement or, in its sole opinion, is not otherwise in its best interest to award. UAF also reserves the right to withdraw items prior to sale time for any reason. Bids which are contingent upon receiving more than one lot or upon any other conditions may be rejected as non-responsive.

INSPECTION: Interested parties may view and inspect the items for sale at the UAF Kodiak Seafood and Marine Science Center, located at 118 Trident Way, Kodiak, Alaska, 99615, by appointment only, during the hours of 9:30 AM – 1:30 PM, Dec. 11 to Oct. 17, 2015. Please call Astrid Rose at 907-486-1500 to schedule a viewing.

PAYMENT: Payment is to be made within five (5) working days of notification to the successful Bidder. Please note that payment must be made at the UAF Kodiak Seafood and Marine Science Center located at 118 Trident Way, Kodiak, AK, 99615. Only U.S. Postal Money Orders, certified checks, cashier’s checks, credit cards, or cash will be accepted as payment. PERSONAL CHECKS WILL NOT BE ACCEPTED. In the event payment is not made, UAF reserves the right to consider the next highest Bidder for award.

REMOVAL: The successful Bidder shall be responsible for removing awarded items within five (5) days of payment. Extension of this time period may be granted only by UAF. In the event that items are not removed in a timely manner, UAF reserves the right to revoke a sale and offer the items to the next highest Bidder.

**IMPORTANT** Please note that all bids must be submitted to the UAF Kodiak Seafood and Marine Science Center located at 118 Trident Way, Kodiak, AK, 99615, faxed to the UAF Property Office at 907-474-6140 or email to sebdpour@alaska.edu. Bids must be received by the opening date and time shown. Late bids will not be considered. UAF will not be responsible for bids submitted to the wrong location, nor will it be responsible for forwarding them to the proper location.

A UAF employee of the owning or disposing department may not directly or indirectly purchase, or agree with another person to purchase, surplus property (in this case, the items for sale in this solicitation) if the employee is, or has been, directly or indirectly involved in the purchase, disposal, maintenance, or preparation for sale of the surplus property.
Bidder's Check List

I. GENERAL:
Bidders are advised that notwithstanding any instructions or inferences elsewhere in this Invitation for Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid time, but prior to award. Bidders are hereby advised that failure to submit the documents shown and detailed on this sheet may render the bid non-responsive.

II. REQUIRED DOCUMENTS FOR BID:
Bids may not be considered if the following documents and/or attachments are not completely filled out and submitted with the bid.

NOTE: Only those items marked by an “X” are required.

- ☑ Cover sheet, Page 1, Invitation for Bid
- ☑ Bid Form (Page 4)
- ☑ Erasures or other changes made to the bid document must be initialed by the person signing the bid.
Bid Form

Please Note: There is a minimum bid on the lot listed below.

<table>
<thead>
<tr>
<th>Lot #</th>
<th>Description</th>
<th>Minimum Bid</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1991 Ford Aero star</td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>2004 3 Axle King Boat Trailer</td>
<td>$4000.00</td>
<td></td>
</tr>
</tbody>
</table>