

MINUTES
 UAF STAFF COUNCIL MEETING #132
 Friday, February 8, 2002
 Wood Center Carol Brown Ballroom

I Scott McCrea called the meeting to order at 8:50

MEMBERS PRESENT:

Armstrong, Kim
 Bauer, Cynthia
 Burkhead, Tyrone
 Comstock, Sarah
 Cook, Linda
 Crews, Jean
 Fields, Wanda
 Forbes, Liam
 *Hazelton, Gabrielle
 Howdeshell, Stacey
 Linn, Angela
 Littell, Michelle
 McCrea, Scott, Pres.
 Moore, Donna
 *Murawsky, Nici
 Noll, Suzanne
 Powell, Darlette
 Salganek, Maya
 Sharpton, Sue
 *Simmons, Heidi
 Truncali, Christine
 *York, DeShana

MEMBERS ABSENT:

Allen-Luopa, Joyce
 Downes, Irene
 Gray, Diane
 Hagen, Debra
 Ledlow, Larry, Pres-Elect.
 O'Neill, Rory
 Whitehorn, Joyce

OTHERS PRESENT:

Arnesen, Britt
 Branley, Cindy
 Hamilton, Mark
 Johnson, Jim
 Kristeller, Shannon
 Miller, Derek
 Solano, Elizabeth

B. The agenda was adopted with the addition of approval of minutes to Meeting #130. The minutes to Meeting #130 (November 7, 2001) were approved as distributed via email.

C. President's Report – S. McCrea.

Scott McCrea spent the last three days attending the University of Alaska Academy at the Chena River Convention Center. Deans, directors, administrators, and governance leaders from across the entire university system attended the retreat. The three-day retreat included panels comprised of industry leaders who were asked to respond to the following two questions: Where do you see your industry being in the year 2009? (2009 is the 50th anniversary of Alaska statehood), How do you see the University of Alaska meeting your needs for that year? The retreat also included panels representing different sections of the university to include panel on students, panel on academics, and a panel on research. The panels discussed the needs of various departments. Enrollment management experts spoke with each campus to brainstorm ideas on how to increase enrollment over the next eight years. Scott McCrea went on to speak about the goal of the possible implementation of the community service leave benefit for university employees. He has been working with the other campus governance leaders on this issue and it has proceeded to the point where Janet Jacobs, HR Director spoke with President Hamilton. President Hamilton likes the idea but has some concerns that are currently being worked on. Scott McCrea will give Staff Council an update on the community service leave benefit at the March meeting. Staff Council held its second New Staff Orientation on February 1. This was another Staff Council goal for the year, along with completing the surveys of all employees to see what kind of training is being completed once introduced to their department. New Staff Orientation includes history of the

university, how the different departments fit into the overall mission of the University of Alaska, and talking about some of the hidden benefits of being an employee of the university. Staff Council, along with the Office of Multicultural Affairs, will be hosting a Campus forum on Discrimination on February 21. This forum came out of the lengthy discussions held by Staff Council last semester in regards to the possible amendment to the university's non-discrimination policy. The forum will be used to get campus community together and talk about what types of discrimination is out there.

II Guest Speaker – President Hamilton

President Hamilton informed Staff Council that the University of Alaska just held the third year UA Academy, which was attended by deans and directors. The purpose of the academy is to bring the university leaders together to discuss where the university is and where it is headed. This year really concentrated on enrollment topic. Enrollment is an area that is one of the great contributions of staff due to having the first and most direct contact with students. That interface is crucial to success of enrollment. President Hamilton spoke of the challenge of Alaska's fiscal gap, and said regardless he would continue to go to Legislature to insist that the university is funded. President Hamilton stated that one way to help the university is to significantly increase enrollment at the University of Alaska. Enrollment will generate more dollars for the institution and in turn create a larger body of support for continued funding from the Legislature. President Hamilton stated that the secret to ensure funding is student enrollment; which means student services, which falls directly in the lap of the people who have the most direct contact and influence of the students, and that happens to be staff. President Hamilton called for questions from Staff Council. Representative Jean Crews asked where staff fits in to President Hamilton's list of priorities. President Hamilton said that staff is valuable and he wants as much money as he can get for staff. President Hamilton also said that the university will continue to work on the reclassification project, however, we will have to have patience to take the time to get it as nearly as right as we can. Representative Linda Cook asked if President Hamilton would consider another rip. President Hamilton said that he has not thought of another rip, but may take a look at it. President Hamilton informed Staff Council that the university is still growing and has hired 434 new staff positions in the last 1000 days. Representative Jean Crews asked if reclassification would address red line employees. President Hamilton said yes.

III Governance / Department Reports

A. ASUAF – D. Miller

Derek Miller informed Staff Council that ASUAF began the year with a senate retreat at IARC building. ASUAF held a blood drive two weeks ago with 162 good pints of blood donated. They are planning on having another blood drive before the end of the semester. ASUAF is also considering having a community service week, which would take place Monday through Saturday. Plan on advertising as soon as the dates are set. Derek Miller informed Staff Council that individuals could register to vote at the ASUAF office. Britt Arnesen, Coalition of Student Leaders Legislative Affairs Coordinator, updated Staff Council on ASUAF's campaign for full funding from the Legislature. There will be a rally held on February 19, 1:00-4:00pm in the Wood Center. The Road Show will then begin on February 20. Students will travel to six campuses and will end in Juneau to deliver the signed postcards asking legislators for full funding.

B. Alumni – C. Branley

Cindy Branley informed Staff Council that the Alumni Association has a list of all the legislators and will help people find out who their legislators are, phone numbers of their legislators, and will allow people to use their phones to call their legislators. Cindy Branley thanked Staff Council for support on the annual wreath fundraiser. The fundraiser is continuing to grow despite other groups in town beginning to do the same fundraiser. The Alumni Association held a wine tasting fundraiser last weekend at the Wood Center Pub. The second annual career showcase will be held next Tuesday in the Wood Center Carol Brown Ballroom. This event is for high school and junior high school students throughout the district and will include about 60 businesses and unions visiting with students and talking to them about jobs. The Alumni Association is going

to move reunion this year. The reunion is always held July, but plan on holding it in the fall.

IV Vice Chancellor for Administrative Services – F. Williams
Not present. No report was given.

V Chancellor's Remarks – M. Lind

Chancellor Lind stated that the enrollment challenge is going to be a big issue for the university. One of the challenges will be getting whole campus to join in on the effort of brining students here. Specific goals have been set, in terms of different groups that the university wants to target. The university has been growing the past couple of years. Compared to last spring the university is up, just under 4%. Most of that took place with Tanana Valley Campus. Chancellor Lind said that we want to make sure that the rest of the university comes along in a similar way. Chancellor Lind is convinced it will happen with help from Staff Council, including suggestions and participation in putting together a plan. A lot of the push of enrollment will concentrate on part-time students. Chancellor Lind spoke of the renovation on campus. He informed Staff Council that because of the renovation in the Fine Arts Complex the music program has to be disrupted. After review and careful thought the decision was made to move the program into Harwood Hall. In order to relieve some facility demands, the university is working on getting a new science facility on the West Ridge. This is a major project and will cost somewhere between 70 and 100 million dollars. Chancellor Lind is hopeful that the university will get some monies starting this year to work on the project.

VI Committee Reports

A. Staff Affairs – G. Hazelton

Staff Affairs met on January 24 as a small group. Staff Affairs is looking at ways to use sick leave, other than to lose it at termination; trying to keep informed about the classification project; on-campus daycare, or daycare benefit; and geographic differentials. Staff Affairs is excited about the several new members who chose this committee; the next meeting will be February 19, at 9 a.m. in Wood Center Conference Room B.

B. Elections, Membership & Rules – D. York

Elections, Membership & Rules committee is continuing to work toward the completion of three motions that they plan to bring to the Staff Council body for a vote at our March 1st face-to-face meeting. The motions are by-law revisions regarding making provisions for departments (units) to petition for changes to their representation on the Council. This issue was initially raised last year due to the desire by staff at IARC to have their own unit designation. In addition to work on by-law revisions the committee will be looking to begin the process to receive nominations for a new President-Elect. The first meeting of the year will be held on February 5, at 10:00 a.m. in the Chancellor's Conference Room.

C. Rural Affairs – H. Simmons

No report was given.

D. University Advocacy – S. Comstock

The University Advocacy committee is working on UAF Day at Southside Community Center. The event was originally planned for Saturday, April 6, however, plan to move to Saturday, April 13. The goal of this event is to introduce UAF to people who do not have interaction with the university. The next meeting will be held February 13 at Lola Tilly Commons.

E. Ad Hoc Staff Training – S. Sharpton

The Ad Hoc Staff Training committee has reviewed all 113 surveys that were received. The next meeting will

be held February 22, and at that time the committee will formulate a recommendation to bring to Staff Council and then forward to Human Resources.

VII New Business

A. Motion to Establish Ad Hoc Picnic Committee

Motion passed unanimously.

MOTION PASSED (unanimous)

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The UAF Staff Council moves to establish an Ad Hoc Picnic and Raffle Committee to organize the 2002 staff picnic on May 16 and raffle for the Carolyn Sampson Memorial Scholarship. The raffle drawing will take place at the picnic. The following people have agreed to serve on the committee:

- 1. Elizabeth Solano
- 2. Angela Linn
- 3. Margo Campbell
- 4.
- 5.
- 6.
- 7.
- 8.

EFFECTIVE: Immediately

RATIONALE: The 2002 staff picnic will take place on May 16 immediately following the Staff Longevity Awards Program and planning needs to begin immediately to organize the event and raffle. The raffle drawing will take place at the staff picnic.

B. Motion to Establish Ad Hoc Committee to Organize the Staff Longevity Awards Program

Motion passed unanimously.

MOTION PASSED (unanimous)

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The UAF Staff Council moves to establish an Ad Hoc Committee to Organize the Staff Longevity Awards Program on May 16. The following people have agreed to serve on the committee:

- 1. Debra Chapman
- 2. Debra Hagen
- 3. Alice Baergen
- 4.
- 5.
- 6.
- 7.
- 8.

EFFECTIVE: Immediately

RATIONALE: Planning needs to begin immediately for the 2002 Staff Longevity Awards Program on May 16.

C. Comments and Questions

This was first meeting of the year with the newly elected Staff Council representatives. Introductions of all Staff Council representatives were held.

VI The meeting was adjourned at 10:25

A tape of this Staff Council meeting is available in the Governance Office if anyone wishes to listen to the complete tape. Submitted by Elizabeth Solano, Staff Council secretary.