

MINUTES
UAF STAFF COUNCIL MEETING #109
Wednesday, June 2, 1999
Wood Center Ballroom

I Bev Frey called the meeting to order at 8:45 a.m.

MEMBERS PRESENT:	MEMBERS ABSENT:
Bender, L.	Aslam, D.
Candler, R.	Evans, C.
Christensen, S.	Martyn, P.
Comstock, S.	McClellan, L.
Downes, I.	Parzick, J.
Dufseth, Kerrie	White, P.
Duvlea, P.	
Enochs, K.	OTHERS PRESENT:
Frey, B.	Asteens, S.
Gieck, B.	Chapman, C.
Hazelton, G.	Edson, D.
Heineken, H. (for A. Poe)	Hagen, D.
Murawsky, N.	Mosca, K.
Powell, D.	Oleson, B.
Rogers, P.	Schedler, K.
Rounds, P.	Wadlow, J.
Sanches, B. (for A. Baergen)	
Scholle, M.	
Skrob, J. (for L. Anderson)	
Simmons, H.	
Wilson, K.	
York, R.	

B. The Minutes to Meeting #108 (May 12, 1999) will be approved at the next meeting.

C. The agenda was approved as distributed via e-mail.

II Vice Chancellor for Administrative Services Remarks - F. Williams

Vice Chancellor Williams was unable to attend the meeting. Carolyn Chapman, Director of Human Resources gave a report for Administrative Services.

Capital Projects - Deferred maintenance is focusing on the design aspect of projects for Fine Arts, Library, and Brooks. Next summer you will see more construction in these areas. Maintenance and landscaping are areas of focus, also a few buildings will be painted.

New Budget Direction - Mike Fisher, alumni of UAF, has joined the University as director of Financial Services, replacing Betty Hoch who is retiring.

Human Resources - Payroll services has been added under the function of Human Resources. This will allow employees to have one-stop service.

Employee Development - Staff training has finished for the spring semester, but will have a couple brown bag training sessions during the summer. The first session will be on June 23 at Administrative Services. The brown bag training session will count towards the supervisory training requirement.

III Chancellor's Remarks - J. Wadlow

Chancellor Wadlow thanked Staff Council for the staff longevity awards program, which was a huge success. She also thanked Staff Council for the resolution of appreciation and the lazy Susan made by Bev Frey.

Chancellor's Recognition Award - It was a great pleasure for Chancellor Wadlow to present the Chancellor's Staff Recognition Award to the Nanook Bear, Darrin Edson. You've seen the Nanook bear at athletic events, commencement and alumni receptions - inside is Darrin! Fund raising is an emphasis at UAF and Darrin organized the drive to buy a new bear costume, raising \$1,500. Darrin also works at Physical Plant driving the garbage truck, which he customized by putting a stuffed bear on the front and hockey sticks. He now supervises a student grounds crew.

Darrin's positive outlook and can do attitude is an asset to the University. Two wood plaques with Darrin's photograph and name will be hung in various campus buildings, and Darrin will also receive a gold decal.

- IV Governance Reports
- A. Faculty Senate - R. Gatterdam - no report
 - B. ASUAF - J. Richardson - no report
 - C. Alumni Association - J. Poole no report
 - D. Staff Alliance - I. Downes

The next meeting is scheduled for June 8 and the new chair will be elected. The Staff Alliance passed a resolution in recognition of Patty Kastelic. The Alliance will be developing goals for the coming year, such as streamlining processes with the Board of Regents, the vice chairs will be presenting reports to the Board of Regents, and bylaw changes.

V President's Report - B. Frey

The Council surprised Kathy Mosca with the following resolution and a gift.

RESOLUTION PASSED (unanimous)
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RESOLUTION OF APPRECIATION
Presented to
Kathy Mosca

- WHEREAS, Kathy Mosca has worked for the UAF Governance Office since October, 1989; and
- WHEREAS, Kathy Mosca has provided exemplary service to innumerable UAF Governance Representatives and Officers through her years of service; and
- WHEREAS, Kathy Mosca presents UAF Governance Representatives, the University community and the Alaskan public with a positive and helpful attitude; and
- WHEREAS, Kathy Mosca's all-encompassing and extremely quick communication with rural representatives gives them the accurate and timely information they need to fulfill their duties in an exemplary fashion; and
- WHEREAS, Kathy Mosca maintains commendable organizational and follow-up techniques; and
- WHEREAS, Kathy Mosca proves an excellent resource to UAF Staff Council Presidents, Presidents-Elect and Committee Chairs, always offering an experienced and helping hand which contributes greatly to easing the responsibilities of leaders in UAF Governance; and
- WHEREAS, Kathy Mosca's devotion to system governance, and especially UAF Staff Council, has served as a positive example and inspiration to enhance participation by others in governance throughout the system; and
- WHEREAS, Kathy Mosca exhibits extreme professionalism to ever-changing staff representatives by providing continuity, information and a feeling of welcome to new and inexperienced representatives; now
- THEREFORE, BE IT RESOLVED, That the UAF Staff Council acknowledges and appreciates the hard work, cheerful spirit, comradeship and sound counsel which Kathy Mosca brings to the UAF Governance Office; and
- BE IT FURTHER RESOLVED, That the UAF Staff Council looks forward to years of quality service from Kathy Mosca with enthusiasm and great respect.

DATED THIS SECOND DAY OF JUNE, 1999.

VI The Council took a five minute break.

VII Committee Reports

A. Staff Affairs - K. Enochs

The Committee met on May 26 and addressed the paid time off issue submitted by the Geophysical Institute staff. An ad hoc committee will be formed to address this issue in the fall.

B. Rural Affairs - H. Simmons

Rural Affairs met on Monday, May 17 and worked on the format for the shared catalog. The catalog will be available by bulk mail to the villages in August. Each region is different and there are a few items in the catalog which are specific to each region. The next meeting is scheduled for October 4 at 11:00 a.m. and the chair will be contacting the rural members in September.

C. Staff Training - D. Powell

The committee wrapped up the spring supervisory training and the longevity awards program. The longevity awards program was attended by over 300 staff and was a huge success. Al Sokiatis was the master of ceremony this year and did a great job. Human Resources will be sponsoring a brown bag training sessions at the Administrative Service Center. The committee will be meeting on June 9 to develop the fall training schedule. If you have recommendations for the fall training schedule, forward comments to Darlette Powell at fndap@uaf.edu.

Hats off to all UAF supervisors who have completed their 10 hours of attendance during the spring supervisory training sessions. UAF Human Resources will be sending out letters this summer to those who have completed their required training and those who have not. Letters will be sent to the employees and their supervisors.

The issue of enforcing the mandatory training and faculty participation was brought up again. The committee will revisit this issue. In the past, the Chancellor stated that she would speak with the Provost. The training is not mandatory for faculty, because of their union contract. However, this training would be beneficial.

Debra Hagen, employee coordinator, stated that the mandatory requirement is a union issue. Also, there has been some discussion on a statewide level of leadership training.

The committee discussed the issue of rural staff fulfilling the requirement of supervisory training. The committee will be requesting that CRA send Carolyn Chapman out to the rural sites to conduct training again. This training was well received last year.

D. Elections, Membership & Rules - B. Gieck

Bob Gieck just returned from field work and thanked Patty White for filling in for him. The committee will meet shortly and have a longer report in the fall.

E. Health Benefits Task Force - K. Enochs

The Task Force finished their work on the questions for the health care portion and pharmacy portion of the RFP. The RFP should be in the mail to the vendors and are due back the end of June. Representative Enochs has a copy of the RFP if anyone wishes to view it.

F. Ad Hoc Picnic Committee - H. Simmons

The picnic was a huge success on May 13. Alice Baergen and Julia Parzick will provide an end-of-the-year report which next years' committee can use in their planning. Approximately 400 people attended the picnic. The new location was well received. The committee will be working on a better speaker system for next year, also.

VIII Other Business

A. Raffle Drawing

Thank you to everyone who participated in the Staff Council raffle. Staff Council raised \$2,695 through the raffle, which does not include the generous donation of \$1,000 by Tesoro. The proceeds from the raffle benefit the Carolyn Sampson Memorial Scholarship. Congratulations to the following winners:

- *Two reserved tickets to the Top of the World basketball tournament, courtesy of UAF Athletics - Evelyn Trabant
- *Two season tickets for UAF Hockey, courtesy of UAF Athletics - Laura Bender
- *One individual Student Recreation Center Pass, courtesy of UAF Athletics - Alice Baergen
- *Quilt, courtesy of Kathy Mosca, Sheri Layral, Mary Jo Brebner, Beth Laursen, Becca Sanches, Martha Wiedimeyer, Kathe Rich, Jann Laiti, Paula Long, Trish Johnston, Monica McGlothlin, Katrina Sharp, and Marilyn Griffin - Carol Hsieh
- *Lazy Susan, courtesy of Bev's Woodwork - Patti Bennett
- *Two adult or youth season tickets, courtesy of Tanana Valley State Fair - Monica McGlothlin
- *Two tickets on the Riverboat Discovery, courtesy of the Binkley Family - Sue McHenry
- *One nights stay in a jacuzzi room, courtesy of Regency Fairbanks - Gloria Deitz
- *A pair of earrings, courtesy of Fishing for Gold - Jan Stitt
- *Overnight for two, courtesy of Chena Hot Springs - Andree Porchet
- *Two round trip train passes from Fairbanks to Denali, courtesy of Alaska Railroad - Marty Thomas

The UAF Staff Council named the scholarship in memory of Carolyn Sampson, former executive secretary in the Governance Office. Carolyn was instrumental in obtaining support services for the Staff Council and provided support for the Faculty Senate and Academic Council while employed at UAF. The scholarship is designed to provide new career paths or retraining to applicants wishing to re-enter the job market or whose work activity may be threatened by economic, health or other factors.

B. Comments and Questions - None

C. Announcements - None

IX Executive Session

The Council went into Executive Session at 9:40 and concluded the executive session at 10:00 a.m.

X The meeting was adjourned at 10:00 a.m.

A tape of this Staff Council meeting is available in the Governance Office, 312 Signers' Hall, if any one wishes to listen to the tape.

Submitted by Kathy Mosca, Staff Council secretary.