

AGENDA
UAF STAFF COUNCIL #275
Monday, Oct. 10, 2016
8:45 - 11:15 AM
Wood Center Ballroom
Google Hangout

I. 8:45 -8:50 CALL TO ORDER & ROLL CALL

- A. Call to Order
- B. Roll Call
- C. Approval of Staff Council Meeting #275 Agenda
- D. Green Dot Minute

II. STATUS OF PENDING ACTIONS (none)

III. 8:50 - 9:00 GUEST SPEAKER

- A. Brad Lobland, Director, UAF Human Resources
 - i. Attachment 275-2: New UA Employee Performance Evaluation Form - DRAFT

IV. 9:00 - 9:05 PUBLIC COMMENT

V. 9:05 - 9:20 OFFICERS REPORTS

- A. Faye Gallant, President
- B. Nate Bauer, Vice President

VI. 9:20 - 9:30 GOVERNANCE REPORTS

- A. ASUAF Report - Colby Freel, President, ASUAF
- B. Faculty Senate Report, Chris Fallen, President Elect, Faculty Senate

VII. 9:30 - 10:00 UNFINISHED BUSINESS

- A. Carolyn Sampson Memorial Scholarship Requested Criteria Changes
 - i. Attachment 275-1: Motion 2016-275-1 - DRAFT: Motion to Change Intent of Carolyn Sampson Memorial Scholarship
 - ii. Attachment 275-3: UA Foundation Request to Change Wording of Carolyn Sampson Memorial Scholarship
- B. Univ. Advocacy's Staff Mentoring Interest Survey

C. UA Strategic Pathways <http://www.alaska.edu/pathways/>

- i. Phase I directions
 - Attachment 275-4: Message from President Johnsen (Sept. 27, 2016)
- ii. Phase II teams and timeline
 - www.alaska.edu/pathways/review-teams-phase-2/

D. Budget Update

E. Staff Volunteer Day Proposal Discussion

F. Employee Giving Initiative

G. Furlough & Leave Accrual

H. Single Accreditation

I. Committee Representatives:

- i. Master Planning Committee Rep Needed
- ii. Membership & Rules - Committee Chair or Co-Chairs Needed

VIII. 10:00 - 10:10 BREAK**IX. 10:10 - 10:15 STAFF ACHIEVEMENTS AND HIGHLIGHTS****X. 10:15 - 10:30 CHANCELLOR'S REMARKS****XI. 10:30 - 10:50 NEW BUSINESS**

A. Legislative Candidate Forum with ASUAF

- Oct. 13, 6-8 p.m., Schaible Auditorium

B. New RISE Board Governance Agreement

- i. Attachment 275-6: New RISE Board Governance Agreement
- ii. Attachment 275-7: Edits to RISE Board Governance Agreement

XII. 10:50 - 11:00 INTERNAL COMMITTEE REPORTS

A. Elections - Brandi Marrero, Chair

- i. Did not meet

B. Membership and Rules - Chair Vacant

- i. Did not meet

C. Rural Affairs - Chris Brooks, Chair

- i. Attachment 275-8: Oct. Committee Report

D. Staff Affairs - Jane Groseclose, Co-Chair & Samara Taber, Co-Chair

- i. Did not meet

- ii. Communications Subcommittee - Samara Taber, Chair
 - a. Did not meet
- E. University Advocacy - Jami Warrick, Co-Chair, Co-Chair Vacant
 - i. Did not meet

XIII. INTERNAL AD HOC COMMITTEE REPORTS (none)

XIV. EXTERNAL STATEWIDE COMMITTEE REPORTS (written only)

- A. Staff Alliance- Staff Health Care Committee - Lesli Walls, Rep; Stacey Howdeshell, Rep; David Bantz, Alt; Sue Mitchell, Alt
 - i. Did not meet
- B. Staff Alliance Compensation Working Group - Brad Krick, Chair; Faye Gallant; Janine Smith; Mike Cox
 - i. Representative has not submitted a report
- C. Staff Alliance Morale Committee - Lesli Walls, Rep; Jami Warrick, Rep
 - i. Representative has not submitted a report

XV. EXTERNAL UAF COMMITTEE REPORTS (written only)

- A. Accreditation Steering Committee - On Hiatus
- B. Chancellor's Advisory Committee for the Naming of Campus Facilities - Jesse Atencio, Rep
 - i. Representative has not submitted a report
- C. Chancellor's Diversity Action Committee (CDAC) - On Hiatus
- D. Chancellor's Planning and Budget Committee - On Hiatus
- E. Employee Engagement Subcommittee - Kara Axx, Carrie Santoro, Lesli Walls, Jami Warrick
 - i. Representatives have not submitted a report
- F. Fresh Air Campus Challenge Committee - Brad Krick, Rep; Sue Miller, Alt
 - i. On Hiatus
- G. Master Planning Committee (MPC) - Brad Krick, Rep
 - i. Attachment 275-5: Oct. Committee Report
- H. Meritorious Service Award Committee - Connie Huizenga, Rep
 - i. Representative has not submitted a report
- I. Parking Appeals Committee (PAC) - Brad Krick, Rep
 - i. Did not meet
- J. People's Endowment Committee - Lena Krutikov
 - i. Representative has not submitted a report

- K. RISE Board - Ian Olson, Rep
 - i. Representative has not submitted a report
- L. Sustainability in Dining Committee - Mathew Mund, Rep
 - i. Representative has not submitted a report
- M. Work Life Balance Committee - Inactive

XVI. UAF AD HOC COMMITTEE REPORTS (none)

XVII. 11:00 - 11:15 ROUND TABLE DISCUSSION

XVIII. 11:15 ADJOURN

University of Alaska Fairbanks

Staff Council

Motion 2016-275-1

DRAFT

Motion 2016-275-1:

Motion to Amend ‘Carolyn Sampson UAF Staff Council Memorial Scholarship Endowment’ Restrictions to Comply with New UA Foundation and UA Anti-Discrimination Policies

MOTION

UAF Staff Council moves to amend the ‘Carolyn Sampson UAF Staff Council Memorial Scholarship Endowment’ – ‘9. QUALIFICATIONS PERTAINING TO THE RECIPIENTS’ by striking: “F. Preference will be given to a single female or male student who is the single head of household.”

EFFECTIVE: Immediately

RATIONALE: The anti-discrimination policies adhered to by the University of Alaska and the UA Foundation, including federal policies, have changed since the time at which this scholarship was created. It was necessary to amend the original endowed scholarship qualifications to bring this scholarship into compliance with current standards.

Faye Gallant, Staff Council President

Date

[[INSERT]] = add language

~~Strike~~ = remove language

University of Alaska Foundation

Endowment Award

Administrative Agreement

1. NAME OF ACCOUNT: Carolyn Sampson / UAF Staff Council Memorial

Award

(...)

Motion 2016-275-1 – DRAFT (Cont.)

9. QUALIFICATIONS PERTAINING TO THE RECIPIENTS

- A. Recipient should demonstrate motivation, academic and leadership potential
- B. Recipient must be in good academic standing with a minimum cumulative 2.00 GPA.
- C. Recipient must be a full-time or part-time student at the University of Alaska Fairbanks.
- D. The primary consideration in awarding the scholarship will be on the basis of need.
- E. In accordance with the original intent of the fund, recipients of this award should be seeking new career paths or retraining to re-enter the job market.
- ~~F. Preference will be given to a single female or male student who is the single head of household.~~

UA Performance Evaluation

Name:		Date:	
Work Title/Classification:		Department:	
UA ID:		Supervisor:	
PCN:			

Instructions: Consider employee's performance during the entire review period and rate each competency. Use the Comments section to provide additional feedback on performance; such as accomplishments. Use the Goals section for setting goals for upcoming performance period and performance expectations. Use Professional Development section for activities in the upcoming performance period. Review position description with employee and update if necessary.

Competencies:	Exceeds Expectations	Meets Expectations	Needs Improvement (Action Plan Required)
Quality Work product shows attention to detail, accuracy, follow-through and thoroughness.			
Quantity Consistently prioritizes and manages assigned workload. The work produced corresponds with the amount of work required for completion.			
Initiative Tendency to go above and beyond requirements. Anticipates and recognizes potential problems. Is able to make independent decisions.			
Collaboration Interacts effectively with a diverse group of individuals and work styles to accomplish business objectives.			
Communication Ability to convey ideas clearly and effectively verbally, non-verbally and in writing. Ability to listen to others and engage in productive exchanges.			
Leadership (Supervisors only) Manage safety and fiscal responsibility. Support, motivate and develop employee(s) to successfully accomplish mission, vision and goals.			

Comments:	
Goals:	
Training & Development:	

**MEMORANDUM**

DATE: September 2, 2016

TO: Faye Gallant
President, UAF Staff Council

FROM: Scott Taylor
Philanthropic Advisor

SUBJECT: Carolyn Sampson UAF Staff Council Memorial Scholarship Endowment

The subject fund was created and named by the UAF Staff Council in 1990 using proceeds of a raffle held by the Council and through gifts from individuals. The endowment memorializes a past executive secretary in the UAF Governance Office.

When the Council established the scholarship, its President, Grant Matheke, signed an agreement setting out the restrictions on the scholarship. That agreement is attached. One of the restrictions (paragraph 9.F.) provides that in selecting the recipients of the scholarship "preference will be given to a single female or male who is the single head of household."

The Foundation is currently reviewing all of its scholarships with the goal of removing any restrictions that are in violation of the Foundation's and University's anti-discrimination policies. The second attachment to this memo contains the Foundation's (and within it, the University's) policy in this regard. As is evident from that document, scholarship recipients may not be selected based on whether they are single or not. Thus the restriction in the Sampson agreement ruins afoul of the non-discrimination policy in that it must be awarded to a person based on their marital status (single).

While there are several mechanisms by which we may remove the preference, they are all made easier when the donors (the UAF Staff Council in this case) are informed and agreeable to the change. That is the reason for this memo. I am seeking the UAF Staff Council's approval of the following suggested resolution or motion at their next meeting:

"The UAF Staff Council hereby approves of changes to the Agreement governing the Carolyn Sampson / UAF Staff Council Memorial Scholarship, entered into by Staff Council President Grant Matheke in 1990, such that the restriction in paragraph 9.F., expressing a preference for scholarship recipients to be single (as opposed to married), is removed. All other restrictions should remain intact."

Thanks very much to you and the Staff Council for considering this request. Without the Council's action, we would have to take a much more expensive and circuitous route through the courts or the Attorney General's Office to remove the restriction. If you have questions or need further information in this regard, or if you wish me to meet with the Council to speak to this action, please let me know.

Attachments

Cc: Anne Doyle, Donor Relations Officer, UAF

UNIVERSITY OF ALASKA FOUNDATION
Endowment Award
Administrative Agreement

1. NAME OF ACCOUNT: **Carolyn Sampson / UAF Staff Council Memorial Award**
2. CORRESPONDENCE REGARDING THIS PROGRAM SHOULD BE DIRECTED TO:

Executive Director University of Alaska Foundation 910 Yukon Drive, Suite 208 Fairbanks, AK 9775-5240	President, UAF Staff Council 312 Signers' Hall University of Alaska Fairbanks Fairbanks, AK 99775
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3. DATE ESTABLISHED: **June, 1990**
4. DATE EFFECTIVE:

Commencing when agreement is signed by the Executive Director and Treasurer of the University of Alaska Foundation, and the Chancellor, UAF.
5. PURPOSE OF THE PROGRAM:

This scholarship is dedicated in memory of Carolyn Sampson, former Executive Secretary in the UAF Governance Office. Carolyn was instrumental in obtaining support services for Staff Council and provided support for Faculty Senate and Academic Council while employed at UAF.

The intent of this award is to provide new career paths or retraining to applicants wishing to re-enter the job market or whose work activity may be threatened by economic, health or other factors.
6. AMOUNT AVAILABLE:

Depends on distributed spendable earnings available from the principal. The minimum award amount shall be \$500.
7. SELECTION PROCESS:

Recipients of the Carolyn Sampson / UAF Staff Council Memorial Scholarship will be selected by the UAF Standing Scholarship Selection Committee.

Should the Committee deem it appropriate, an outstanding student may qualify for multi-year funding. The student will, however, be required to reapply for each year.
8. UNDERSTANDING PERTAINING TO THE ADMINISTRATION OF THE PROGRAM:
 - A. Candidates for this fund must submit applications to the appropriate University of Alaska Fairbanks Financial Aid Office by February 15th for Fall Semester consideration.
 - B. If the UAF Standing Scholarship Selection Committee determines that interest earnings are insufficient to provide awards(s), it has the authority to allow the earnings to flow back into the principal for a given period of time for the express purpose of increasing the endowment principal available to be invested.

4/24/90

page 1

- C. An award recipient selected for assistance in a forth coming semester will forfeit the scholarship if he or she:
 - (1) Does not enroll in the semester in which the award is to be in effect.
 - (2) Is placed on academic probation.
 - D. The Executive Director of the University of Alaska Foundation will notify the President of the UAF Staff Council annually concerning the amount available for the purposes of this fund.
 - E. This fund will be accounted for as a restricted fund until such time as it attains a principal balance of \$5,000 or the current endowment minimum in accordance with the directives of the Treasurer. Once attaining endowment status, the principal of the fund will remain inviolate and in perpetuity. Only spendable earnings as defined by the Foundation's Endowment Investment Policy are available for expenditure. Earnings in excess of this amount will be used to increase the principal balance quarterly.
 - F. Investment of endowments funds shall be in accordance with investment policies of the Foundation and directives of the Treasurer.
 - G. If, after one year following the establishment of this fund or following the last award made under this agreement, the funds in the account are insufficient to allow an award under the terms of this agreement, the UAF Staff Council will be notified of the status of the account. At that time the UAF Staff Council may elect to:
 - (1) Solicit or make additional contributions to the interest portion of the fund in order to bring it up to a level which will allow an award to be made as specified by this agreement.
 - (2) Authorize the Foundation to award all funds separately or as part of a larger scholarship award.
- If the Foundation is unable to establish contact with the UAF Staff Council as outlined above, the funds will be automatically used as specified in option number 2.
- H. Should it become apparent, after a period of years, that the purpose described herein is no longer feasible, either because of lack of a suitable recipient or because of the changing concerns of education or society, then the income for the support of this fund shall be used in support of a program that reflects the original intent of the fund which shall be determined by the Chancellor of the University of Alaska Fairbanks, advising the UAF Staff Council prior to making a decision.
9. QUALIFICATIONS PERTAINING TO THE RECIPIENTS:
- A. Recipient should demonstrate motivation, academic and leadership potential.
 - B. Recipient must be in good academic standing with a minimum cumulative 2.00 GPA.
 - C. Recipient must be a full-time or part-time student attending the University of Alaska Fairbanks.
 - D. The primary consideration in awarding the scholarship will be on the basis of need.


- E. In accordance with the original intent of the fund, recipients of this award should be seeking new career paths or retraining to re-enter the job market.
- F. Preference will be given to a single female or male student who is the single head of household.



Scott Taylor
Executive Director, UA Foundation

5/25/90

Date



Brian Rogers
Treasurer, UA Foundation &
Vice President for Finance, UA

5/18/90

Date



Patrick O'Rourke
Chancellor, UAF

5/15/90


Date



Grant Matheke
President, UAF Staff Council

4/24/90

Date



Karen Cedzo
Director, University Relations, UAF

5/7/90

Date



University of Alaska Foundation

Acceptance of Gifts and Administration of Funds with Race, Gender or Other Restrictions Related to Protected Classes

The Board of Regents of the University of Alaska has recognized the University of Alaska Foundation as the entity to manage private gifts made to support all campuses of the University of Alaska system including scholarships.

Awards of scholarships to individual students are made by each university. As a public institution of the State of Alaska and an institution that receives federal funds, the University of Alaska is required to administer its programs and funds in accordance with law and Board of Regents policy.¹

The Foundation will not accept contributions for scholarships that are contrary to Board of Regents Policy and/or state and federal law. Specifically, the Foundation will not accept a gift with a restriction or preference that it, or the income derived from it, be used to provide awards to, or otherwise benefit students, faculty, or any other individual based (in whole or in part) on one or more of the characteristics specified in the Board of Regents Non-Discrimination Policy. This includes gifts made to existing Foundation funds that were established with such preferences or restrictions.

Under certain circumstances, a gift made to support an existing, approved University program may be acceptable despite the fact that it may provide benefits based on one or more of the characteristics outlined in the Non-Discrimination Policy. For example, a gift made to support a Women's Basketball Team would be acceptable by the Foundation if the gift can be administered in accordance with Title IX, 20 U.S.C. 1681.

The effective date of this Policy is December 2, 2014.

¹ Alaska Statute 14.40.050 (Discrimination because of sex, color, or nationality prohibited) provides as follows:

A person may not be deprived of the privileges of the University of Alaska because of sex, color, or nationality.

The University of Alaska Board of Regents Policy on Nondiscrimination (P01.02.020) reads as follows:

"It is the policy of the board that in accordance with federal and state law, illegal discrimination against any individual because of race, color, religion, national origin, age, sex, sexual orientation, veteran status, physical or mental disability, marital status, pregnancy or parenthood is prohibited. Decisions affecting individuals shall be based on the individual's qualifications, abilities and performance, as appropriate."



UA Outreach: Message from President Johnsen

UA-Outreach <ua-outreach@alaska.edu>

Tue, Sep 27, 2016 at 3:53 PM

Reply-To: UA-Outreach <ua-outreach@alaska.edu>

Dear Colleagues,

In the midst of the excitement and promise of a new semester, I want to take a moment to address several current issues of importance to the University of Alaska.

The Board of Regents at its September meeting made tough decisions, good ones in my view, about the direction of Strategic Pathways, our budget, accreditation and other important issues affecting the university.

Strategic Pathways

We have two big forces driving the Strategic Pathways process. One is the very tough budget climate we are in, which doesn't look like it is going to improve any time soon. The other is huge unmet needs for higher education across our state. The driving question is how do we improve our service to the State of Alaska when our budget is being cut?

Strategic Pathways is the process the Regents approved for tackling that question. Seven teams of Alaskans met this summer and came up with options for how we can thrive moving forward in three academic and four administrative areas. With the benefit of counsel from the Summit Team, I weighed the options, the pros and cons of each, and took into consideration the testimony, opinions, emails, comments, phone calls, letters and suggestions received from more than 1,200 people to come up with recommended directions for Board approval. The Regents are supportive of the proposed directions.

On the academic side, the Board appears to be comfortable with two engineering schools, one at UAA and one at UAF. This is with the understanding that faculty and administrators will continue working together on common course numbering/descriptions, developing a common curriculum committee, creating a joint advisory board and increasing collaboration between the two schools including hiring and more courses shared online across campuses. I believe this is the best way to strengthen the programs going forward.

In business and management we are going to reduce administration, but continue to offer the programs we have now, delivered from faculty at all three universities, including the popular online BBA and MPA programs from UAS. We will move from three schools to two schools, with the programs in UAS moving under the School of Arts and Sciences. And like engineering, we will develop common course numbers and descriptions in order to provide options for our students across the state.

In teacher education the board provided preliminary support for moving from three schools of education to one, at a university yet to be determined. The reason is to focus our efforts and dramatically change and improve how we educate teachers in Alaska. In addition, the Board supports our goal of 90 percent of new teachers hired by 2025 will be Alaskans. We have to work out the details but this is a great first step in our plan to reinvigorate teacher education for the state. We will seek the Regents' formal approval of the reorganization in November.

The board also supported our direction in four administrative areas. We must reduce costs, streamline processes, and, in the face of state cuts, get that money into the classrooms and labs that benefit our students.

In information technology, the Board supported the recommendation to centralize most IT employees currently working in departments into a central hub on each of the university campuses, and to dramatically increase coordination and support for an IT governance structure that will improve our prioritization and funding of IT projects. Serious cost savings and improved coordination will come out of IT.

In procurement, the Board supported centralizing systemwide administrative and policy authority at UAF while maintaining an office at UAA and expanding the use of field procurement technicians, to include UAS. Costs will be reduced through efficiency in purchasing.

In research, the Board supported consolidating research administration at UAF with service centers at each campus under UAF leadership.

SC 275
Attachment 275-4
The Regents took action on intercollegiate athletics, voting to maintain athletics programs at the University of Alaska. However, they do expect us to bring down the costs by reaching out to NCAA to explore reducing the number of teams at both athletic programs, and seeking a consortium with 10 teams in a single program shared across the two universities. In all cases, the Regents supported stepping up private fundraising for athletics based on the many commitments of support made at recent public meetings in Anchorage and Fairbanks.

Academic recommendations now move to implementation teams for work on the details including financial implications, timelines, and other details in preparation for formal Board approval in November. Implementation of the administrative priorities may occur more quickly. Information can be found at <http://www.alaska.edu/pathways>

FY18 Budget

I presented the FY2018 budget in the context of a long-range plan, a 10-year financial model we are building to make sure that the state and its appropriation, students and their tuition, and our enrollment targets are all lined up so that we can meet our 2025 goal of 65 percent of Alaska's workforce with some higher education. We are working out the details, and I am excited about creating a sustainable plan for our future, so students will know what tuition will be, and our universities are lined out for benchmarked progress while maintaining affordability, access and quality for the long term.

With respect to tuition we are currently 19 percent below the western states median. In the likelihood of another budget cut from the legislature it is critical that tuition is on the table. The governor's office has said we should be planning for a \$16 to \$32 million cut next year on top the cut we took last year. I will be working with students this fall on a tuition increase proposal to bring to the Regents in November. For context, a 10 percent increase would bring in approximately \$10 million of new revenue.

Let me assure you that we are not looking to students alone for helping balance our budget. A tough, but unfortunately necessary likelihood is that there will be no faculty or staff increases in FY2018. We not only have the Governor's guidance of a \$16-32 million cut to manage, but we are under clear intent language from the legislature not to negotiate salary increases with our union represented employee groups. Unfortunately this is another one of those hard choices we must make to ensure that as much of our budget as possible is going into the student experience. I am committed to making sure that we provide market competitive compensation and will pursue adjustments as conditions allow.

Accreditation

The Regents agreed with my recommendation to postpone-for the time being-any further move toward a single accreditation. Many of the benefits of "oneness" I believe can be accomplished through the Strategic Pathways process, and many of the barriers to collaboration currently in the system are not a result of accreditation, but can be overcome through better communication, and more focus on creating shared student experience throughout our system. The Regents and I are keeping the door to a single accreditation very much open, however, against the contingency that increased collaboration and standardization-where they make sense-do not occur quickly enough. In addition, several Regents have requested a "one university" organization chart, with associated cost savings, to be presented to them in November.

UAF Engineering Building

I am pleased to announce that the Board approved a \$37.5 million bond package to complete the University of Alaska Fairbanks' engineering building. Originally funded in part by the legislature in 2011, we have not received the funding required to complete the facility. The bond sale is expected to progress quickly, and construction has already resumed to complete the state-of-the art teaching and research facility by December 2017.

In Closing

The dual pressure of the budget cuts and the need to strengthen our service to Alaskans requires that tough decisions be made. We are making those decisions in an open, consultative, and strategic way-with the needs of our students, our faculty and staff, and our state utmost in mind.

These are very difficult times, but I know that WE will work through the tough choices and at the end of the day, we will be a stronger, more focused University of Alaska.

Many thanks for your patience, your support, and above all else, your abiding commitment to our students' success.

Sincerely,
Jim Johnsen

Master Planning Committee
Report for Staff Council Meeting #275
October 2016

Brad Krick, Representative; Alternate Not Filled

MPC met on September 22. We are scheduled to meet again on October 6 and October 20.

Campus Updates:

The FairBikes bicycles and bike pods will be removed for the winter.

UAF received a grant to build a sidewalk along the north side of Yukon Drive (heading up the hill toward Butrovich) and the south side of Tanana Loop (where the sidewalk disappears between Butrovich and MBS). Construction is scheduled for 2018.

North Campus Trail Updates:

The Smith Lake Connector Trail will be widened after freeze-up.

Facilities Services Update:

Work on the Engineering building is continuing, with an estimated completion date of Fall 2017. The building should be open for classes in Spring 2018.

The changes to Alumni Drive should be reverted as of Monday, September 26.

UAF Master Plan:

The UA Board of Regents approved a request from UAF to delay the UAF Master Plan update by 2 - 3 years due to Strategic Plan changes and budget concerns. An update to the Master Plan was otherwise due by the end of next year.

Chancellor:

Interim Chancellor Dana Thomas met with MPC to discuss its role at UAF. He told the group that his number one capital priority is a new fire station (part of our current Master Plan) that would also include training and instructional space. He asked MPC members for our ideas on capital projects and campus improvements. The group discussed residence facilities, pedestrian access, campus security, updating classroom spaces, and Title IX changes.



Office of the Vice Chancellor
 (907) 474-2600
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 www.uaf.edu/usa/

University and Student Advancement

306 Signers' Hall, P.O. Box 757510, Fairbanks, Alaska 99775-7510

GOVERNANCE AGREEMENT

For the

Review of Infrastructure, Sustainability and Energy Board

Between the Associated Student of the University of Alaska Fairbanks (ASUAF), UAF Administration,
 Office of Sustainability, Faculty Senate and Staff Council
October 2013

Preamble

In order to promote investment in energy efficiency programs and renewable energy projects, to develop opportunities for students in sustainability projects, and to provide direction to the decision-making authority for the use of Student Initiative for Renewable Energy Now (SIREN) fees, hereafter known as the Sustainability fee, we do hereby establish the ASUAF Review of Infrastructure, Sustainability and Energy board, at the University of Alaska Fairbanks, hereinafter known as "the RISE Board." The board is responsible for ensuring that funds collected for the Sustainability fee forward projects for the betterment of UAF students. These projects are to be sustainable in nature and a preference will be given to projects or programs that reduce UAF's non-renewable energy consumption.

Article I

Purpose and Authority

The purpose of the RISE Board is to represent the students' interests and protect their investment in the Sustainability fees. The ASUAF and the RISE Board recognizes that the Chancellor is the Chief Executive Officer of UAF and has ultimate responsibility for the implementation of Regent's Policies and in meeting the financial obligations of the institution.

A. Staff

The RISE Board shall advise the Director for the Office of Sustainability, who implements policies and provides management of the SIREN funds.

B. Policy

The RISE Board shall review and recommend any and all policies affecting uses of the Sustainability fee funds, including but not limited to:

1. Hiring of students
2. Annual budget
3. Proposal reviews

C. Finances

The RISE Board is responsible for reviewing and recommending a budget for use of Sustainability funds each fiscal year and making financial information available to ASUAF and the UAF community.

Article II

The RISE Board

A. Membership

The 13 members (10 voting) of the RISE Board shall include:

Seats A-C:	Three students at large, appointed by the ASUAF President;
Seats D-F:	Three students at large, appointed by ASUAF Senate;
Seat G:	One faculty member approved by Faculty Senate;
Seat H:	One staff member approved by Staff Council;
Seat I:	One additional UAF Community member approved by the RISE Board;
Seat J:	The Chancellor's designee;
Seat K:	The ASUAF President (or designee);
Seat L:	The ASUAF Office Manager (ex-officio);
Seat M:	The Sustainability Director (ex-officio).

Seats A-I shall serve 2-year terms beginning September 1st, and ending on the second August 31st. Members in seats A-I may only serve 1 full term. Nominations to fill vacancies for seat A-I shall be solicited by the Office of Sustainability as vacancies occur and shall be subject to initial review and recommendation by the RISE Board Selection Committee.

In the event that no qualified candidate can be found, a member who has already served one term may serve an additional year.

Seats A-I shall be considered active until approved or disapproved by their appropriate Governing body. Seats A-H shall be staggered in the following manner:

Seats A, C, E & G shall begin their terms in the Fall of odd numbered years.
Seats B, D, F & H shall begin their terms in the Fall of even numbered years.*

*for the Academic year 2013-2014, seats B, D, F & H shall be appointed in the fall and their terms shall last one year.

The individual members shall serve on the RISE Board at the will of their respective governing bodies. Appointed RISE Board members are subject to removal and replacement on the authority of their governing body or the Chancellor.

B. The Selection Committee

The RISE Board Selection Committee shall consist of:

The ASUAF President or designee who sits on the RISE Board;
The ASUAF Office Manager;
The Director of Sustainability;
A RISE Board member not seeking reappointment; and
An ASUAF senator not currently seated on the RISE board.

Non-voting Selection Committee attendees may include the RISE board chair or designee and an Office of Sustainability student worker. No applicant to the RISE Board may be present at the Selection Committee meetings in which their applications are being considered.

C. The Chair

The Chair of the RISE Board shall be a student, subject to the approval of the ASUAF President. The Chair shall not be a voting member. The term of the RISE Board Chair shall be one year. The Chair shall coordinate with the Sustainability Director on agendas and communication with ASUAF.

D. Meetings

The RISE Board shall meet a minimum of two times per semester. Quorum for a meeting of the RISE Board shall be defined as the majority of its voting members.

E. Summer Board

Prior to the end of the spring semester, the Board shall appoint an Executive Committee to act on their behalf during the summer. The committee shall consist of at least three Board members composed of one student, one faculty, and one staff member.

F. Parliamentary Authority

The parliamentary authority for the RISE Board shall be Robert's Rules of Order.

Article III The Sustainability Director

A. Duties and Responsibilities

The Director of the Office of Sustainability is an employee of the University of Alaska. The Sustainability Director shall work with the RISE Board to facilitate sustainable projects funded by the Student Initiative for Renewable Energy Now (SIREN) fee. The Sustainability Director shall cooperate with the ASUAF President and staff of ASUAF. The Sustainability Director shall be responsible for the day-to-day management of the SIREN funds and Office of Sustainability. Furthermore the Sustainability Director shall facilitate dialogue and campus-wide programs that build upon UAF's commitment to sustainability and be a liaison to the larger community outside the university.

Article IV Agreements

A. Use of the SIREN funds

The priority use of the SIREN funds will always be for investing in energy efficiency programs and renewable energy projects.

Article V Amendments and Termination

A. Amendments

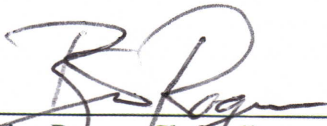
This document may be amended at any regular meeting of the RISE Board by a simple majority of the full Board, provided that final action shall not be taken before the amendment is approved by a simple majority of the ASUAF Senate and signed by the following individuals:

RISE Board Chair
ASUAF President
ASUAF Senate Chair
Director of the Office of Sustainability
UAF Chancellor
Vice Chancellor for University and Student Advancement
UAF Faculty Senate President
UAF Staff Council President

B. Termination

This document shall be terminated upon the dissolution of the RISE Board. The RISE Board shall dissolve one (1) year after the automatic repeal of the SIREN fund (Pursuant to P05.10.070,) unless additional funds or investments are identified.

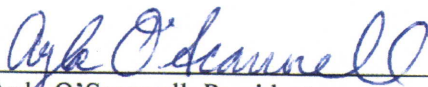
We, the undersigned, hereby officially accept this Governance Agreement, approved October 2013, at the University of Alaska Fairbanks. With our signatures, we duly recognize the aforementioned powers and authority of said Board, as established by this Governance Agreement.



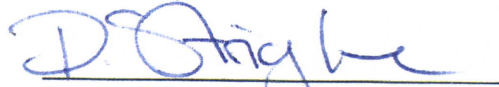
Brian Rogers, Chancellor
University of Alaska Fairbanks



Mike Sfraga, Vice Chancellor
University & Student Advancement



Ayla O'Scannell, President
Associated Students of UAF



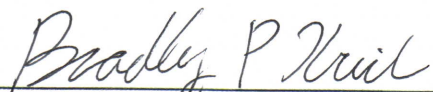
Daniel Strigle, Senate Chair
Associated Students of UAF



Michelle Herbert, Director
UAF Office of Sustainability



Wyatt Hurlbut, Chair
UAF RISE Board



Brad Krick, President
UAF Staff Council



David Valentine, President
UAF Faculty Senate

GOVERNANCE AGREEMENT
for the
Review of Infrastructure, Sustainability and Energy Board
Between the Associated Students of the University of Alaska Fairbanks (ASUAF),
& the University of Alaska Fairbanks Administration
REVISED September 2016

Preamble

In order to promote investment in energy efficiency programs and renewable energy projects, develop opportunities for students in sustainability projects and make decisions regarding the use of Sustainability fee, we do hereby establish the ASUAF Review of Infrastructure, Sustainability and Energy board at the University of Alaska Fairbanks, hereinafter known as “the RISE Board.” The board is responsible for ensuring that the Sustainability fee is allocated towards projects that improve the quality of life for UAF students. These projects are to be sustainable in nature and a preference will be given to projects or programs that reduce UAF’s non-renewable energy consumption.

Article I - Purpose

The purpose of the RISE Board is to represent the students’ interests and protect their investment in the Sustainability fee.

Article II – Powers & Responsibilities

The RISE Board shall be the decision-making body for the use of sustainability funds as well as the authority for the review and recommendation of any and all policies utilizing these funds. Other powers and responsibilities of the RISE Board include, but are not limited to the following.

A. The Office of Sustainability

In compliance with University of Alaska Board of Regents Policy & Regulation, the RISE Board may create and maintain an Office of Sustainability at UAF including the hire of Sustainability employees as it sees fit to carry out decisions of the RISE Board and provide management of the sustainability funds. The Office and its employees shall be governed by the RISE Board with delegated managerial authority from the Associated Students of the University of Alaska Fairbanks.

B. Bylaws

The RISE Board may adopt bylaws to supplement this Governance Agreement.

C. Financial

1. The RISE Board shall retain financial authority over Sustainability fee revenue and any related Sustainability office funds. In the absence of a designated financial officer, the day-to-day administration of RISE Board finances shall be managed by the ASUAF Office Manager.
2. The RISE Board shall review and approve a budget for the use of Sustainability funds each fiscal year.
3. The RISE Board shall work with ASUAF and make appropriate arrangements to maintain all sustainability funds and provide regular financial reports to the UAF community.

Article III - The RISE Board

A. Membership

The 11 members (10 voting) of the RISE Board shall include:

- Seat A: One student at large, appointed by the ASUAF President
- Seats B-C: Two students at large, appointed by ASUAF Senate
- Seats D-F: Three students at large, selected by the RISE Board
- Seat G: One faculty member selected by the RISE Board
- Seat H: One staff member selected by the RISE Board
- Seat I: One Community member selected by the RISE Board
- Seat J: The Chancellor's designee; *(non-voting Ex-Officio, with preference for a member of the UAF Master Planning Committee)*
- Seat K: The ASUAF President (or designee)

B. Terms & Vacancies

1. Seats shall be filled by the end of the spring semester for the start of term the following fall.
2. The term of office for all Board members shall be one year, concurrent with the active academic year.
3. There is no limit to the number of terms a member may serve.
4. The individual members shall serve on the RISE Board at the will of their respective governing bodies. Appointed RISE Board members are subject to removal and replacement on the authority of their governing body.
5. Vacancies shall be made known to the appropriate governing body for replacement as soon as possible.

C. RISE Board Officers

The RISE Board shall elect a Chair and any other officers needed from within its membership during the first meeting of the academic year by simple majority through an equitable nomination and confirmation process.

D. Meetings

The RISE Board shall meet a minimum of two times per semester. Quorum for a meeting of the RISE Board shall be defined as the majority of its voting members.

E. Summer Board

Prior to the end of the spring semester, the Board may appoint a summer committee to act on their behalf during the summer. The committee shall consist of at least four members. Eligible members include RISE Board members active the spring prior or confirmed for the following fall semesters.

The Summer RISE Committee may exercise financial authority over the summer budget as approved by the full RISE Board prior to the start of the summer term.

F. Parliamentary Authority

The parliamentary authority for the RISE Board shall be Robert's Rules of Order. This Governance Agreement and any approved RISE Board Bylaws shall supersede any function of Robert's Rules of Order.

Article IV - Amendments and Termination

A. Amendments

This document may be amended at any regular meeting of the RISE Board by a simple majority of the full Board, provided that final action shall not be taken before the amendment is approved by a simple majority of the ASUAF Senate and signed by the following individuals:

1. The RISE Board Chair
2. The ASUAF President
3. The ASUAF Senate Chair
4. The Vice Chancellor for University and Student Advancement
5. The UAF Chancellor

B. Termination

This agreement shall be terminated one (1) year after the depletion of all RISE Board funds unless additional funds or investments are secured. This agreement may also be terminated by a $\frac{3}{4}$ vote of the full Board or by a majority of voting members in a regular ASUAF election.

We, the undersigned, hereby officially approve this Governance Agreement at the University of Alaska Fairbanks. With our signatures, we duly recognize the aforementioned powers and authority of said Board, as established by this Governance agreement.

_____ Wyatt Hurlbut, RISE Board Chair	_____ Date	_____ Colby Freel, ASUAF President	_____ Date
_____ Dana Thomas, UAF Chancellor	_____ Date	_____ Benjamin Anderson-Agimuk, ASUAF Senate Chair	_____ Date
_____ Mike Sfraga, Vice Chancellor University & Student Advancement	_____ Date		

We, the undersigned, hereby officially approve the changes made to this Governance Agreement by the RISE Board on September 8th, 2016 with the understanding that the amendments within remove the previously held obligations of our office to the RISE Board beyond the revised effective date.

_____ Orion Lawlor, President UAF Faculty Senate	_____ Date	_____ Faye Gallant, President UAF Staff Council	_____ Date
_____ Michele Mouton, Director Office of Sustainability	_____ Date		

Rural Affairs Committee Meeting

Wednesday, September 14, 2016 14:00-15:00

Google Hangouts

1. Roll Call:

- Chris Brooks
- Chad Oleson
- Kimberly Knudsen
- Lena Krutikov

2. Announcements: Welcome back and welcome our new member Lena Krutikov.

- We welcomed everyone back from summer break and our new member Lena.

3. Unfinished Business/Updates

- CRCD Meeting Schedule – Update on scheduling CRCD speaker.
- We set priorities for scheduling speakers this Fall and next Spring.
- Nome Fiber Access – Update on delivery of high-speed access services.
- The fiber project is ahead of schedule. They hope to be deployed early next year.

4. New Business: None

5. Discussion Items: Google Docs for committee meetings.

- We have changed from email to shared google docs for meeting agendas.

6. Next Meeting: Wednesday, October 12, 2016 14:00 to 15:00.

Committee Members:

Chris Brooks, Chair – Christopher.brooks@alaska.edu

Chad Oleson - cdoleson@alaska.edu

Kimberly Knudsen - klamb1@alaska.edu

Lena Krutikov - lkrutikov@alaska.edu