

**AGENDA****UAF STAFF COUNCIL #267****Monday, Dec. 7, 2015****8:45 - 11:15 AM****Wood Center, Carol Brown Ballroom**

- I. 8:45 -8:50 CALL TO ORDER & ROLL CALL**
  - A. Call to Order
  - B. Roll Call
  - C. Approval of Staff Council Meeting #267 Agenda
- II. 8:50 - 9:00 STATUS OF PENDING ACTIONS**
  - A. Leave Share Resolution
  - B. Staff Volunteer Day Proposal and Resolution
- III. 9:00 - 9:05 PUBLIC COMMENT**
- IV. 9:05 - 9:25 GUEST SPEAKER**
  - A. Briana Walters, Sr. Business Analyst, Office of Management & Budget
    - i. Legislative Tracker:  
<http://www.uaf.edu/finserv/omb/budget-planning/fy17/>
    - ii. Budget 101 infographic (handout)
- V. 9:25 - 9:35 OFFICERS REPORTS**
  - A. Faye Gallant, President
  - B. Nate Bauer, Vice President
- VI. 9:35 - 9:45 GOVERNANCE REPORTS**
  - A. Colby Freel, Vice President - ASUAF
  - B. Orion Lawlor, President Elect - Faculty Senate
- VII. 9:45 - 9:50 BREAK**
- VIII. 9:50 - 10:05 UNFINISHED BUSINESS**
  - A. Fall Election
    - i. Motion to Ratify Fall 2015 Election - Draft

- a) Attachment 267-1 - Draft Motion 2015-267-1
- B. University Advocacy Committee - 'Staff Mentoring Interest Survey'
- C. Chancellor Search Update
- D. Committee Representatives
  - i. Staff Alliance Morale Committee - 2 volunteers needed

**IX. 10:05 - 10:15 INTERNAL COMMITTEE REPORTS**

- A. Elections - Brandi Marrero, Chair
  - i. Attachment 267-9: Dec. Committee Report
- B. Membership and Rules - Trish Winners, Chair
- C. Rural Affairs - Chris Brooks, Chair
  - i. Attachment 267-7: Dec. Committee Report
- D. Staff Affairs - Jane Groseclose, Chair
- E. University Advocacy - Jami Warrick

**X. 10:15 - 10:35 CHANCELLOR'S REMARKS**

**XI. 10:35 - 10:40 STAFF ACHIEVEMENTS AND HIGHLIGHTS**

**XII. NEW BUSINESS (none)**

**XIII. 10:40 - 11:05 ANNOUNCEMENTS**

- A. Board of Regents Public Testimony
  - i. Attachment 267-2: Memo Regarding Public Testimony at Dec. Board of Regents Meeting
  - ii. Attachment 267-3: UA Board of Regents: Public Testimony Tips
- B. UA Statewide Leadership Transitions
- C. Employee Engagement Survey
- D. PageUp Implementation Timeline
- E. UA Tobacco Free - Dec. 31, 2015

**XIV. INTERNAL AD HOC COMMITTEE REPORTS**

- A. Performance Evaluation Joint Campaign Ad Hoc Committee

**XV. EXTERNAL STATEWIDE COMMITTEE REPORTS (written only)**

- A. Staff Alliance- Staff Health Care Committee - Lesli Walls, Rep; Stacey

Howdeshell, Rep; David Bantz, Alt; Sue Mitchell, Alt

i. Attachment 267-4: Dec. Committee Report

B. Staff Alliance Compensation Working Group - Brad Krick, Chair; Faye Gallant; Janine Smith; Mike Cox

i. Scheduled to meet in December

#### **XVI. EXTERNAL UAF COMMITTEE REPORTS (written only)**

A. Accreditation Steering Committee - On Hiatus

B. Chancellor's Advisory Committee for the Naming of Campus Facilities - Jesse Atencio, Rep

C. Chancellor's Diversity Action Committee (CDAC) - On Hiatus

D. Chancellor's Planning and Budget Committee - Nate Bauer, Rep; Trish Winners, Alt

E. Chancellor Search Committee - Faye Gallant, Rep

F. Fresh Air Campus Challenge Committee - Brad Krick, Rep; Sue Miller, Alt

i. Attachment 267-6: Dec. Committee Report

G. Master Planning Committee (MPC) - Brad Krick, Rep

i. Attachment 267-8: Dec. Committee Report

H. Meritorious Service Award Committee - Connie Huizenga, Rep

I. Parking Appeals Committee (PAC) - Brad Krick, Rep

i. Did not meet

J. People's Endowment Committee - Jessica MacCallum, Rep

K. RISE Board - Ian Olson, Rep

L. Staff Appreciation Day Planning Group - Ashley Munro & Maria Russell

M. Sustainability in Dining Committee - Mathew Mund, Rep

i. Attachment 267-5: Dec. Committee Report

#### **XVII. UAF AD HOC COMMITTEE REPORTS (written only)**

A. Training & Employee Development Working Group Update - Jessica MacCallum

#### **XVIII. 11:05 - 11:15      ROUND TABLE DISCUSSION**

#### **XIX. 11:15                      ADJOURN**

**University of Alaska Fairbanks**

**Staff Council**

**Motion 2015-267-1**

***Draft***

**MOTION**

The UAF Staff Council moves to ratify the 2015 Fall Staff Council Election.

EFFECTIVE: Immediately

RATIONALE: The Elections Committee has reviewed and certified the election results. Newly elected representatives officially begin their two-year terms on January 1, 2015.



## M E M O

TO: UAF Faculty, Staff, Students

FROM: Faculty Senate, Staff Council, Associated Students of UAF

DATE: November 25, 2015

RE: Board of Regents Public Testimony, Dec 10-11, 2015

---

The leaders of UAF's shared governance organizations are inviting their constituent members to prepare commentary for presentation during public testimony at the upcoming Board of Regents (BOR) meeting in Fairbanks December 10-11, 2015.

Public testimony is scheduled for 9-10am on Thursday, December 10 and 10-11am on Friday, December 11. Sign up sheets will be available beginning at 8am both days in Butrovich Room 109. Full agenda are available at [alaska.edu/bor](http://alaska.edu/bor).

Employees and students are asked to share their unique, diverse perspectives with regard to recent budgetary challenges at the University of Alaska Fairbanks. Bearing in mind UAF's primary mission to "*educate students for active citizenship and prepare them for lifelong learning and careers*," commenters are urged to prepare statements emphasizing personal knowledge and expertise about the student experience at UAF, including ways student life and work may have changed in the face of constrained resources and services.

As Brian Rogers observed, budget cuts at UAF have resulted in "reduced services, slower response times [...], and reduced central and program support." As faculty, staff, and students, we have witnessed these changes and their effects on the diminished potential for student success across the university. We encourage our colleagues and classmates to share their stories at this time.

Testimony about extraordinary service or achievements is also welcome, and always important to share.

Please keep in mind that statements should be no longer than three minutes per individual. If multiple speakers would like to testify on the same specific issue, the Regents have asked that those speakers address the board as a group. For assistance preparing your testimony, please contact your governance representatives, or consult the attached "Do's" document.

Associated Students of UAF  
UAF Faculty Senate  
UAF Staff Council

# UA BOARD OF REGENTS: PUBLIC TESTIMONY: DO'S

Thursday, December 10, 2015

Public Comment: 9-10am

Friday, December 11, 2015

Public Comment: 10-11am

Butrovich Building Room 109



**DO**

prepare your testimony in advance. Take time to deeply consider and revise your message beforehand.

**DO**

keep your testimony under the three-minute time limit. Focus on a single story or idea. Aim to help the Regents understand how an issue, policy, or situation presents difficulties or addresses needs for University of Alaska students.

**DO**

prepare two versions of your testimony, if possible: a very direct, concise version for the public comment period, and a longer version for entry as written testimony. Submit written testimony to [ua-bor@alaska.edu](mailto:ua-bor@alaska.edu).

**DO**

practice delivering your testimony in front of a mirror or an audience. Revise your message for clarity and brevity.

**DO**

show up on time. Sign up sheets will begin taking names at 8am both Thursday and Friday, and testimony will occur on a first-come, first-serve basis.

**DO**

be respectful and professional. Remember to state your name and your stakeholder position with respect to the university.

**DO**

try to speak clearly and make eye contact, without reading directly from your written testimony.

**DO**

thank the board members for their time and consideration. If you take less than three minutes, offer to answer questions.

## **UA Staff Alliance – Staff Health Care Committee (SHCC)**

### **SHCC meeting notes 11-20-15**

**Gathered by Kathleen McCoy with additions by UAF Staff Council members of the committee**

**Members attending:** Melodee Monson, Danielle Dixon, Gwenna Richardson, Lesli Walls, Susan Mitchell, Maureen Hunt, Kayti Coonjohn, Arthur Hussey, David Bantz, Lisa Sporleder, Wendy Miles, Stacey Howdeshell, Kathleen McCoy

Classified staff comprise 67% of those who use health care benefits and have one person on the JHCC

#### **Key points:**

- Erika Van Flein will be invited to all future SHCC meetings.
- Others to invite?
- Sara Rodewald of Healthyroads updated the council on ongoing challenges to earn points for a \$600 reduction in premium costs for plan members and spouses. She said wellness program utilization is at about 40 percent; the university would like to see it at 70 percent.
  - Suggestion made to send out more frequent reminders (especially closer to the deadlines) so that those that are participating can continue to do so.
  - Discussed the confusion around 125% Medicare rule and what 100% of covered cost means
- Majority of discussion circled around how to create more informed health plan consumers, given the difficult healthcare climate in Alaska. Ideas included:
  - A **flow chart** approach showing the path through auxiliary healthcare services [Patient Care, Best Doctors, Teladoc, Nurse Line, Premiera Travel Benefit] so as to actively assist our plan members in becoming extremely consumer savvy
  - 
  - A **consumer-oriented website** aimed at plan users with easy-to-find answers for their top healthcare concerns; the group had the sense that UA Benefits, while a thorough catalog for benefits and services the university offers, is still very hard for unfamiliar healthcare consumers to navigate.
  - Poster campaigns, FAQ's on website, Healthcare 101, better explanation of Wellness Benefits, short webinars, other trainings
- Can we access all through UAOnline employee tab?
- Are there health care advocates on each campus?
- Costs for pharmacy are going up next year
- Costs for health benefit, out of 5 highest cities, 4 are in Alaska

- We discussed that consumers don't look for the information until they face a situation; they often see and forget the details of information fliers that come intermittently or randomly.
- Kayti Coonjohn of UAS IT offered to virtually connect SHCC members for easier, real-time communication as we work on healthcare communication issues. Councilmembers discussed that this will be a several-year effort, and that the landscape will keep changing. Not an easy task.
- Discussion of phrasing "100% covered" which really means 100% covered of an allowed amount. Member gave example of an \$8,000 procedure covered at 100% of the allowed amount of \$400, not 100% of the procedure cost. Example of the confusion consumers face.
- Kathleen McCoy provided a short report on the JHCC meeting in Anchorage (Nov. 11-12-13). Committee members asked for easier access to JHCC reports and the group discussed where to find them.  
<https://www.alaska.edu/benefits/joint-health-care-committ/> There are several good reports on our healthcare usage and state of Member health in the reports under the October and November meeting links

**Action Item:** SHCC voted to recommend that SHCC and JHCC create a joint taskforce to work on solutions to the extremely challenging healthcare climate in Alaska. Kathleen and Gwenna will take that forward to the JHCC meeting Dec. 2, 2015.

**DOODLE POLL** to be sent for meeting in about two weeks, right after JHCC.

**Ad hoc Committee Report - Sustainability in Dining Committee**

Staff Council Rep: Mathew Mund

Committee met on 11/17/2015

Committee Report:

The committee is looking into partnering with the Food Recovery Network to make unused food from Dining Services and donating it to local non-profits.

- There is a Federal Law that protects the donator from liabilities related to the donated food. In other words, UAF Dining Services cannot be sued if someone gets sick or injured from the donated food.
- For this to be successful, a student group needs to be formed to partner with the Food Recovery Network. The student group will be responsible for packing food, weighing and taking its temperature then transporting the food from UAF Dining Services to the non-profit.
- UAF Dining Services says that they do not have a lot of excess food due to its small batch preparation policies. Due to the small amount of waste, they suggested that they would collect and freeze the food and make it available for once a week pickups.
- There is limited funding from the Food Recovery Network for the first two semesters to help with the cost of purchasing cooling and packaging materials. After that, a permanent funding structure, such as the RISE student fee, would be needed to fund the program.

This project is in its exploration phase and needs a student group to take the lead.

**Fresh Air Campus Challenge Committee  
Report for Staff Council Meeting #267  
December 2015**

Brad Krick, Representative; Sue Mitchell, Alternate

FACC met on November 12. The group is scheduled to meet again on December 10.

The committee discussed a request from the American Lung Association to perform environmental scans to help gauge the before/after effect of the tobacco ban. These scans would take the form of a committee member walking around their area on campus and taking note of the number of smokers. The committee discussed the need for quantitative vs qualitative surveys, the specific goals for the survey, and whether or not these surveys would satisfy a need for us. The conversation moved to other methods of survey tobacco users on campus, including student self-reporting at Residence Life events, ASUAF polling during voting, or some other anonymous polling method.

The committee discussed whether or not we would continue to exist and/or meet regularly after our last scheduled meeting in December and after the policy goes live. We will pick up the conversation at our next meeting.

**Rural Affairs Committee Meeting**

Wednesday, November 11, 2015

14:00-15:00

Google Hangouts

1. Roll Call: Chris Brooks, Nicole Dufour, Evelyn Pensgard, Chad Olsen, Mercedes Anderson
2. Announcements: Stacey Howedeshell resigned from the committee.
3. Topics:
  - A. Reduced Budgets and the possible affects to the CRCD.
  - B. Discussion on surveying rural campuses and facilities. The RAF currently needs more input from constituents to set priorities to meet their needs. We are looking to give a safe avenue for reporting free from fear of retribution or other negative consequences. Committee members were asked to submit 2 questions to ask rural affairs campuses concerning their needs and well-being. These will be submitted at the next meeting in January.
  - C. Tobacco policy implementation. Enforcement and expectations.
4. Next Meeting: Wednesday, January 13, 2016, 14:00.

Chris Brooks, Chair  
Mercedes Anderson  
Chad Oleson  
Evelyn Pensgard

## **UAF Master Planning Committee**

Meeting Minutes

Thursday, November 19; 9am-11am

Chancellor's Conference Room (SIH 330)

### **Welcome and introductions**

Committee Members: Kara Axx, Mathew Carrick, Jim Dixon, Nick Jansen, Laura McCollough, Gary Newman, Doug Schrage, Debby Queen, Jonathan Shambare

Guests: Mary Pagle, Jenny Campbell, Walter Crary

### **Veteran Memorial**

Walter Crary along with Jenny Campbell and Mary Pagle presented on the proposal for a Veteran's Memorial at UAF. The ideal site has been identified as across from Reichardt. Jonathan Shambare explained the process and that the MPC will make a recommendation and a final decision. The project would be managed internally as a UAF project. Committee members discussed that the MPCs purpose is to consider how the project fits strategically into the Master Plan.

Jim Dixon moved to approve the following motion and Ian Olson seconded.

*MPC recommends approval of the site location for a proposed Veteran's Memorial at the overlook across from Reichart, with a final design to be brought back to MPC for approval .*

*In addition to the recommended site location MPC suggests that other areas for consideration include:*

- *Coordination with Design and Construction*
- *Funding/Development strategy*
- *Alignment with Troth Yeddha' strategic plan*

### **Outside storage and Connex**

Laura McCollough reported that she is waiting for a meeting of space committee to further address. Facilities services will create an inventory of connex locations and owners.

### **MPC responsibilities and duties**

This item has been tabled for next MPC meeting, Jonathan Shambare requested that committee members review and be prepared to discuss.

### **Subcommittee and additional reports**

1. North Campus: no meetings, grooming is underway, first junior Nordics met on campus Monday



2. Campus Landscape: no meetings.
3. Sustainability: Rise board and Office of Sustainability have donor passway established and will begin a fundraising campaign shortly; five open positions on the board, applications being accepted.
4. Art on Campus: no report.

**Facilities Services update**

Jonathan Shambare reported that he met with Fire Marshall recently to work on naming/addresses of building and roads, working with borough on this project and are approximately 90% complete; all recommendations will go through the naming committee for approval.

**Public comments**

None

**Schedule**

Next meeting *Thursday, December 3 from 9 - 11 am.*

**UAF Staff Council – Elections Committee**  
Committee Report – Dec. 2015

The Election Committee met on November 5<sup>th</sup> to discuss the voting process. Thanks to Phil for the hard work in getting the software running and to Nicole for getting the initial email and reminders pushed out to staff. At this point all of the voting is moving along as planned and the voting period will close on December 3<sup>rd</sup>. Per Nicole, as of 11/19 we are at 16% of votes, which is historically high for staff council representative votes. Our committee will meet again in December to discuss the outcome of the voting process.