

AGENDA**UAF STAFF COUNCIL #244****Tuesday, November 19, 2013****8:45-11:00AM****Wood Center Ballroom****Audio Conference information: 1-800-893-8850, Participant PIN: 8244236****I. 8:45 – 8:55 CALL TO ORDER AND ROLL CALL**

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda for Staff Council Meeting #244
- D. Approval of Minutes – Staff Council Meeting #242

II. 8:55 – 9:00 STATUS OF PENDING ACTIONS (none)**III. 9:00 – 9:05 PUBLIC COMMENT****IV. 9:05 – 9:15 OFFICER REPORTS**

- A. Brad Krick, President
- B. Ashley Munro, Vice President

V. 9:15 – 9:25 CHANCELLOR’S REMARKS

- Presented by Kari Burrell, Executive Officer

VI. 9:25 – 9:35 GOVERNANCE REPORTS

- A. David Valentine, President – Faculty Senate
- B. Cordero Reid, Senator – ASUAF

VII. 9:35 – 9:45 UNFINISHED BUSINESS

- A. Smoke-Free / Tobacco-Free Campus
 - i. Resolution 2013-244-1: Resolution Requesting the President Delegate Smoke Free Decisions to Chancellors and Campus Directors - Draft
 - Attachment 244-9: Draft Resolution 2013-244-1

VIII. 9:45 – 9:50 BREAK**IX. 9:50 – 10:05 NEW BUSINESS**

- A. Employee Education Benefit (Tuition Waiver)

- i. Resolution 2013-244-2: Resolution in Support of Employee Education Benefit – DRAFT
- Attachment 244-10: Resolution 2013-244-2 - Draft

B. Communications Discussion

C. New RISE Board Governance Agreement

- i. Attachment 244-11: New RISE Board Governance Agreement 11/2013
- ii. Attachment 244-12: Original RISE Board Governance Agreement 3/2011
- iii. Attachment 244-13: Overview of RISE Changes

X. GUEST SPEAKER (none)

COMMITTEE REPORTS

XI. 10:05 – 10:20 INTERNAL COMMITTEE REPORTS

- A. Elections – Richard Machida , Chair
- Attachment 244-6: November Committee Minutes
- B. Membership and Rules – Kirsten Bey, Acting Chair
- Attachment 244-2: November Committee Report
- C. Rural Affairs – Jeannette Altman, Chair
- Attachment 244-7: November Committee Report
- D. Staff Affairs – MaryAlice Short, Chair
- E. University Advocacy – Lesli Walls, Chair

**Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.*

XII. 10:20 – 10:30 EXTERNAL STATEWIDE COMMITTEE REPORTS

- A. Staff Alliance- Staff Health Care Committee – Debbie Coxon, Lesli Walls, Chris Beks (Alt), David Bantz (Alt)
- Attachment 244-5: November Committee Report
- B. Staff Alliance Compensation Working Group – MaryAlice Short & Mike Cox

**Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.*

XIII. 10:30– 10:40 EXTERNAL UAF COMMITTEE REPORTS - Written Format

- A. Accreditation Steering Committee – Vacant
- Representative Needed
- B. Chancellor’s Advisory Committee for the Naming of Campus Facilities – Debbie Coxon
- Attachment 244-4: November Committee Report
- C. Chancellor’s Diversity Action Committee (CDAC) – ON HIATUS

- D. Chancellor’s Planning and Budget Committee – INACTIVE (Active only in spring)
- E. Food for Thought Committee - Tom Langdon
- F. Intercollegiate Athletic Council – Debbie Coxon & Jesse Atencio
 - Has not met
- G. Master Planning Committee (MPC) – Richard Machida, Brad Krick, Alt
 - Attachment 244-8: November Committee Report
- H. Meritorious Service Awards Committee – INACTIVE (Active only in spring)
- I. Parking Advisory Committee (PAC) – Tom Langdon (INACTIVE)
- J. People’s Endowment Committee – Debbie Gonzalez
 - Attachment 244-1: November Committee Report
- K. RISE Board – Ian Olson
- L. Staff Day Planning Group – Ashley Munro and Maria Russell
- M. Technology Advisory Board Committee (TAB) – Adam Kane & Chris Beks
 - Has not met

**Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.*

XIV. 10:40 – 10:45 AD HOC COMMITTEE REPORTS

- A. 2014 Staff Council Calendar Ad Hoc Committee
 - Attachment 244-3: November Committee Report

XV. 10:45 – 10:50 ROUND TABLE DISCUSSION

XVI. 10:50 ADJOURN

Officer's Report for Staff Council Meeting #244

Oct 21, System Governance Council -

UAA: Program prioritization is proceeding. The Oct 20 ADN story is a good source. "Savings is not the overall goal." That is to say, they aren't aiming for a target number; they are trying to match programs to current priorities.

SW: SAA voted against making the campus zero-tolerance at this time. Most people preferred that we enforce our current rules (50 feet from doorways & air intakes). SAA's survey on the President's draft evaluation tool was generally positive, but they have suggested changes to the language. They will also begin conversation on a Code of Conduct (starting at the Staff Alliance level) with the President.

Legislative Report from Chris Christiansen: State ran a deficit last year, projected deficit this year, next year, and potentially onward. State has two options: cut spending or take out of savings. At current rate of spending, savings will last 8 years. There will likely be a serious effort to reduce spending at the Legislative level. The State expends 75% of its budget on four organizations, including UA. We're the only organization that can raise revenue (tuitions, grants, etc.)

Capital budget: we need 78 million to complete UAA/UAF Engineering buildings & 250 million for UAF Combined Heat & Power

Nov 6, Board of Regents Meeting-

Bullying Update-

Staff Alliance approved a resolution that President Gamble would make the UA Bullying Training required for all UA employees. This was approved. Chancellor Rogers is waiting for the training materials to be complete and is working on how to offer and track all training requirements. Mentioned at BOR meeting in November. UA is putting together a definition and President Gamble suggested that the process for reporting could be the Fraud, Waste and Abuse Hotline.

Smoke-Free Campus Update-

UAA possibly pursuing a smoke-free campus. November 21 is a smoke-free day on campus.

Tuition Increase-

Coalition of Student Leaders submitted summer to President Gamble in reference to tuition changes and network fee increases. Students agree with tuition changes and suggest a flat network fee rate, rather than percentage.

Regent Wickersham shared an analysis of alternatives in two areas for next year's tuition discussion: Differential tuition (bringing community campuses down and increasing main campuses?), and Decrease in tuition for teacher education, social work; necessary but low-paying jobs. Capping tuition at 12 or 15 credits

Budgetary Discussion-

Regent Anderson suggested that a 90 day hiring delay too short term. He will continue to push for downsizing. Faculty, staff, and administration have to be forced to reduce.
 Regent Brady: Fixed costs will continue to rise (natural gas, oil, coal, electricity). UA compares favorably to other institutions in terms of keeping tuition increases down and budget requests low. President Gamble mentioned that State legislatures in some states are increasing money spent on public institutions, but money comes with requirements. 62% of our budget is personnel costs - we have to cut people to make long-term cuts.

Three contracts still under negotiation, not included in the budget:

UAA Alaska Airlines Center - Regents requested that UAA Vice Chancellor Spindle take a look at that, and there is an increase resulting.

UAS Freshman Costs - Non general fund request, but cost added to budget. \$425k, covered by auxiliary

UAF P3 Housing: Amount reduced from \$5mil to \$1.5mil

Operating and Capital Budget passed.

Employee Education Benefits-

Regent Fisher proposed an amendment to not increase instate tuition and to change P04.06.01 Employee Education Benefits to reduce the benefit by 50%. Employee benefit waiver is 5.3 million. So, cutting that benefit in half would help meet the cost if we don't increase resident tuition. The policy change was ruled out of order (changes to policy must be on the BOR agenda in writing) and the amendment to not increase tuition failed: 5 no; 5 yes. This be taken up at the Dec meeting.

Regent Powell: We used to look at tuition two years in advance - be better to look at tuition that far in advance.

Shaping Alaska's Future-

Shaping Alaska's Future is leading us to a culture of looking for the most efficiencies.

It was requested that dollar amounts be attached to each item so we can see how much we're saving.

Nov 8, Safety Meeting -

UAF will be looking at ways to improve communications after & during power outages. Marketing analyzed the survey data from the Nov 2012 safety survey and found that "nearly half of respondents reported that supervisors were not concerned with their safety." In addition, they found that employees would like better communication and sharing of safety information. UAF will focus on supervisor training and employee on-boarding. The committee was also presented a preview of 'Safety in a box'; a tool for additional training. It could be done over several 5 minute periods during re-occurring dept meetings, for example.

Nov 12, Staff Alliance -

Shaping Alaska's Future: Chas St. George told SA that the timeline for feedback is not

absolute. Feedback will continue to be accepted on the effects statements after 11/18, and they want cont'd feedback.

Tuition Waiver: Eric Seastedt, Chief Human Resources Officer, told SA that his office is putting out a quick survey to ask employees about the tuition waiver (it should be going out the week of 11/18/13). He said that there is no administrative push to change the waiver.

Performance Evaluation: Eric also told the group that they are continuing to work on the perf eval tool. The final version will be made available and recommended for all MAUs, but it will only be required for SW employees.

SAA is working on a code of ethics. Once drafted, they will bring the code to Staff Alliance to distribute to the other staff councils. SAA is also reviewing Chapter IV of BOR Policy & Reg.

Nov 18, Pre Staff -

Emergency Plans-

As we continue to get fall ice storms, UAF needs a better emergency plan and that is being working on. We need better communication, since blackboard notifications didn't work for all, and need a funding source for hourly employees in case campus needs to close.

Employee Education Benefits-

Chancellor Rogers in support of keeping tuition waiver as is. Requests and encourages staff to attend BOR meeting in December to testify. Also mentioned adding verbiage to motion that includes the idea that non-union staff are treated differently, since represented staff have tuition waiver negotiated already.

Capital Projects-

If UA is asked by legislature to pick only 1 capital budget item, UAF's selection would be the Combined Heat and Power Plant. in regards to this, both the Borough and Fairbanks Chamber of Commerce have selected this as a priority for Fairbanks. The short term failure probability is high- 98% that we will have a 6 day failure in the next 12 months. This would cost roughly \$25,000 a day.

Faculty Increase-

UAF has supported a 2% market increase for faculty. This is currently in negotiation.

Nov 18, System Governance Council -

SGC passed a resolution to ask the President delegate authority on smoke-free, tobacco-free decisions to the Chancellors and campus directors.

SGC also plans to create a resolution to oppose changes to the tuition waiver (draft and vote will be done via email).

People's Endowment Board – Nov. 2013 Report

Submitted by: Debbie Gonzalez, Staff Council Representative

The People's Endowment Board will meet November 14, 2013 to consider 23 proposals submitted during the Fall 2013 cycle. Award announcements are expected to be made the week of November 18.

TO: Staff Council

FROM: Kirsten Bey, Acting Chair of Membership & Rules Committee

DATE: 11-13-13

RE: Membership & Rules Committee Report for Nov Staff Council Mtg

Current committee members continue to be Kirsten Bey (acting chair), Chris Beks & Toni Abbey. We would welcome additional members.

Our action items continue to be the same as last report:

- Review the Parliamentary Procedure materials to prepare a brief presentation/training to staff council members
- Bone up on particular parliamentary procedures so that the committee is able to answer parliamentary procedure questions that may arise during meetings
- Review the bylaws to make sure the language accurately reflects the changes that were recently enacted and to see if there are any inconsistencies, outdated provisions, or other things that need changing.

Next meeting is Monday, Dec 2nd at 3:00 PM.

2014 Staff Council Calendar Ad Hoc Committee**Submitted by: Greg Simpson, Chair**

Committee report for Staff Council Calendar committee.

Committee members met on Oct. 22. Present were Greg Simpson and Juan Goula. Prior to meeting all three members (Richard Machida also member) were instructed to rank submitted photos. At meeting Greg and Juan discussed several photos and arrived at a short list. We sent photos to Wood Center graphics and met with graphics student on Oct. 24th. We viewed mock ups/ draft designs, and discussed different design options.

Student drafted revised designs and committee members were sent drafts. Juan and Greg discussed options and shortened list to two candidates. Out of those two choices, some design changes/edits were added and all three committee members agreed on top choice, as of 11/04/13. As of this report, some minor edits of design are expected; text and calendar details will be incorporated, at a later date, and final proofing expected after that.

submitted by chair, Greg Simpson 11/05/13

**Chancellor's Advisory Committee for the Naming of Campus Facilities
November 4, 2013 - Respectfully Submitted by Debbie Coxon**

The CAC met on Monday, November 4, 2013. Attendees included: Martin Klein, Joy Morrison, Megan Demario and Debbie Coxon.

- Discussion included a general review of the Facilities Naming Guidelines.
 - Martin will publish these Guidelines on the Facilities website.
 - Committee will develop a list of naming opportunities with UAF Development.
- Campus road names and addresses are being reviewed by the emergency response departments. There are new roads that need to be named.
- Any requests prior to the next meeting will be addressed by meeting or email.
- The next CAC meeting will be held in February 2014.

**Staff Health Care Committee
October 15, 2013**

Melodee Monson
Linda Hall
Monique Musick
Tamah Hayes
Lesli Walls
Erika VanFlein
Timothy Armbruster

Benefits Overview

The overview of benefits focused only on our health benefits since that is what SHCC works on.

Premera is the provider of our medical, pharmacy and dental plans. They have a 24-hour nurse line for answering a whole range of questions. A voluntary disease management program offers personal health support to individuals with particular conditions such as asthma or diabetes.

A new travel benefit has been offered- aka Medical Tourism. If pre-approved for particular operations, travel for yourself and a care-provider companion to locations in the Northwest is covered. You must apply first using a simple application process.

VSP is the vision provider.

Wage works manages the flexible spending account. It has a \$2500 annual limit and is a "use it or lose it" account.

Bank of America is the vendor for the new Health Savings Account. The HSA must be used in conjunction with the consumer-driven high deductible health plan (CDHP) in order to satisfy pharmacy requirements. The HSA has a \$3250 annual contribution limit, but this account can build up and roll over annually and transfer with you if you change jobs.

Best Doctors is a referral program that offers a professional second opinion on treatment recommendations. Persons concerned about the necessity of a proposed operation may use this service.

Compsych is the employee assistance program. This is a personal counseling service for a whole variety of needs from legal advice to help coping with personal relationship struggles, loss or stress. Up to six sessions are free. There is web-based assistance too.

Epic provides a discount hearing program.

Quit For Life is a robust tobacco cessation service that provides a personal quit coach and medications to aid in ending tobacco use.

When the pharmacy plan moved to Premera there were some changes to how specific medications were ranked that affected some people's co-pay amounts. UA has no control over the tier placement of individual medications. The overall goal is to drive generic use as much as possible.

Update on RFPs

There is an RFP for a consumer advocacy service (such as Patient Care, a vendor many heard about before) to provide assistance to individuals trying to choose a health provider for particular operations or other medical needs. They help reduce first dollar costs by assisting with price comparisons—they also rate the health providers, so not the entire recommendation is based on cost.

Wellness Vendor

An intent to award went to Healthy Roads, but WIN for Alaska filed an injunction. Nothing is happening with either vendor until the legal process has taken its course.

Rates vs. Actuals review

Timothy and Erika explained the plan costs and recoveries for the past year.

In FY12 there were high claims and an under-recovery. Part of the under-recovery was because there was no tobacco surcharge, which didn't go into effect but was included in the plan cost projections. The goal for FY13 was to recoup 80% of that under-recovery. In actuality it was completely recovered with some surplus. Rates for FY14 are slightly decreased as a result.

Timothy and Erika also presented the 4th Quarter Utilization report as presented to the Joint Health Care Committee. There was a 10-11 percent enrollment in the new CDHP, a higher than expected rate for the new plan.

Use of generics is up to 75%, continuing an upward trend of utilization that started under Caremark, our former pharmacy provider. On the other end, specialty medicines drive up the cost. Just .09% of the pharmacy claims make up 21.3% of the cost.

Affordable Care Act Impacts

All of the UA plans are up to the standards of the ACA to date. There may be some administrative changes to the plan to help alleviate the impacts of the excise tax in the future, such as making our vision and dental plans an additional accepted benefit instead of an embedded benefit. (Something we could "opt-in to" for little or no additional cost, but would reduce the cost value of the base plan.)

Wellness Incentives

July 1 we will begin the first phase of wellness incentive program by gathering baseline biometric data on all plan participants.

JHCC will work closely with the vendor to oversee this process

Comparisons and Alternatives

The SHCC has been asked to review other university plans, or other institutional plans, to seek out potential cost-saving measures, potential wellness incentives or programs, or other fresh ideas for keeping plan rates as low as possible.

Election Committee Meeting Minutes – November 2013

Present: Richard Machida, Jeannette Altman

Monday, November 4, 2013 9:00 am

We decided to meet on the first Monday of the month at 9:00 in the morning. Unfortunately, there was insufficient notice for Nicole to post the meeting date and time. This was the first meeting of the Elections Committee after the joint meeting with Membership and Rules last month.

We discussed the status of the elections database running on the virtual machine hosted by the Rasmuson Library. The database has been loaded and with only a few glitches and as of Monday afternoon, nominations are being taken using the software. Since there are no At Large representatives being elected this year, no changes needed to be made on the software.

There was some discussion on how it could be re-written to use near real-time data from the unified directory instead of a data feed which is outdated as soon as we get it.

We talked about the general election procedures.

Meeting adjourned at 9:35am

Respectfully submitted by Richard Machida

Staff Council Rural Affairs

November Meeting Report

Present:

Brad Krick, , Nicole Dufour , Jeannette Altman (Chair), Christian Beks, Kirsten Bey, Travis Brinzow, Adam Kane, Evelyn Pensgard, Greg Simpson, Trish Winners

Excused:

Ashley Munro, Sara Battiest, Richard Machida, Benjamin Tucker, Deb Jeppsen

A. Geographic Differentials

Discussion was opened on renewing our open proposal (currently at the Staff Alliance level) for adopting the same Geographic Differential rate as that adopted by State of Alaska. Potential impacts, such as the risk that some communities might experience loss or lowering of current rates were explored, as well as an overall cost/benefit analysis. Brad Krick plans to inquire as to the status of the proposal at the next Staff Alliance meeting, held 12 November 2013.

B. Kay L. Thomas Pathfinder Award

Have not heard from DANSRD as to whether nominations have opened; Jeannette checked their web page prior to meeting but there is no new information. Jeannette will follow up with DANSRD.

C. Ombudsman

Jeannette will remind Staff Council at 19 November meeting that we are actively seeking membership for ad hoc committee to form proposal for University Ombudsman. Background reviewed on how Rural Affairs arrived at this decision.

D. Discussion – Travel Proposal to Rural Campuses

Rural Affairs member should travel in conjunction with EEO office staff member, as this is something that has not happened in recent years, and an EEO staff member will be able to advise rural staff where Rural Affairs member could only listen and take information back to Staff Council.

Length and logistics of the event discussed; reiterated that at least two hours should be given to an HR/EEO “goodwill” meeting to reach out to rural staff.

Next Meeting:

December 3, 2013 10:00 am

In Fairbanks: Kayak Room

Online in Google Hangout (see calendar invite)

Dial in at 1-800-893-8850, PIN: 8244236

Master Planning Committee
Report for Staff Council Meeting #244
from Brad Krick, Alternate

MPC meeting took place on Thursday, October 24. I attended on Richard's behalf.

1) UAF Trails & Greenways Plan from BDS (Bezek Durst Seiser, Inc): BDS presented a plan to improve trails and walkways, focusing on Butrovich/West Ridge east to the Wood Center. They suggested Nov 18 - 22 as a week to gather input and feedback from the campus, MPC agreed.

<http://www.uaf.edu/files/mastplan/UAF-Trails-Discovery-Week--DRAFT2.pdf>

2) UAF Exterior Lighting Master Plan from BDS:

PDF downloadable from: <http://webshare.alaska.edu/jshambare/>

3) Troth Yeddha/Native Cultural Center Update: There are currently two different plans to build a Native Cultural Center in Troth Yeddha. The plans differ in the size of the building. Work is currently on-going to start fundraising. However, the first priority is to build the park; a building would come later.

4) ADA Parking Redistribution: UAF is currently adjusting ADA parking to comply with 2010 standards. They'll be removing or adding spots at each parking lot. They're currently running the numbers to determine how many.

**Resolution Requesting the President Delegate Smoke Free
Decisions to Chancellors and Campus Directors**

WHEREAS, students from the University of Alaska Anchorage have asked the University of Alaska Board of Regents to review the smoking policies for the University system; and

WHEREAS, the Board has asked for input from faculty, staff, and student governance groups; and

WHEREAS, the University of Alaska Fairbanks Staff Council believes that this issue should be decided by the Chancellors and their respective MAUs; and

WHEREAS, both UAA and UAF are forming committees to review smoking and tobacco use policies on their campuses respectively; then

THEREFORE BE IT RESOLVED, that the UAF Staff Council requests the Board of Regents and President Gamble delegate the authority to the three MAU chancellors' and their campus directors to decide tobacco policy pertinent to their specific communities.

Resolution in Support of Employee Education Benefit - the Tuition Waiver

WHEREAS, the tuition waiver is an important benefit to employees that differentiates the university from other employers; and

WHEREAS, many public institutions provide tuition waivers for employees and almost half provide tuition waivers for dependents; and

WHEREAS, the waiver keeps us competitive with peer institutions; and

WHEREAS, the waiver is a mechanism for increasing the value and performance of its employees and provides “continuing opportunities for training and development” as per Regents’ Policy 04.01.010; and

WHEREAS, the tuition waiver is a valuable recruitment tool for the University of Alaska; and

WHEREAS, employees taking classes are thus closer to the classroom and more in touch with students and student concerns; and

WHEREAS, employees utilizing the waiver allow the university to offer more classes and not cancel classes due to low enrollment; and

WHEREAS, the tuition waiver brings more students to the classroom and thus increases the efficiency and effectiveness of faculty and facilities; and

WHEREAS, the tuition waiver brings more traditional and nontraditional Alaskan students to the university; and

WHEREAS, the tuition waiver increases the fees received by the university in addition to the other non-tuition expenditures by these students; and

NOW, THEREFORE BE IT RESOLVED that the UAF Staff Council supports the tuition waiver and opposes any change to 04.06.010 Employee Education Benefits that would limit education benefits; and

BE IT FURTHER RESOLVED that the UAF Staff Council requests that proposed changes to the education benefits be brought to governance groups for consideration and feedback; and

BE IT FINALLY RESOLVED that the UAF Staff Council requests that the University of Alaska Board of Regents reject any changes to Regents’ policy 04.06.010 at this time.



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University and Student Advancement

306 Signers' Hall, P.O. Box 757510, Fairbanks, Alaska 99775-7510

GOVERNANCE AGREEMENT

For the

Review of Infrastructure, Sustainability and Energy Board

Between the Associated Student of the University of Alaska Fairbanks (ASUAF), UAF Administration,
 Office of Sustainability, Faculty Senate and Staff Council

October 2013

Preamble

In order to promote investment in energy efficiency programs and renewable energy projects, to develop opportunities for students in sustainability projects, and to provide direction to the decision-making authority for the use of Student Initiative for Renewable Energy Now (SIREN) fees, hereafter known as the Sustainability fee, we do hereby establish the ASUAF Review of Infrastructure, Sustainability and Energy board, at the University of Alaska Fairbanks, hereinafter known as "the RISE Board." The board is responsible for ensuring that funds collected for the Sustainability fee forward projects for the betterment of UAF students. These projects are to be sustainable in nature and a preference will be given to projects or programs that reduce UAF's non-renewable energy consumption.

Article I

Purpose and Authority

The purpose of the RISE Board is to represent the students' interests and protect their investment in the Sustainability fees. The ASUAF and the RISE Board recognizes that the Chancellor is the Chief Executive Officer of UAF and has ultimate responsibility for the implementation of Regent's Policies and in meeting the financial obligations of the institution.

A. Staff

The RISE Board shall advise the Director for the Office of Sustainability, who implements policies and provides management of the SIREN funds.

B. Policy

The RISE Board shall review and recommend any and all policies affecting uses of the Sustainability fee funds, including but not limited to:

1. Hiring of students
2. Annual budget
3. Proposal reviews

C. Finances

The RISE Board is responsible for reviewing and recommending a budget for use of Sustainability funds each fiscal year and making financial information available to ASUAF and the UAF community.

Article II The RISE Board

A. Membership

The 13 members (10 voting) of the RISE Board shall include:

Seats A-C:	Three students at large, appointed by the ASUAF President;
Seats D-F:	Three students at large, appointed by ASUAF Senate;
Seat G:	One faculty member approved by Faculty Senate;
Seat H:	One staff member approved by Staff Council;
Seat I:	One additional UAF Community member approved by the RISE Board;
Seat J:	The Chancellor's designee;
Seat K:	The ASUAF President (or designee);
Seat L:	The ASUAF Office Manager (ex-officio);
Seat M:	The Sustainability Director (ex-officio).

Seats A-I shall serve 2-year terms beginning September 1st, and ending on the second August 31st. Members in seats A-I may only serve 1 full term. Nominations to fill vacancies for seat A-I shall be solicited by the Office of Sustainability as vacancies occur and shall be subject to initial review and recommendation by the RISE Board Selection Committee.

In the event that no qualified candidate can be found, a member who has already served one term may serve an additional year.

Seats A-I shall be considered active until approved or disapproved by their appropriate Governing body. Seats A-H shall be staggered in the following manner:

Seats A, C, E & G shall begin their terms in the Fall of odd numbered years.
Seats B, D, F & H shall begin their terms in the Fall of even numbered years.*

*for the Academic year 2013-2014, seats B, D, F & H shall be appointed in the fall and their terms shall last one year.

The individual members shall serve on the RISE Board at the will of their respective governing bodies. Appointed RISE Board members are subject to removal and replacement on the authority of their governing body or the Chancellor.

B. The Selection Committee

The RISE Board Selection Committee shall consist of:

The ASUAF President or designee who sits on the RISE Board;
The ASUAF Office Manager;
The Director of Sustainability;
A RISE Board member not seeking reappointment; and
An ASUAF senator not currently seated on the RISE board.

Non-voting Selection Committee attendees may include the RISE board chair or designee and an Office of Sustainability student worker. No applicant to the RISE Board may be present at the Selection Committee meetings in which their applications are being considered.

C. The Chair

The Chair of the RISE Board shall be a student, subject to the approval of the ASUAF President. The Chair shall not be a voting member. The term of the RISE Board Chair shall be one year. The Chair shall coordinate with the Sustainability Director on agendas and communication with ASUAF.

D. Meetings

The RISE Board shall meet a minimum of two times per semester. Quorum for a meeting of the RISE Board shall be defined as the majority of its voting members.

E. Summer Board

Prior to the end of the spring semester, the Board shall appoint an Executive Committee to act on their behalf during the summer. The committee shall consist of at least three Board members composed of one student, one faculty, and one staff member.

F. Parliamentary Authority

The parliamentary authority for the RISE Board shall be Robert's Rules of Order.

Article III The Sustainability Director

A. Duties and Responsibilities

The Director of the Office of Sustainability is an employee of the University of Alaska. The Sustainability Director shall work with the RISE Board to facilitate sustainable projects funded by the Student Initiative for Renewable Energy Now (SIREN) fee. The Sustainability Director shall cooperate with the ASUAF President and staff of ASUAF. The Sustainability Director shall be responsible for the day-to-day management of the SIREN funds and Office of Sustainability. Furthermore the Sustainability Director shall facilitate dialogue and campus-wide programs that build upon UAF's commitment to sustainability and be a liaison to the larger community outside the university.

Article IV Agreements

A. Use of the SIREN funds

The priority use of the SIREN funds will always be for investing in energy efficiency programs and renewable energy projects.

Article V
Amendments and Termination

A. Amendments

This document may be amended at any regular meeting of the RISE Board by a simple majority of the full Board, provided that final action shall not be taken before the amendment is approved by a simple majority of the ASUAF Senate and signed by the following individuals:

RISE Board Chair
ASUAF President
ASUAF Senate Chair
Director of the Office of Sustainability
UAF Chancellor
Vice Chancellor for University and Student Advancement
UAF Faculty Senate President
UAF Staff Council President

B. Termination

This document shall be terminated upon the dissolution of the RISE Board. The RISE Board shall dissolve one (1) year after the automatic repeal of the SIREN fund (Pursuant to P05.10.070,) unless additional funds or investments are identified.

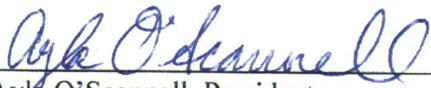
We, the undersigned, hereby officially accept this Governance Agreement, approved October 2013, at the University of Alaska Fairbanks. With our signatures, we duly recognize the aforementioned powers and authority of said Board, as established by this Governance Agreement.



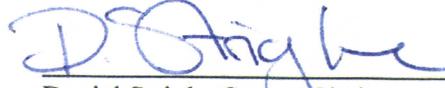
Brian Rogers, Chancellor
University of Alaska Fairbanks



Mike Sfraga, Vice Chancellor
University & Student Advancement



Ayla O'Scannell, President
Associated Students of UAF



Daniel Strigle, Senate Chair
Associated Students of UAF



Michelle Herbert, Director
UAF Office of Sustainability



Wyatt Hurlbut, Chair
UAF RISE Board

Brad Krick, President
UAF Staff Council

David Valentine, President
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GOVERNANCE AGREEMENT for the Review of Infrastructure, Sustainability and Energy Board

Between the Associated Students of the University of Alaska Fairbanks (ASUAF), UAF Administration, Office of Student Services, Office of Sustainability, Faculty Senate, and Staff Council
 March 2011

Preamble

In order to promote investment in energy efficiency programs and renewable energy projects, to develop opportunities for students in sustainability projects, and to provide direction to the decision-making authority for the use of Student Initiative for Renewable Energy Now (SIREN) fees, we do hereby establish the ASUAF Review of Infrastructure, Sustainability and Energy board, at the University of Alaska Fairbanks, hereinafter known as "the RISE Board." The board is responsible for ensuring that funds collected for the SIREN fee forward projects for the betterment of UAF students. These projects are to be sustainable in nature and a preference will be given to projects or programs that reduce UAF's non-renewable energy consumption.

Article I Purpose and Authority

The purpose of the RISE Board is to represent the students' interests and protect their investment in the SIREN fees. The ASUAF and the RISE Board recognizes that the Chancellor is the Chief Executive Officer of UAF and has ultimate responsibility for the implementation of Regent's Policies and in meeting the financial obligations of the institution.

A. Staff

The RISE Board shall advise the Director for the Office of Sustainability, who implements policies and provides management of the SIREN funds.

B. Policy

The RISE Board shall review and recommend any and all policies affecting uses of the SIREN fee funds, including but not limited to:

1. Hiring of students
2. Annual budget
3. Proposal reviews

C. Finances

The RISE Board is responsible for reviewing and recommending a budget for use of SIREN funds each fiscal year and making financial information available to ASUAF and the UAF community.

Article II The RISE Board

A. Membership

The 11 members (8 voting) of the RISE Board shall include: (5 voting students, other voting members include one faculty, one staff, and one appointed by the Chancellor)

Two students at large, appointed by the ASUAF President;
The ASUAF President (or designee);
Three appointed by ASUAF Senate;
One faculty member approved by Faculty Senate;
One staff member approved by Staff Council;
The Chancellor's designee;
The ASUAF Executive Officer (ex-officio);
The Sustainability Director (ex-officio).

The individuals appointed to the RISE Board shall serve a full year term beginning in the fall semester and ending the following fall semester. A member can only serve 4 terms. In the event no qualified candidate can be found a representative who has already served 4 terms can serve an additional term. The individual appointees shall serve on the RISE Board at the will of their respective governing bodies. Appointed RISE Board members are subject to removal and replacement on the authority of their governing body or Chancellor.

B. The Chair

The Chair of the RISE Board shall be a student and approved by the ASUAF President. The Chair will not be a voting member. The term of the RISE Board Student Chair shall be one year. The Student Chair shall work closely with the Sustainability Director on agendas and communication with ASUAF.

C. Meetings

Meeting schedule – The RISE Board shall meet a minimum of two times per semester. Quorum for a meeting of the RISE Board shall be defined as the majority of its voting members.

D. Summer Board

The Board shall appoint prior to the end of the spring semester an Executive Committee to act on their behalf. The committee shall consist of at least three board members and include a student, faculty, and staff member.

E. Parliamentary Authority

The parliamentary authority for the RISE Board shall be Robert's Rules of Order.

Article III The Sustainability Director

A. Duties and Responsibilities

The duties and responsibilities of the Sustainability Director shall be to work with the ASUAF RISE Board to facilitate sustainable projects funded by the Student Initiative for Renewable Energy Now (SIREN) fee. The Sustainability Director shall cooperate with the ASUAF president and staff of ASUAF in enforcing the recommendations of the RISE Board. The Sustainability Director will be responsible for the day-to-day management of the SIREN funds and Office of Sustainability. Furthermore the

Sustainability Director will facilitate dialogue and campus-wide programs that build upon UAF's commitment to sustainability and be a liaison to the larger community outside the university.

Article IV Agreements

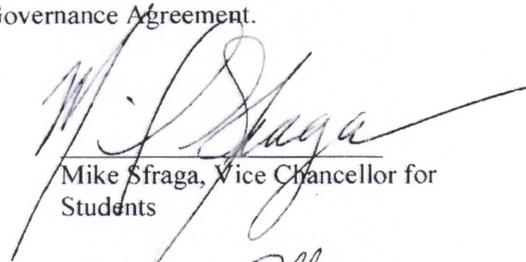
A. Use of the SIREN funds

The priority use of the SIREN funds will always be for investing in energy efficiency programs and renewable energy projects.

We, the undersigned, hereby officially approve this Governance Agreement, approved November 2010, at the University of Alaska Fairbanks. With our signatures, we duly recognize the aforementioned powers and authority of said Board, as established by this Governance Agreement.



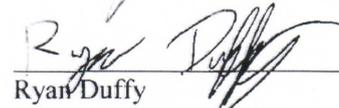
Brian Rogers, Chancellor
University of Alaska Fairbanks



Mike Sfraga, Vice Chancellor for
Students



Nicole Carvajal
ASUAF President



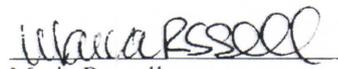
Ryan Duffy
Chair for the ASUAF Senate



Michele Hebert, Sustainability Director
Office of Sustainability



Jonathan Dehn
Faculty Senate President



Maria Russell
Staff Council President

Summary of changes to the RISE Board Governance Agreement

October, 2013

Formatting and grammatical changes are not recorded here

Section	Old Agreement	New Agreement	NOTES
Preamble, Article I	"SIREN Fee"	Changed to "Sustainability Fee"	Preference of the current Board
Article II A - Membership	11 members (8 voting)	13 members (10 voting)	
	Two (2) Students appointed by ASUAF President	Three (3) students appointed by ASUAF President	
		New: One UAF community member approved by RISE Board	
	Terms are one (1) year for appointees	Terms are two (2) years for appointees	This is to allow some retention of institutional knowledge
	Term limit is four (4) terms	Term limit is one (1) term	This is to allow more students to participate overall.
		New: Nominations to fill vacancies are solicited by the office of Sustainability and reviewed by the Selection Committee	This is a new process, essentially allowing a selection committee to vet all potential members.
		New: Implementation of a staggered schedule for Board seats	Due to the amount of seats, staggering seemed best.
Article II B		New section: The Selection Committee, includes the composition of the committee and the application process	Defines the selection committee, which is not solely RISE Board Members.
Article III A – Duties & Responsibilities		Added "the Director... is an employee of the [UAF]"	
Article V		New: Clauses A & B Amendments & Termination	These really should have been there to begin with.