

AGENDA
UAF STAFF COUNCIL #236
Tuesday, February 19, 2013
1:30-3:45PM
IARC 501

Audio Conference information: 1-800-893-8850, Participant PIN: 8244236

1. 1:30 – 1:35 CALL TO ORDER AND ROLL CALL

- A. Roll Call
- B. Approval of Agenda for Staff Council Meeting #236
- C. Approval of Minutes for Staff Council Meeting #234

2. 1:35 – 1:45 STATUS OF PENDING ACTIONS (none)

3. 1:45 – 1:50 PUBLIC COMMENT

4. 1:50 – 2:00 OFFICER REPORTS

- A. Juella Sparks, President
- B. Claudia Koch, Vice President

5. 2:00 – 2:10 REMARKS BY CHANCELLOR ROGERS

6. 2:10 – 2:20 GOVERNANCE REPORTS

- A. Jennifer Reynolds, President – Faculty Senate
- B. Mari Freitag, President – ASUAF

7. 2:20 – 2:35 UNFINISHED BUSINESS

- A. Carolyn Sampson Memorial Scholarship
- B. Health Care Benefit Update
- C. Reorganization Working Group
 - Attachment 236-1: Reorganization Working Group Presentation
 - Attachment 236-2: Motions for Reorganization

2:35 – 2:45 BREAK

8. 2:45 – 2:50 NEW BUSINESS

- A. Resolution to JHCC

9. 2:50 – 2:55 GUEST SPEAKERS

COMMITTEE REPORTS

10. 2:55 – 3:05 INTERNAL COMMITTEE REPORTS

- A. Elections, Membership, and Rules – Richard Machida
 - Has not met
- B. Rural Affairs – Jeannette Altman
 - Attachment 236-6: February Committee Report
- C. Staff Affairs – MaryAlice Short

- Attachment 236-8: February Committee Report

D. University Advocacy Committee – Nichole Kloepper

- Attachment 236-7: February Committee Report

*Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.

11. 3:05 – 3:15 EXTERNAL STATEWIDE COMMITTEE REPORTS

A. Staff Alliance's Compensation Committee – Juella Sparks – Chair, Brad Krick, MaryAlice Short

B. Staff Alliance's Staff Health Care Committee – Gary Newman, Debbie Coxon, Mary Sue Dates (Alt), Debbie Gonzalez (Alt)

- Attachment 236-3: SHCC Meeting Notes from Feb. 4, 2013

*Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.

12. 3:15 – 3:25 EXTERNAL UAF COMMITTEE REPORTS (In Written Format)

A. Accreditation Steering Committee – Nichole Kloepper

- Has not met

B. Chancellor's Advisory Committee for the Naming of Campus Facilities – Debbie Coxon

- Attachment 236-9: February Committee Report

C. Chancellor's Diversity Action Committee (CDAC) – ON HIATUS

- i. Student Diversity Task Force – Claudia Koch
- ii. Women's Center Advisory Board

D. Chancellor's Planning and Budget Committee – Nichole Kloepper

- Has not met

E. Intercollegiate Athletic Council – Debbie Coxon & Jesse Atencio

F. Master Planning Committee (MPC) – Gary Newman (Rep), Richard Machida (Alt)

- Attachment 236-4: February Committee Report

G. Meritorious Service Awards Committee – Claudia Koch

- Has not met

H. Parking Advisory Committee (PAC) – Tom Langdon

- Has not met

I. People's Endowment Committee – Debbie Gonzalez

- Has not met

J. RISE Board – Ian Olson

K. Technology Advisory Board Committee (TAB) – Adam Kane & Chris Beks

- Has not met

L. Work-Life Balance Committee – INACTIVE

*Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.

13. 3:25 – 3:35 AD HOC COMMITTEE REPORTS

A. Chancellor's Cornerstone Award Committee – Brad Krick

- Has not met

B. Staff Appreciation Day Planning Group – Ashley Munro

- Attachment 236-5: February Report

- C. Staff Makes Students Count Award Committee – Richard Machida
 - Has not met
- D. Staff Council 2013 Calendar Committee – Brad Krick

*Committee Chairs: Please forward your reports to uaf-staff-council@alaska.edu.

14. 3:35 – 3:45 ROUND TABLE DISCUSSION

15. 3:45 ADJOURN



Staff Council Reorganization Proposal

Working Group Members: Pips Veazey, Walker Wheeler,
Richard Machida, Jeannette Altman, Mary Kehrhan-Stark,
Claudia Koch, John Clendenin, Mary Alice Short, Nicole
Kloepfer, Kala Hansen, Jennifer Elhard

Background

- Seven meetings - October through December
- **Reviewed the following documents:** Staff Council Constitution and Bylaws, 2009 Staff Survey, 2011-2012 participation rate numbers (members and alts), committee attendance reports, current membership numbers, Staff Alliance Work Life Survey, 2011 request for information fro SC president – what is working and what is not
- Researched peer organization staff councils
- Developed list of options based on above data
- Discussed all of the proposed options
- Developed the plan that we will present today

Goals of reorganization

- Restructure council for optimal success: keep pieces that work well, suggest changes for dysfunctional pieces
- Examine the election process and make recommendations to ensure efficient, sustainable and effective election process
- Address chronic lack of participation – council and committee level; can we provide structure/incentives to increase participation
- Develop a sustainable communication plan

Results of Research

(options from peer organizations)

- Full at-large membership
- Employee classification
- Unit representation
- At-large by location
- Exempt/non-exempt classification
- Mixed unit/at-large representation

Proposed Membership

- Plan one: retain representative seats and unit, eliminate alternate seats, allow for proxies, add 5-10 at-large seats
- Plan two: organize membership by vice chancellor units, include 5-10 at-large seats

Proposed Committee Structure

- Elections
- Membership and Rules
- Compensation and benefits (including health)
- Staff Affairs (grievance, evaluation, hiring, other hr)
- Rural Affairs
- Advocacy (onboarding, mentoring, communication, PR)

Proposed Executive Board

- President
- Vice President
- Past President
- Committee Chairs: Elections, Membership and Rules, Compensation and Benefits, Staff Affairs, Rural Affairs, and Advocacy
- Total: 9

Suggested actions

- Leadership training for committee chairs (run by Chancellor)
- Contract for all staff council reps that outlines responsibilities/expectations
- Mentorship program for new staff council reps
- Onboarding program for new staff council reps
- Consequences for missing meetings (council and committee)
- Fundraising event – serve to bring staff together and raise funds for scholarship or...?

Staff Council Reorganization Proposal – motions for Staff Council

Committee Structure:

1. Motion to separate EMR into two distinct committees: Elections plus Membership and Rules
2. Motion to create a Compensation and Benefits committee that includes attention to health care issues
3. Motion to define the focus of Staff Affairs to issues surrounding grievance procedures, evaluation, hiring and other human resource issues
4. Motion to define the focus of Advocacy Committee to issues surrounding Staff Council on-boarding, mentoring, communication and public relations

Executive Board Structure:

1. Motion to include the chairs of all newly defined committees including Elections, Membership and Rules, Compensation and Benefits, Staff Affairs, Rural Affairs and Advocacy (in addition to the President, Vice President and Past President) for a total of 9 seats

Membership:

1. Motion to eliminate alternate seats
2. Motion to allow for proxies when representative is unable to attend staff council or committee meeting
3. Motion to create the existence of 5 at-large seats to be elected from the community that includes all eligible UAF staff council members

UNIVERSITY of ALASKA

Staff Alliance Staff Health Care Committee

Meeting Notes 2/4/13

Committee Members:

UAA Voting Member	UAF Voting Member
Melodee Monson, chair (present)	Gary Newman (present)
Connie Dennis (present)	Debbie Coxon (present)
Alt	Alt
Maureen Hunt	Deb Gonzalez (present)
	Mary Sue Dates
SAA Voting Member	UAS Voting Member
Ivan Leibbrandt	Gwenna Richardson (present)
Linda Hall (present)	Elizabeth Williams (present)
Alt	Alt
Monique Musick	Mae Delcastillo
Heather Arana (present)	
Alliance Representative	
Monique Musick	
Ex-Officio	
Erika Van Flein (present)	Juella Sparks
David Hinckley (present)	Michelle Rizk

Meeting was called to order at 9:05am. Roll was called and there were 9 members present plus Erika Van Flein and David Hinckley.

- A. Approval of Agenda-Agenda was approved.
- B. Approval of Meeting notes – December meeting – Meeting notes for December were approved. Who will take notes for this meeting?- Gwenna volunteered to take notes.
- C. Forum Feedback/recommendations-approximately 300 people attended the forums – the motions were discussed – the #1 motion of discussion was on the Opt Out Option and the 2nd motion of discussion was the Spousal Surcharge – due to the responses to these two motions the JHCC rescinded the motions – the other seven motions will go forward . The JHCC feels it is important to hold more forums in the future.
- D. JHCC update – A notice of intent to award was issued to Premera Blue Cross/Blue Shield for pharmacy and health – there is a 10 day protest period for the other vendors to protest the award – at

the end of the 10 days the contract will be issued – An RFP will be going out for the Wellness Program – Lockton presented the InfoLock report from FY12 (posted at <http://www.alaska.edu/benefits/joint-health-care-committ/2-01-2013/>) – it was reported that Preventative is not being used as much as it should; spouses are 25% of the population w/40% of the plan cost; generic pharmacy use increased from 65% to 69% w/an estimated savings of \$300K to \$370K; Type 2 diabetes is showing that 84% of the population is **non-compliant** – The plan names were discussed and the final is 750 plan, HDHP and the CDHP (consumer directed health plan) – there will be training set up for all the Human Resources folks and JHCC has requested training also – the VSP motion was confirmed and we will stay with the Signature Plan w/an increase in frames/contacts to \$150 cost will be approx. \$11.90 pepm.

E. Discussion on the next meeting was held. The Committee decided to postpone the meeting until after the February 27 & 28 JHCC meeting. A doodle poll will be sent out and videoconference locations will be set up by campus individuals and sent to Elizabeth so she can set it up with VCS.

Meeting was adjourned at 10:30am

UAF Master Planning Committee

January 31, 2013; 9am – 11am

Meeting Notes

Members Present: Kara Axx, Doug Braddock, Raphaelle Descoteaux, Jim Dixon, Morgan Dufseth, John George, Josh Greenberg, Deb Horner, Da-ka-xeen Mehner, Steve Murphy, Gary Newman, Ian Olson, Doug Schrage, Jonathan Shambare

Guests: Cameron Wohlford, Project Manager
Gary Laursen, Director, Honors Program

The meeting came to order at 9:00am.

1. Introduction of New Member

John George, the new service faculty representative, was introduced to the group. He replaces Chuck Kuhns, whose term expired in December 2012. George is a fire science professor at the UAF Community and Technical College.

2. Update on Engineering Building

Design and Construction project manager Cameron Wohlford provided the committee with an update on the engineering building. The university is hoping to secure the remainder of the funding needed for the new building this legislative session, rather than try to identify funding along the way. An advocacy website will be available online in the near future.

On April 1, the section of Tanana Loop adjacent the Duckering and Bunnell Buildings will be closed to traffic and turned over to the site contractor (the section will remain closed for the entire two years of construction). The parking lot between the two buildings will be the primary construction site and will no longer be available for parking. The south Bunnell lot will remain open during construction, except during a short period when construction of a utilidor blister will shut the lot temporarily.

The pedestrian pathway (and stairs) will remain open but will be re-directed to the Cooperative Extension Service building. The path and stairs will be closed for intermittent periods of time due to construction but will remain open for the majority of the project.

In mid-April, mass excavation will take place at the site of the new engineering building. The bulk of the work will be done at night to avoid noise interference with classes in Schaible Auditorium. A large crane will be installed at the construction site.

On May 21, an additional portion of Tanana Loop, from the Duckering building to the Fine Arts complex, will be closed for sewer line replacement, estimated to last 3 weeks.

The bike path adjacent to the Taku parking lot will be widened to create a shorter path for the shuttle bus to ferry passengers from Taku to the campus core.

This project is expected to last two years and will be completed in time to coincide with the university's centennial celebrations. Schaible Auditorium will be closed for the next two summers (2013 and 2014).

3. Taku Parking Lot Proposal for Ash Dump

Jonathan Shambare presented a proposal to use the university's waste coal ash to create a monofil in the Taku parking lot. Rather than hauling away the coal ash, as is currently done, the waste ash would be used as parking lot material. The project would expand the current boundaries of the Taku lot to close to double its current size. The Taku lot neighbors designated wetlands, which would require additional permitting prior to project approval. The soil in this area is not stable enough to support structures. This proposal is still in the early stages of planning and is currently waiting assessment by Environment Health, Safety, and Risk Management at UAF.

4. Subcommittee Reports

a. North Campus

Kara Axx reported the Big Whizzy extension has a success with skiers now that there is enough snow to groom the trail. The North Campus subcommittee is working to develop accurate trail maps that easily distinguish between trail use type (i.e. skiing, walking, dog-friendly).

There will be a skijor race on the West Ridge trails on February 16. The trails will be groomed immediately following the race and there will be sufficient signage and volunteers to ensure regular trail users are aware of the race.

b. Campus Landscape

The Campus Landscape subcommittee had not met since the last MPC meeting. Jim Dixon volunteered to serve on the Campus Landscape subcommittee; his appointment is currently being reviewed by Chancellor Rogers.

c. Art on Campus

The Art on Campus subcommittee had not met since the last MPC meeting.

d. Trails Planning

The Trails Planning ad hoc committee has not met since the last MPC meeting, however, they are working on re-writing goals and objectives and will share with the committee when available. They will meet next at 10am on Feb. 13 at DDC.

5. Facilities Services Update

Jonathan Shambare provided an update on Facilities Services' projects:

- a. Septic system at the farm – will not affect pedestrian or road traffic
- b. GI rocket installation – moving closer to determining the final location of the rocket and will present to MPC sometime in the near future

- c. LED street lights – UAF is receiving funding from DOT to replace all of the current street lamps with LED lights; work planned for summer 2014
- d. Butrovich retaining wall – the wall is bulging and requires repairs; the sidewalk in front of the building will be replaced at the same time
- e. Roundabout at Dysfunction Junction – on hold for now; Cabinet has asked the design firm to look at other options for the intersection that don't necessarily include a roundabout as the roundabout option didn't actually fully fix the problems it was intended to fix.
- f. Taku stairs – also on hold pending a new design, found to be too costly.
- g. The Fine Arts Music Wing vapor barrier will be replaced during the summer of 2013. This will be done from the inside which will render much of the building unusable for summer events. The Summer Fine Arts Festival will be moving to a mix of locations including Hutchison and West Valley High Schools.
- h. The Wood Center addition, including upgrading the utilidor at the south end of the Wood Center will begin in earnest in April 2013. The emergency access to the west of Wood Center will also have to be relocated. A public-private partnership, the MPC hopes to have a presentation on the latest from Project Manager Jenny Campbell at the next MPC meeting.
- i. With the relocation of Biology to the Life Sciences (Margaret Murie) Bldg, there will be some backfill in Bunnell and some revitalization of the 3rd floor of Eielson. Short term during the summer, some Connex units may be placed in Cornerstone Plaza to facilitate this project.

6. Public Comment

Dr. Gary Lausen inquired as to how the Honors House, located on Copper Lane, will be affected by this summer's construction. At present there are no plans for the Honors House to move to Wickersham Hall, and Dr. Laursen was directed to talk to the project manager, Jenny Campbell.

Brad Krick had emailed in some information and requests about integration of the trail systems on campus with the FNSB to the MPC. He noted differences with commuter vs. recreational bike use. This information was taken in by the project manager Jonathan Shambare. They have open meetings to which Brad would be welcome. Brad asked about a ski trail that goes up Tanana Loop in front of Butrovich. This trail does exist and is being slightly moved to accommodate the new Terrain Park. Brad also asked questions about updating trail maps for north campus. Karen Axx, N. Campus Manager, indicated there were new maps being prepared, color coded for easier reading and they are doing a mobile app as well to help if people on the trail want to know where they are. Finally, Brad asked about future shuttle bus use of the Taku lot-to-Tanana Loop trail, being that it was problematic during the 1 month closure for the sewer line at the new Engineering Bldg. addition. The closure will be 2 years instead of 1 month. The solution being proposed is to widen the trail so that there is clearance for trail users AND the shuttle bus. It was noted that most of this trail used to be the road into campus before Farmer's Loop was re-routed, so the road bed is in relatively good shape to accommodate that widening.

7. Next Meeting

The Master Planning Committee will meet next on February 14 from 9am to 11am in Signers' Hall, Room 330.

The Staff Appreciation Day Planning Group Report – February 2013

Staff Appreciation Day is May 15th, and the planning group (Ashley Munro, Flor Banks, Maria Russell and Morgan Dufseth) is working to provide a full day activities.

The Session Instructor Survey will be sent out soon! This survey will be opened until March 8th. We plan to have Staff Appreciation Day registration on the month of April, exact dates will be sent out with the registration email. The planning group is currently working on finalizing the menu and setting up a website. We have already order all the longevity gifts.

We will be looking for volunteers to assist with day of and planning portions of the day, if you are interested please email the address listed below.

Any questions, ideas or suggestions should be emailed to: UAF-Staff-Appreciation@alaska.edu

Meeting Report – Rural Affairs

February 2013

Tuesday, February 5, 2013

10:00-11:00am

Attending:

Jeannette Altman, Chair

Kirsten Bey

Travis Brinzow

Adam Kane

Brad Krick

Ashley Munro

Excused:

Sara Battiest, Richard Machida, Evelyn Pensgard, Benjamin Tucker

New members were introduced to existing members. January meeting minutes approved without edits. The discussion continued regarding concerns of rural staff. One matter is that Distance Education is now under UAF and not CRCD; there are concerns for a future without the advocating body of CRCD.

Plans are being made for an informal gathering for Rural Affairs the night before the Feb 19th orientation. This is voluntary and would be a nice time to meet each other before the big meeting. Assistance will be given as needed to our out of town visitors.

General Staff Council questions were brought up; advice given by other members. Orientation was also recommended as a good venue for questions of that type.

Next Meeting: Tuesday, March 5, 10:00 am

University Advocacy
2/11/13
Rasmuson 341
Call in: 1-800-893-8850 PIN: 8244236

Members Present: Kim Eames, Debbie Gonzalez, Robin Weinant, Nichole Kloepper, Chair

Agenda items

-Fundraising options for Staff Council foundation accounts

Staff Council has two funds the Carolyn Sampson Scholarship and the Staff Council Travel Support Fund.

The UAF Staff Council named the scholarship in memory of Carolyn Sampson, former executive secretary in the Governance Office. Carolyn was instrumental in obtaining support services for the Staff Council and provided support for the Faculty Senate and Academic Council while employed at UAF. This UA Foundation endowed scholarship is designed to provide new career paths or retraining to applicants wishing to re-enter the job market or whose work activity may be threatened by economic, health or other factors.

At a previous Staff Council meeting Juella requested that Advocacy look into the application selection process for the Carolyn Sampson Scholarship. The process is very similar for all scholarships (http://www.alaska.edu/foundation/donor_relations/scholarships/) Once the deadline is passed the financial aid and donation office pulls the applications and matches them with the supplemental applications and makes sure criteria is met. They are then forwarded on to scholarship committee and the selection is made from there. Per the foundation agreement Council cannot have their own committee; however there is a possibility to have a representative sit on the current selection committee. If there is an interest the representative should contact Financial Aid.

The Staff Council Travel Support Fund was created in May 1990 for staff who wish to use the funds for professional development. It is indicated that there is an annual raffle associated with this and parking decals will be used as raffled items. The funds on this account are very low and have been for some time. Advocacy intends to revitalize this. The committee needs to create an application process, rewrite the foundation agreement for approval and redefine the purpose. The committee discussed a possible silent auction during Staff Appreciation day, bake sales, etc. The information will be relayed back to council for approval and suggestions. A google doc will be created to get the process flowing more for the committee.

-Winter break parking? Upper-campus short term pass

Kim was interested in knowing if there is a winter pass offered for those who can park in to gold lot during Winter break while students are absent. It doesn't appear that parking services has done this in the past for the exception of a previous year when multiple lots were closed. Nichole indicated that she would look into finding documentation on this. Kim also indicated that she

would look into winter parking options. It is interesting to note that the gold lots have a wait list (<http://www.uaf.edu/files/fs/WaitlistsFAQ.pdf>).

-Brainstorm onboarding for new Staff Council members and orientation

This item has been tabled until orientation to get a better idea of what information will be necessary for process improvements.

-Brainstorm mentoring program

Nichole brought up the idea of starting a staff mentoring program through Staff Council and ideas to help empower staff professionally. Many ideas were suggested such as additional user groups for those interested in increasing their professional knowledge in certain areas such as grants and contracts or procurement. An idea of brown bag lunches for this purpose was also discussed.

A suggested purpose would be to promote and aid the professional advancement of interested UAF staff through the following potential objectives.

- Aid the professional and personal development of employees
- Administer opportunities for networking and communication
- Offer direct and indirect support and feedback
- Strengthen employee growth and development
- Provide knowledge and involvement in the University community

This is certainly in its infant stages and will continue to develop if felt that it has an opportunity to grow within the confines of the resources available at UAF.

-Leadership speaker visit and coordination

The group agreed unanimously that there is no interest in holding their own lecture. Tours however were discussed and will be revitalized. Kim agreed to look into Permafrost tours and a tour to the Cold Climate Housing Research Center.

Staff Affairs
February 15, 2013
9:00 – 10:30 am
Meeting Notes

Attendance: MaryAlice Short - chair, Nicole Dufour (non-voting member), Jennifer Youngberg, Kim Eames, Robert Mackey, Claudia Koch (non-voting member)

Guest: Brad Krick, Kristen Bey, Debbie Belvans, Tom Langdon, Robyn Weinant

Health Care

Staff Affairs was requested by Juella Sparks to rank the below compensation and leave items in the priority that we would like staff alliance to pursue more in depth. After a small description of each item from Brad Krick and myself we ranked them in the below order. There was some discussion about the holiday list as neither Brad nor I could determine exactly what that was so we are using the assumption it was to change or add to the current holiday list. The final ranking has been sent to Juella.

1. Geographic differentials
2. Volunteer leave time
3. Alternative work schedules
4. Bonus system
5. Personal leave
6. Longevity
7. Leave accrual rates
8. Holidays list

The myth of the leave pot at UAF

Jennifer Youngberg as a staff affairs member and HR member explained where this myth has come from and has confirmed there is not live active leave pot at the University of Alaska. She explained the leave/share program and how “active employees” could donate although it was only in affect while they remained as active employees.

It was the responsibility of the person needing the sick leave to request it from friends and co-workers.

Sick leave is not funded; there is no budget like there is for annual leave that can be cashed in.

Also with the overall picture it was discovered that initially you only had to be out of work with no pay for 3 days prior to the change of the current policy of 10 days. This came about due to the misuse of what a serious approved FML definition was. To date no definition has been set and the staff affairs committee would like to look further into this for staff members.

Thanking JHCC

Will have this added to new business prior to approving the agenda on Tuesday. This is a request to use the staff council blog to thank everyone involved in the administration of removing the opt out and spousal surcharge from the new health care plan.

Staff Council Calendar

Brad Krick joined us as the chair of the calendar adhoc group to help us understand the challenges faced with getting the calendar out in a timely manner. 2 items that were noted were waiting on the final elections so that the current members could be placed on the calendar for constituents to view and utilize and the second delay happened to an over workload at printing services.

Staff affairs suggested a survey of staff members to see what they like and disliked about the calendar and service. Brad has picked up that agenda item and will post it in his closing report of the 2013 calendar adhoc committee.

Comp time

Comp time at the University of Alaska is asked about on a regular basis so it is no surprise to see the issue being brought to staff affairs. The committee agreed to look into this further and Jennifer Youngberg has provided the below information since our meeting for review.

Policy at the University of Alaska

R04.05.020

D. Fair Labor Standards Act and Alaska Wage and Hour Law Criteria

1. Nonexempt Employment

a. Employees in nonexempt categories will be compensated on an hourly basis, rather than salary, and will be eligible for overtime pay for hours worked in excess of 40 per work week, as approved in advance by the employee's immediate supervisor, unless otherwise excepted by the Fair Labor Standards Act and/or the Alaska Wage and Hour Laws. Hours worked excludes all leave and holiday hours.

b. Nonexempt employees will not be eligible for compensatory time-off in lieu of overtime pay. This regulation does not prohibit the arrangement of flexible working schedules for employees which do not exceed 40 hours in any work week.

c. Nonexempt employees are required to submit timesheets for all hours.

Meeting adjourned at 10:30 am

Chancellor's Advisory Committee for the Naming of Campus Facilities
February 18, 2013 - Respectfully Submitted by Debbie Coxon

Prior to January 18, 2013, the Chancellor's Advisory Committee on Naming of Campus Facilities reviewed and discussed via email and phone a naming request.

Below is an excerpt from the email from Martin Klein, CAC Chair to Chancellor Rogers and the CAC members.

Michael E. Krauss Alaska Native Language Archive - Honorary name - Committee Recommends Approval

A request by Gary Holton, Director, Alaska Native Language Archive has been submitted to name the Alaska Native Language Archive the Michael E. Krauss Alaska Native Language Archive. Space is Rasmussen Room 232.

The committee finds Michael E. Krauss meets the criteria for achievements and reputation for an Honorary nominee as outlined in our draft guidelines.

Honorary name: a permanent name for a facility that honors an individual (or individuals) who is still living and has made extraordinary contributions to UAF, the state of Alaska, the nation or the world or who has served UAF in an academic capacity and has earned a national or international reputation for preeminent achievements in teaching, research or civic service while employed at UAF or associated with municipal, state or federal government.

Requirements: *Retired or former members of the University faculty, staff, or administration shall have been retired, or a former employee, for a minimum of 2 years before he/she may be considered for such distinction. Public officials are not eligible for consideration while in office or for a minimum of 2 years following their service.*

The committee deals with facilities (physical space), and this recommendation for approval relates to the naming of Room 232 at the Library. We feel any recommendation regarding the naming of the actual collections is beyond the scope of this advisory committee.