

Staff Appreciation Day Report, December 2011
Co-Chairs: Ashley Munro, Maria Russell

Budget:

\$11,000 Longevity (previously HR funds)

\$2,000 Governance

\$2,500 Chancellor

\$15,500 Total funds

Longevity:

We will be spending approximately \$12,000 on the Longevity portion. This will include gifts and programs. There will be an increase in cost due to there being 141 more recipients than last year.

The breakdown of awards is as follows:

5 year 130 people (compared to 84 last year)

10 year 137 people (compared to 72 last year)

15 year 45 people (compared to 30 last year)

20 year 40 people (compared to 36 last year)

25 year 13 people (same)

30 year 13 people (compared to 3 last year)

35 year 3 people (compared to 2 last year)

We will use the same awards as last year and the same timeline for the program itself.

Sessions:

A questionnaire went out in mid December and we currently have 9 submissions for sessions. We would like to focus more on the fun, personal development sessions and try to have the professional development sessions be something that can't be attended throughout the year. Some session suggestions that will be explored by the committee include: science classes, Life Sciences Hard Hat Tour, WIN exercise at desk, Rock Climbing on new wall and others. Registration should be open from April 2nd to May 4th.

Activities:

In addition to the Frisbee Golf Tournament, we are exploring several more activities:

Scavenger Hunt- clues regarding history and trivia of UAF will lead staff around campus.

Everyone who completes the hunt will be entered to win a prize (extra free parking pass?)

UAF Photo Booth- Photo booth set up in Wood Center with UAF gear (hats, wigs, shirts, paws, etc). Staff can dress up and have pictures taken by Todd Paris.

Photo Contest- Staff should take pictures of activities and events during the day and submit them. We will run a slide show of pictures during the Ice Cream Social. We will also allow staff to vote for pictures that could be used on the 2013 calendar.

Wacky Bowling Competition- utilizing Polar Alley and its interesting scoring system, staff teams can sign up for a time to bowl. The highest score will receive a trophy (broken bowling ball?) that will be passed along from year to year. Perhaps have a "beat the Cabinet" option as well.

Staff Night at Pub- offer a fun activity at the pub after 5pm

We are currently working with those involved to see if these activities are possible.

Catering:

We will provide breakfast, lunch and ice cream social. VC Pat Pitney mentioned that she would sponsor the breakfast and we are confirming this offer. Lunch will be a BBQ. We are going to put in a request

with the Sustainability Office and Student Services to fund the purchase of Frisbees to use as plates. This has been done the last few years at SpringFest. The Frisbees can be kept by staff, or turned in to be washed and re-used. We will meet with Catering in early January to get prices for food.

Non Fairbanks Staff:

We will offer the Chancellor's Address and awards ceremony via E-Live. This will eliminate a \$2,500 charge for webstreaming. We will be requesting funds for main area with UAF staff. These funds can be used for food or for local sessions. Staff outside of Fairbanks are encouraged to find local presenters or activities for Staff Appreciation Day. Longevity awards will be mailed out in early May for presentation at each site.

Sponsors:

Due to our increase in longevity recipients, we do not have a lot of funds for catering. We are asking departments to sponsor items associated with Staff Appreciation Day. We are currently requesting the following:

- Vice Chancellor for Rural and Community Development to sponsor the community site awards
- Sustainability Office and Vice Chancellor for Students to sponsor the Frisbee plates
- Vice Chancellor for Administrative Service to sponsor the breakfast
- Wood Center to sponsor the costs associated with the Bowling Tournament and Pub employees

We may also need sponsors for the Ice Cream Social.