SC 221 Attachment 221-3

EMR Committee Report – October 2011 Submitted by Walker Wheeler, Committee Chair

During our staff council meeting today, we went through a couple of topics. The first was elections are rapidly approaching and we need to get our ducks in a row to be able to do the election process electronically again. With Brad's resignation he handed over the software that has most recently run the staff council elections. I'm hoping we

will be able to continue to take advantage of this. We will be trying to get this setup on a Library server in the near future. If we are successful, we want to use the following

Elections Timeline.

- 1. 10/17 EMR Meeting to refine timeline and discuss progress on getting database/website up.
- 2. 10/24 Target to have database and application online.
- 3. 10/24 Announce that nominations for Staff Council Reps/Alts occurs on 10/28.
- 4. 10/28 Nominations Open, and reminder email
- 5. 10/31 and 11/7 reminder emails for nominations ??
- 6. 11/11 Nominations Close, An email goes out to announce closure and voting starting 11/16.
- 7. 11/14 EMR Meets to review nominations.
- 8. 11/16 Elections open, email sent out. (Reminder emails?)
- 9. 12/16 Elections close.
- 10. 12/19 EMR Meets to review results.
- 11. 12/21 Present results to staff council.
- 12. 01/01 New Reps and Alt are officially part of staff council.

I will be sending out meeting invites on those days that we will need to meet to take action.

The second bit of business was just a small change in structure related to the SRC moving under Student Services. We are currently trying to get Unit Data, so we should be able to determine that impact shortly. Hopefully before elections.

The last order of business was a discussion about OIT in leadership. We definitely did not come to any sort of consensus, for a recommendation. I believe we all agreed that we should be asking for an original copy of the agreement. Kala and Gary B. please feel free to elaborate more on this.