

Communications Committee October 2011 report

Submitted by John Clendenin, ad hoc Communications Committee Chair

The Communications Committee met for the first time October 7, 2011. This initial meeting consisted of a general discussion about communication and ideas for improvement. Topics discussed and will be looked at further are:

- a. Training/orientation for new and existing Staff Council members
- b. Filling the Staff Council vacant positions – membership drive?
- c. Periodic notifications to staff – what to expect from your council members. Propose a draft.
- d. Types of communication – minimum expectations.
- e. Feedback from staff – propose solutions
- f. Hot Topics – Healthcare, wages, surcharges and Administrative forums: Getting the word out to serve our constituents with timely, pertinent, and accurate information in formats likely to be read and understood.
- g. Motion to request ad hoc Calendar Committee to include Staff Council Membership (reps and alts) and contact information on the 2012 Staff Council Calendar.