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MINUTES
UAF STAFF COUNCIL MEETING #203
Wednesday, 16 December, 2009
8:45-11:00 a.m.
Wood Center Carol Brown Ballroom

1. CALL TO ORDER AND ROLL CALL

PRESENT

Marianne Freelong
Nici Murawsky
Carol Shafford
Kathy Petersen
Heather Leavengood
Margo Griffith
Sharon Corbett
Katrina Paul
Kayt Sunwood
Pips Veazey
Jennifer Elhard
Susie Baird
Ashley Munro
Walker Wheeler
Elizabeth Guthrie
Deb Hao
Dayna Mackey
Travis Brinzow
Barbara Paskvan
Brad Havel
Gary Newman

ABSENT

Chris Van Dyck
Jennifer Stutesman

EXCUSED ABSENCE

Joey Bays
Jenny Day
Robert Mackey
Maria Russell, President-Elect, Staff Council
Jon Dehn, President, Faculty Senate
Brian Rogers, UAF Chancellor

OFFICERS PRESENT

Adrian Triebel, President, ASUAF
Juella Sparks, Past-President, Staff Council
Martin Klein, President, Staff Council

GUEST(S)

Stuart Roberts, Associate Vice Chancellor Financial
Services

A. Adopt Staff Council Agenda #203, Wednesday, 16 December 2009

Agenda adopted as amended.

B. Approve Staff Council Minutes #202, Wednesday, 18 November 2009

Minutes approved as amended.

2. PUBLIC COMMENT

Ann Ringstad is with UAF Advocacy. She noted that the budget numbers are an improvement from last year. Governor Parnell did not fund student work services this year. On the capital budget side of the UAF budget the Life Sciences building is heavily supported. There is 37.5 million dollars for deferred maintenance. There was 1.4 million set aside for community campus planning

3. OFFICER REPORTS (attachment 203/1)

A. Martin Klein, President, Staff Council

Martin highlighted that compensation is a continuing issue. The governor's budget does hold the 3% increase for staff. Pips Veazey and Martin Klein sat down with Mike Humphrey to discuss the current staff healthcare plan. The Joint Health Care committee consists of 10 people including union representatives. There is one staff member on the committee. The JHCC overseas overall coverage changes while the Staff Health Care committee overseas staff only compensation issues.

Pips noted that the staff health care changes are in the deluxe plan are based on statistics and usage. The standard plan and economy plan are subsidizing the deluxe plan. Pips agrees with Martin, that before there is a lot of discussion, people need to read the recommendations.

Juella asked if Mike Humphrey showed the comparison for the wellness program and wellness dollars. Martin noted that there isn't a comparison at this time. It is however, a recommendation in the JHCC report.

Kayt commented that one of the recommendations is to hire a consultant. Kayt thinks that it will be money out of staff member's pocket.

Martin noted that the unionizing effort is prevalent. Martin wants to know if it's ok to invite the unions to Staff Council to present their pitches. Staff Council, of course, doesn't take a position on the issue. Carol Shafford noted that the ASEA letter didn't cover much information and she would like to know more.

Gary noted that he knows of APEA, they are going building to building to gauge interests. Angelee Lloyd is from AEPA and has come to a Staff Council meeting she can be contacted at alloyd@apea-aft.org.

Last item Martin mentioned is the Staff “Handbook”. Martin met with John Duhamel this week. The system is live as of yesterday. It’s on the UAF human Resources page at <http://www.uaf.edu/uafhr/staff-council-resources/>. John took what Juella put together and added a link to the explanations. It’s a place that’s staff can go to get questions answered. At the very bottom there is a link to a staff member who will be overseeing the project at this time.

Martin gave a special thanks to Juella and Staff Affairs for putting it all together. The title is still an issue “handbook” might need to be changed. Juella encourages Staff Affairs to go over the site line by line. Juella noted that there should be formal approval of the site from the Staff Council President.

Martin mentioned that the Performance Evaluation committee is creating criteria for UA wide staff. The committee looks at a variety of evaluation forms wants to keep it as simple as possible. The process is in a really rough draft stage. In February or March time frame Martin should know more.

Katrina suggested the evaluation training be a session for Staff Appreciation Day. Walker asked if the evaluation training is going to be used during hiring process so it will be a part of the on boarding process. Martin said that it was very likely, but the committee isn’t quite in the position to know for sure at this time.

Katrina asked if there was any response to the letter Martin and Jon sent to the President search. Martin has a feeling that staff and faculty are not going to be involved with the process. The letter that was to go out was a draft and Martin has not received input.

Katrina wanted to know if there was any more information about the bookstore changes. Martin has not heard anything as of yet. Katrina wants to know how to address the issue in Staff Council. Martin noted that ideally Robert Holden would know what is going on.

B. Maria Russell, President-Elect, Staff Council

No report at this time.

4. GOVERNANCE REPORTS (attachment 203/2)

A. Jon Dehn, President, Faculty Senate

See attached report.

B. Adrian Triebel, President, ASUAF

Adrian noted at the top of the list is the Student Initiative for Renewable Energy Now (S.I.R.E.N) committee. The fee will be twenty dollars per student. The Review of Infrastructure, Sustainability and Energy (R.I.S.E) committee is responsible for allocating the siren funds. You can read more about them at <https://www.uaf.edu/sustainability/rise/>. There are twenty paid student positions that have been created for University sustainability. In the past week there was ASUAF elections and blood drives. Two weeks ago Adrian met with Mike Sfraga. The summer fee was re-passed, this to have a KSUA function in the summertime. The mediation program in February will hopefully have ASUAF members involved. Juella asked if there was to be a sustainable campus day and to see if students want to be involved.

6. GUEST(S)

A. Brian Rogers, UAF Chancellor (*not available*)

No report at this time.

B. Stuart Roberts, Associate Vice Chancellor Financial Services
Updating Council on the University budget for FY11

Stuart thanked Martin for coming today. The Governor's budget has come out. Kate Ripley summarized the Governors budget nicely. It can be found at the following link: <http://www.uaf.edu/uafgov/staff/meetings/fy10meetings/SC-203/GovBud12-14-09-DRAFT.pdf>. Stuart did reiterate that that it is a good budget, we didn't get everything we want but it is still comprehensible. With the increased budgetary support, this shows that the governor is in line with the Board of Regents interests. Stuart did emphasize that the budget still has to go through the legislature. Gary asked Stuart what the purposed allocation of deferred maintenance was. Stuart noted that it is based on the age and square feet of the facilities. There is 23 million that will possibility be going to UAF and TVCC. Walker asked Stuart when the Chancellor's Budget Committee meets. Stuart clarified that the committee is generally inactive until late fall, early spring.

7. COMMITTEE REPORTS (attachment 203/3)

A. Staff Affairs, Heather Leavengood

Please see attached report. Heather would like to highlight that Staff Affairs is creating an electronic document for UAF staff including benefits, salaries, and tuition reimbursements. Heather noted that the information is being compiled to clarify benefits and the historical aspect of benefits. Staff Affairs would like to have the document available to staff by February. Martin added that the focus is what we are doing with step and compensation increases. There is more to a paycheck than just increases. Jennifer Elhard commented that there were only 3 members present at the last Staff Affairs meeting.

B. Rural Affairs, Liz Guthier

Liz is still looking for a chairperson to take over the Rural Affairs committee.

C. Elections, Membership, and Rules, Katrina Paul

Katrina noted that most will be covered at new business. As the chair of EMR Katrina appreciates everything Brad has done. EMR is looking at committee membership overall. Facilitating information to staff and getting more involvement.

D. Advocacy Committee, Ashley Munro

Please see attached report. There really hasn't been a meeting due to lack of attendance. There has been talk about what the role of the committee. There was talk about putting together the Advocacy and Communications committee.

E. Ad Hoc Communications and Staff Appreciation Day Committee, Ashley Munro

Ashley noted that Staff Council survey results are attached. Staff Appreciation Day might have a date change Ashley is waiting to hear from the Chancellor. UAF Human Resources handed over the longevity awards, yet there are some planning conflicts. The Staff Appreciation planning committee is looking for sessions and session presenters so please get the word out. The meals for Staff Appreciation day will be planned differently this year due to funding. Martin clarified that Great Hall and Davis Concert Hall are not available this year and this is causing a keynote conflict. Ashley noted that longevity costs will also be much higher than last year.

8. EXTERNAL COMMITTEE REPORTS (attachment 203/4)

A. Master Planning Committee (MPC), Gary Newman

Please see attached report.

B. Subcommittee on Parking and Circulation Committee (SCP), Katrina Paul

No report at this time.

C. Chancellor's Diversity Action Committee (CDAC), Joey Bays and Ginny Tschanz

Juella noted that CDAC is meeting Friday and an agenda should be coming out shortly. The CDAC webpage is also close to completion.

D. Governance Coordinating Committee (GCC), Martin Klein

No report at this time. The next meeting is Jan 7 2010.

E. Technology Advisory Board Committee (TAB), Brad Havel

No report at this time.

F. Chancellor's Planning and Budget Committee, Chris Van Dyck

No report at this time.

G. Student Recreation Center Board (SRCB), Carol Shafford

No report at this time.

H. Bunnell House Advisory Committee, Walker Wheeler and Heather Leavengood

No report at this time.

I. Family Friendly Task Force, Walker Wheeler and Heather Leavengood

Please see attached report. Heather reported that the Family Friendly Task Force is being reorganized and renamed to Work Life and Balance. Kris Racina is overseeing the committee. The reorganization meeting is in January. There will be new member additions. Martin emphasized that Family Friendly task forces have been reorganized in the past. Heather noted that the taskforce did do what they were tasked to do. The new website for Work Life and Balance should be available soon.

J. Staff Healthcare Committee, Ashley Munro and Maria Russell

No report at this time.

K. Intercollegiate Athletic Council, Pips Veazey and Heather Leavengood

Please see attached report.

9. BREAK

10. DISCUSSION ITEMS

ACTION

11. NEW BUSINESS (attachment 203/5-6)

A. Motion to approve even-numbered unit elections results

Katrina passed around the proposed 2010 list. This was an Even-Unit elections including Unit 15. Motion adopted to approve Even-Unit and Unit 15 elections were passed as amended. All Council members are in favor of adoption. Elections are certified.

B. Call for ad hoc volunteers

Staff Appreciation Day 2010, Staff Make Students Count 2010, Outstanding Staff Council Award 2010, Chancellor's Staff and Supervisory Awards 2010

Martin said the Chancellor is bothered by lack of submitted nominations. A question to ask is whether we should exclude supervisors from the staff award. There are no big changes in criteria. Gary asked if simplifying the criteria might help. Martin noted that it was a possibility but the criteria should stay the same.

12. ROUND TABLE DISCUSSION

13. ADJOURN