

CONSTITUTION OF THE UAF STAFF COUNCIL

ARTICLE I. Name and Purpose

Section 1 The name of this organization shall be University of Alaska Fairbanks Staff Council.

Section 2 Authorized by the Board of Regents Policy 03.01.01 to represent both APT and Classified staff of the University of Alaska Fairbanks in its entirety, the organization formed by this Constitution enhances the staff's ability to serve the university and the public, provides a communication network between staff and the rest of the university community, and offers the considered views of staff necessary for decision making and problem solving on issues of common importance to achieving the mission of the university.

Those actions requiring the Chancellor's approval must be forwarded for review, acceptance or veto.

Section 3 To act as a constituent body of the UAF Governance process and to provide, from and by the UAF Staff Council, representatives to other constituent bodies, including but not limited to the UAF Governance Coordinating Committee and System Governance Council.

ARTICLE II. Qualifications of Members

Section 1 The UAF Staff Council of the University of Alaska Fairbanks shall be composed of representative members of the APT and Classified constituents. The officers, elected and appointed membership of the UAF Staff Council duly elected in accordance with this constitution and the bylaws, are to be afforded reasonable release time from their other duties to participate in the activities of the UAF Staff Council and its committees.

ARTICLE III. Officers & Their Election

Section. 1 The Officers of the UAF Staff Council shall be a President and a Vice President.

Section 2 The Vice President shall become President in the event that the office of President is vacated.

Section. 3 The President and Vice President shall be elected from the current council and staff at large by the representatives.

Section 4 The President and Vice President represent UAF Staff Council on the UAF Governance Coordinating Committee.

Section. 5 The President shall represent UAF Staff Council on the System Governance Council

ARTICLE IV. Meetings

Section. 1 There shall be a minimum of six regular scheduled meetings during each academic year. Other meetings may be called by the President or President's designee or by petition of twenty percent of the representatives.

Section. 2 Meetings may be conducted using teleconferencing and other electronic media.

ARTICLE V. Amendments

Section. 1 Amendment(s) to the constitution may be proposed by members of the UAF Staff Council. The proposed amendment(s) shall be sent to all members of the UAF Staff Council.

Section. 2 The President shall schedule a first reading and discussion of the proposed amendment(s) at the first scheduled meeting of the UAF Staff Council after distribution.

Section. 3 Approval of amendment(s) to the constitution requires a quorum and two-thirds vote of all representatives present. The proposed amendment(s) shall be subject to a final vote at the next scheduled meeting. The vote will be by roll call.

Section. 4 All amendment(s) to the constitution approved by the UAF Staff Council shall be forwarded to the UAF Chancellor for approval or veto.

The parliamentary authority shall be from the Robert's Rules of Order Newly Revised.

CONSTITUTION OF THE UAF STAFF COUNCIL

ARTICLE I. ~~Preamble~~ Name and Purpose

Sect. 1 The name of this organization shall be University of Alaska Fairbanks Staff Council.

Sect. 2

~~As an essential part of the human resources necessary to achieve the university's mission of excellence in research, teaching, and public service, the staff of the University of Alaska Fairbanks has the opportunity to participate in the university's governance system.~~

Authorized by the Board of Regents Policy 03.01.01 to represent both APT and Classified staff of the University of Alaska Fairbanks in its entirety, the As a representative body, authorized by the Board of

~~Regents, the staff governance~~ organization formed by this Constitution enhances the staff's ability to serve the university and the public, provides a communication network between staff and the rest of the university community, and offers the considered views of staff necessary for decision making and problem solving on issues of common importance to achieving the mission of the university.

Those actions requiring the Chancellor's approval must be forwarded for review, acceptance or veto.

~~Therefore, the staff of the University of Alaska Fairbanks has created this constitution to guide its participation in these matters.~~

ARTICLE II. ~~Name~~

~~Sect. 1 The name of this organization shall be UAF Staff Council.~~

~~ARTICLE III. Purposes, Rights, Responsibilities and Authority~~

Sect. 1 The purposes, rights and responsibilities of the UAF
Staff Council are:

A. To provide official representation for the staff,
both APT and Classified, of the University of
Alaska Fairbanks and all its campuses in matters
which affect the general welfare of the staff, the
university and the accomplishment of the university's
mission.

B. To function as a representative body to initiate,
develop, review and make recommendations
concerning issues pertinent to the staff and to the
conduct of the mission of the University of Alaska
Fairbanks including but not limited to:

1. Staff affairs not covered by collective
bargaining agreements or applicable state or
federal laws which relate to policies and
procedures concerning:

a. Appointment, reappointment,
affirmative action, transfer,
termination, and retirement

b. Leave

c. Performance evaluation

d. Advancement and promotion

e. Position evaluation

f. Grievance

g. Health and safety

h. Compensation

i. Ethics

j. Staff development

k. Other matters affecting the welfare of
the staff

l. Budget process

C. To provide consultative services by considering all
appropriate matters referred to it by the
Chancellor of the University of Alaska Fairbanks or
other governing units.

Section III

To act as a constituent body of the UAF Governance process and to provide, from and by the UAF Staff Council, representatives to other constituent bodies, including but not limited to the UAF Governance Coordinating Committee and System Governance Council.

~~E. To provide a means of communication to and from the administration, faculty, students, staff, alumni, the government of the state, and the public.~~

~~F. To participate in periodic reviews by the University of Alaska Fairbanks into its purposes, missions, goals and objectives, and make recommendations to the Chancellor.~~

~~G. To review and comment on the annual budget request of the University of Alaska Fairbanks before final approval.~~

Sect. 2 Authority of the UAF Staff Council

~~A. The UAF Staff Council shall carry out its responsibilities and functions subject to the authority of Board of Regents Policy 03.01.01, the System Governance Council Constitution, which provides official representation for the staff in additional responsibilities and powers granted to it by the Chancellor of the University of Alaska Fairbanks.~~

~~B. Actions of the University of Alaska Fairbanks will be forwarded to the Chancellor for review, acceptance, or veto in accordance with Article XI (Veto Powers) of this constitution.~~

~~C. Actions of the UAF Staff Council which do not need to be forwarded to the Chancellor for action include but are not limited to: resolutions, advisories, and directives to its representatives in other governing bodies.~~

~~Sect. 3 The Officers, representatives, and alternates of the UAF Staff Council duly elected in accordance with this Constitution and Bylaws, are to be afforded reasonable release time from their other duties to participate in the activities of the UAF Staff Council and its committees.~~

ARTICLE II. Qualifications of Members

The UAF Staff Council of the University of Alaska Fairbanks shall be composed of representative members of the APT and Classified constituents. The officers, elected and appointed membership of the UAF Staff Council duly elected in accordance with this constitution and the bylaws, are to be afforded reasonable release time from their other duties to participate in the activities of the UAF Staff Council and its committees.

ARTICLE IV. Membership

~~Sect. 1 The UAF Staff Council of the University of Alaska Fairbanks shall be composed of representative members of the APT and Classified constituents who shall be elected for two year staggered terms.~~

~~Sect. 2 Units will be defined giving due consideration for equitable representation according to a combination of geographic locations, community interest, and population. Size and composition of the units will be determined in the bylaws.~~

~~Sect. 3 Representatives shall be elected from and by the unit they will represent.~~

ARTICLE V. Officers

ARTICLE III. Officers & Their Election

Sect. 1 The Officers of the UAF Staff Council shall be a President and a ~~Vice president~~ **Vice President**.

Sect. 2 The **Vice president** shall become President ~~after serving a one year term or~~ in the event that the office of President is vacated.

Sect. 3 The **President and Vice President** shall be elected from **the current council** and staff at large by the representatives ~~and shall serve as the~~
~~communications/liaison coordinator.~~

Sect. 4 The President and **Vice President** shall be included as
~~representatives from the~~ **represent** UAF Staff Council ~~to~~ **on** the UAF
Governance Coordinating Committee.

**Sect. 5 The President shall represent UAF Staff Council on the System
Governance Council**

Sect. 5 The President shall vote only to break a tie. If she/he
~~was an elected representative, that position will be~~
~~filled as specified in the bylaws.~~

Sect. 6 The Vice president shall be a non-voting member. If
~~she/he was a representative, the position will be filled~~
~~as specified in the bylaws.~~

~~ARTICLE VI. Committees~~

Sect. 1 The standing and permanent committees shall be
~~specified in the bylaws of the UAF Staff Council.~~

Sect. 2 The President shall appoint the chair of each standing
~~committee from the elected representatives of the body~~
~~subject to ratification by the voting representatives.~~

Sect. 3 The committee chair shall be responsible for appointing
~~committee members.~~

Sect. 4 In order to remain a member of Staff Council, each voting
~~representative must serve on at least one standing~~
~~committee.~~

Sect. 5 There shall be an administrative committee composed of
~~the chair of the standing and permanent committees. The~~
~~President will serve as chair.~~

Sect. 6 By a majority vote of those representatives present at
~~any meeting, the UAF Staff Council may establish any ad~~
~~hoc committee it deems necessary for conducting its~~
~~business. The chair and membership shall be appointed in~~

~~the same manner as the standing and permanent
committees.~~

~~Sect. 7 The President shall be an ex-officio, non-voting member
of all committees of the Staff Council.~~

~~Sect. 8 The chairpersons of each standing and permanent
committee shall be individually empowered to act for
their committee. They are not empowered to present an
official position statement without the approval of the
UAF Staff Council.~~

ARTICLE IV. Meetings

~~Sect. 1 There shall be a minimum of six regular scheduled meetings during
each calendar academic year. Other meetings may be called by the
President or President's designee or by petition of
twenty percent of the membership. representatives. of the UAF Staff
Council.~~

~~Sect. 2 Meetings may be conducted using teleconferencing and
other electronic media.~~

~~ARTICLE VIII. Quorum~~

~~Sect. 1 The presence of a majority of the membership of the UAF
Staff Council, either in person or by electronic media,
shall constitute a quorum.~~

~~ARTICLE IX. Parliamentary Authority~~

~~Sect. 1 The parliamentary authority shall be Robert's Rules of
Order, newly revised.~~

ARTICLE XV. Amendments

Sect. 1 Amendment(s) to the constitution may be proposed by
members of the UAF Staff Council. Copies of The
proposed amendment(s) shall be sent to all members of the
UAF Staff Council.

Sect. 2 The President shall schedule a first reading and discussion of the proposed amendment(s) at the first scheduled meeting of the UAF Staff Council after distribution. of the copies.

Sect. 3 Approval of amendment(s) to the constitution requires a quorum and two-thirds vote of all members representatives present eligible to vote in the UAF Staff Council. The proposed amendment(s) shall be subject to a final vote no sooner than 30 days after the first reading at the next scheduled meeting. The vote will be by roll call vote.

Sect. 4 All amendment(s) to the constitution approved by the UAF Staff Council shall be forwarded to the UAF Chancellor for approval or veto. as provided in Article XI.

ARTICLE XI. Veto Powers

Sect. 1 Actions taken by the UAF Staff Council pertaining to University policy, procedures and regulations will be forwarded to the Chancellor for approval.

Sect. 2 An action of the UAF Staff Council will be considered approved if the Chancellor fails to respond to that action within 45 days of receipt of the action by the Chancellor.

Sect. 3 The Chancellor may veto an entire UAF Staff Council action or veto or change only a portion thereof, provided that the change does not effectively contravene or nullify the purpose or principle involved the main action.

ARTICLE XII. Appeal

Sect. 1 Any action of the UAF Staff Council referred to the Chancellor and vetoed within the 45 day period provided for review may be appealed by a two thirds majority veto override vote of a quorum of the UAF Staff Council at the next regularly scheduled or special meeting of the UAF Staff Council following notice of the veto.

~~Sect. 2The appeal process shall begin with the System
Governance Council and proceed to the President of the
University. If the President sustains the Chancellor's
veto, the action may be appealed to the Board of Regents
for final disposition.~~

~~ARTICLE XIII. Recall and Referendum~~

~~Sect. 1Any representative may be recalled by the unit from
which the representative was chosen. Such a recall vote
shall be held upon petition of one-fourth of the members
of that unit. The majority of the votes cast shall rule.~~

~~Sect. 2Any officer of the UAF Staff Council may be petitioned
for recall with a one-quarter vote of the UAF Staff
Council. The majority vote cast for recall by a quorum of
the UAF Staff Council shall cause the recall of that
officer.~~

~~Sect. 3A referendum of the constituency on any of the specific
actions of the UAF Staff Council shall be called upon
presentation to the vice president of a petition for
referendum specifying the issue and containing the
signatures of ten percent of the number of non-faculty
employees of the University of Alaska Fairbanks. The
decision of a majority of the votes cast shall determine
action.~~

The parliamentary authority shall be from the Robert's Rules of Order Newly Revised.