

MINUTES
Staff Council Meeting # 189
Face-to-face meeting (no audio-conference)
Thursday, 22 May 2008
8:45-10:30 a.m.
WOOD CENTER CAROL BROWN BALLROOM

1. CALL TO ORDER AND ROLL CALL

PRESENT

*Pam Twitchell
Katrina Paul
Ashley Munro
Donna Resnick
Kelly Williams
Kathy Petersen
Sharon Corbett
Jennifer Miller
Maria Russell
Julie Carpenter
Gary Newman
Jacqueline Alleyne-McCants
Ginny Tschanz
Paula Long
Anne Marie Nacke
Brad Havel
Martin Klein
Jill Dewey-Davidson
Leah Glasscock-Sanders
Carol Shafford
Amanda Wall
Dee Daniels

Glyn Komkai
Kayt Sunwood

ABSENT

*Barbara Oleson, EA
Holly Royce, EA
Steve Estes
Kathryn Bertram
Mary Pat Boger
Joanna Cruzan
Nici Murawsky
Mary Sue Dates
John Rutherford
Juella Sparks, EA

GUESTS

Stephen B. Jones, Chancellor

OTHERS

Lynette Washington, SC Secretary

- A. Adopted Staff Council #189 Agenda, Thursday, 22 May 2008.
- B. Approved Staff Council Minutes #188, Wednesday, 23 April 2008.

2. OFFICER REPORTS

- A. Kayt Sunwood, President, Staff Council.

Kayt Sunwood informed Council members that Interim Chancellor Brian Rogers has appointed a transition team and that Juella Sparks has been appointed to serve on the transition team. Kayt Sunwood reported that Council members Ashley Munro and herself are meeting with the Joint Committee on Student Success groups on campus separately and with the all UAF committee that meets with other campus joint committees on student success. Kayt Sunwood stated that we put forward some of our suggestions about what we think should be going on for student success and some of it has to do with jobs for staff. Kayt Sunwood reminded Council members about the number

of opportunities that were given to review the report to the Chancellor. She stated that the report is ready to hand to the Chancellor and it will be given to the Interim Chancellor Brian Rogers on June 12 at the Administrative committee meeting. Kayt Sunwood shared with Council members that the Council has been helpful in a big way with the success of the SkillSoft courses. Gary Newman asked what kind of usage has the online courses been getting. Kayt Sunwood stated that she has not heard any recent statistics about the current usage, but that Ann Sakumoto may be able to let us know in September. Gary Newman recommended that the Council remind staff about the courses during the summer months. Kayt Sunwood stated that the courses are now accessible on the Human Resources and MyUA sites. Kayt Sunwood stated that it looks like we are going to be successful in using the tuition waivers to take CPM courses. Kayt Sunwood reported that the Staff Affairs committee continues to work on a staff handbook and that Juella Spark's plans to put it together in an electronic form and that we will even push for a PDF. Kayt Sunwood stated that Juella Sparks has made implementing the mediation program a priority for the Chancellor's Diversity Action committee. Kayt Sunwood stated that Juella Sparks is a member of the Human Resources Senior Advisory redesign group and is in a lot of places that are important to us. Kayt Sunwood informed Council members that we are looking at the political action committee and looking into seeing if it is something we should have the Advocacy take a look at to see if it is something we want to do at UAF. We have had great successes on childcare and passed a resolution supporting funding to keep the Bunnell House open during the summer months. Kayt Sunwood stated that we haven't done any bureaucracy busting. Martin Klein commented that if we are going to give this report to Chancellor Jones and then to Interim Chancellor Rogers, but then relay that we haven't done anything about it, it does not reflect well on us at all to have it in the report, just delete. Kayt stated that she and Juella were looking at discussing this part of the report with Interim Chancellor Rogers, when he asks what this is. Martin Klein commented if he asks what this is, then what is our answer. A Council member commented that when we brought this item up, it was to look at different procedures that were redundant and cumbersome. Kayt Sunwood stated that we've got the background. Martin Klein commented that if you've got the background leave it. Kayt Sunwood continued reading through the staff council goals agenda report and outlining the successes of the Council. She encouraged Council members to take a look at the information again.

Gary Newman recommended that on Page 3 of the report under the section about the political action committee, that the statement about the "legislature's failure to fully fund the university" may not truly be a fair statement, but maybe to effectively work with legislators, put a period there. Another thing is that we have a lot of our rural campuses represented here and that is often a way to effectively use those rural campus constituencies to work with those legislators; it can be fairly effective and we've had some good experiences with that. A Council member asked about progress on staff education leave/sabbatical. Kayt Sunwood stated that it comes with the tuition waivers and that is indeed being worked on and I will work on adding it and making a few changes and get it back to you. Make sure you review it, so when the final one is ready to go you've gotten your input in there.

B. Final Staff Council report to the Chancellor – Kayt Sunwood.

3. GOVERNANCE REPORTS

A. Marsha Sousa, President, Faculty Senate.

Not available.

4. GUEST

A. Stephen B. Jones, UAF Chancellor.

Chancellor Jones reported that he met with Kayt Sunwood and Juella Sparks to discuss a list of things that they want me to address. He stated that he has not seen the Staff Council goals agenda to date so at this point he does not have a reaction to it. Chancellor Jones expressed that the recent farewell reception held for him and Judy was very moving. Chancellor Jones commented that Alaska has been a rich and rewarding experience and that the land has great natural beauty and magnificence, but it is the people that we've had the joy of interacting with thoroughly and positively and this year with Kayt and Juella. Chancellor Jones commented that he has appreciated his role and relationships with Staff Council officers throughout his tenure at UAF, starting with Josh Steadman and Maya Salganek his first year. He stated that Kayt Sunwood has been extraordinarily special and that he knows working with Juella Sparks will be so as well. Chancellor Jones stated that staff members are indispensable and valuable to what defines this University along with the faculty members who make the University do what it does. Chancellor Jones stated that throughout his four years here he has worked closely with Brian Rogers in his role as the Board of Regents' Chair and in other capacities. He stated that Brian Rogers is a loyal and aggressive supporter of the University and that he is focused on the transition process from me to him. Chancellor Jones stated that Brian Rogers will be the perfect person to lead the University during the next two years. Chancellor Jones stated that the Council will have a continuing positive relationship with the Chancellor; Brian will slip almost seamlessly into this chair, and as you've done with me ask a lot of him. I come here knowing how important this group is in words and action; you will enjoy your relationship with him. Chancellor Jones acknowledged his sincere thanks to Council members for their roles on the Council and their jobs, and the warmth and interaction that he was welcomed with by Council members. Kayt Sunwood expressed her appreciation for how the Chancellor welcomed the Council officers into his office. Pam Twitchell thanked the Chancellor for his efforts to get out to the rural areas. The Chancellor reminisced about his rural Alaska visits. Kayt Sunwood thanked the Chancellor for supporting the Staff Appreciation Day barbeque this year.

5. PUBLIC COMMENT

No public comment.

ACTION

6. UNFINISHED BUSINESS

- A. Distribute ballot, nominate from slate of nominees or nominate from the floor, and vote for President-Elect, Katrina Paul.

Kayt Sunwood asked if we have any nominations. Lynette Washington replied that none were received. Kayt Sunwood encouraged Council members to consider stepping up next time.

Katrina Paul called for nominations from the floor. Martin Klein was nominated and no other nominations were received. A call for the vote was made. Katrina Paul called for the vote stating that all in favor for Martin Klein please say aye. The vote was unanimous.

Martin Klein stated that he finds it disappointing that it is hard to get someone to take the position, but that part of the problem is the University structure. Martin Klein reported that Brian Rogers has

made statements about the importance of the development of Staff Council. Martin Klein stated that Kayt and Juella have laid a great foundation and he looks forward to working with Juella Sparks. Kayt Sunwood thanked Martin Klein for accepting the President-Elect officer position.

B. Resolution to Ratify Election, Katrina Paul.

After a brief discussion on the resolution Kayt Sunwood called for the vote.

The UAF Staff Council passed the following resolution at Staff Council meeting #189, Thursday, May 22, 2008.

RESOLUTION (passed unanimously):

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BE IT RESOLVED, that the UAF Staff Council ratifies the election of the President-Elect on the basis of the following ballot.

BALLOT PRESIDENT-ELECT UAF STAFF COUNCIL

Please vote for ONE individual to serve as the President-elect of the UAF Staff Council July 2008-June 2009 and then move into the Staff Council President position July 2009-June 2010.

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Write-in candidate

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INFORMATION

7. NEW BUSINESS

A. Administrative committee proposed summer meeting motion, Kayt Sunwood.

Kayt Sunwood called for discussion and explained the motion and encouraged Council members to attend the summer Administrative committee meetings.

The UAF Staff Council passed the following resolution at Staff Council meeting #189, Thursday, May 22, 2008.

MOTION: (passed unanimous)

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The UAF Staff Council moves to authorize the Administrative Committee to act on behalf of the Council on all matters within its purview, which may arise until the Council resumes deliberations in the fall of 2008. Representatives and Alternates will be kept informed of Administrative Committee meetings and will be encouraged to attend and participate in these meetings. The Administrative Committee reserves the right to convene emergency meetings of the entire UAF Staff Council during this period for action on issues it considers are more appropriately resolved by the entire body.

EFFECTIVE: Immediately upon Staff Council approval.

RATIONALE: The business of shared governance at UAF is not limited to an academic calendar, but rather is a year-round activity. The need to represent staff and be responsive to requests for staff input are as important during the summer months as they are during the academic year. In addition, a majority of the UAF Staff Council committees plan to conduct business from June to September 2008 and thus there is a need to support those activities and relay information to UAF staff at large.

B. Open discussion: Proposed motion to cancel Staff Council meeting #190 scheduled Wednesday, 4 June 2008.

After Kayt Sunwood called for discussion the motion was moved, seconded, and passed unanimously.

The UAF Staff Council passed the following resolution at Staff Council meeting #189, Thursday, May 22, 2008.

MOTION: (passed unanimously)

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The UAF Staff Council Administrative committee moves to delete Staff Council meeting #190, scheduled Wednesday, 4 June 2008.

EFFECTIVE: Immediately upon Staff Council approval.

RATIONALE: There is no new business and unfinished business that requires the Council to meet during June 2008. If business arises that requires Council action during June, the Administrative committee intends to convene a meeting to handle any business and issues on behalf of the UAF Staff Council that may require action. Representatives and Alternates will be kept informed via email of Administrative Committee meetings and will be encouraged to attend and participate in these meetings.

8. COMMITTEE REPORTS

A. Staff Affairs, Julie Carpenter.

The report was attached to the agenda.

B. Rural Affairs, Barbara Oleson, Rural Affairs, access meeting minutes at web link: <http://www.uaf.edu/uafgov/staff/staffcom/rural/> or see May committee meeting minutes and year-end report attachments to email.

The committee year-end report and committee meeting report were attached to the agenda. Pam Twitchell thanked Barbara Oleson for all of her hard work on the Rural Affairs committee. Kayt Sunwood mentioned that Barbara Oleson is planning on retiring during the coming year.

C. Elections, Membership, and Rules, Katrina Paul.

Katrina Paul informed the Council that she is the new EMR chair. Katrina Paul stated that the committee plans to meet this summer and work on the Council's Bylaws and Constitution. Katrina Paul encouraged Council members to contact her if they have input and questions.

D. Advocacy Committee, Maria Russell.

Maria Russell stated that the report was forwarded, but too late to attach as an addition to the agenda. Lynette Washington will send the report out at a later date to Council members.

9. EXTERNAL COMMITTEE REPORTS (if available).

A. Master Planning Committee (MPC) – Gary Newman, access the MPC Web site for the purpose of the MPC and the SCP for more details about the purpose of the committee and its subcommittees access URL: <http://www.uaf.edu/mastplan/bylaws.html> .

Gary Newman gave a brief update about the committee.

B. Subcommittee on Parking and Circulation (SCP) Committee Report – Katrina Paul

The report was attached to the agenda.

C. Governance Coordinating Committee (GCC) – Juella Sparks.

A report was not available.

D. Chancellor's Campus Diversity Action Committee (CCDAC) – Katrina Paul or Ginny Tschanz.

Katrina Paul gave a brief update on the committee.

E. TAB Committee Report – Gary Newman, for more details about the TAB committee access URL: <http://www.alaska.edu/uaf/tab/index.xml> .

Gary Newman updated Council members about the committee and reported that award and rejection letters were sent out. Gary Newman reported that rural campuses had not contributed to the fees that are used by the TAB to make awards. Gary Newman stated that the TAB group is considering limiting the award process to once a year and that work on the TAB web site is in progress.

F. Provost Budget and Planning Committee - Gary Newman.

Gary Newman updated Council members about the committee.

G. Statewide Healthcare Committee – Kayt Sunwood or Barbara Oleson.

The report was attached to the agenda.

10. PASS THE GAVEL

A. Kayt Sunwood's closing remarks to the Council.

Kayt Sunwood gave her closing remarks to Council members stating that it was a privilege to serve this past year and thanked the Council members for the opportunity.

B. Gavel PASS: From current Council President Kayt Sunwood to current President-Elect Juella Sparks.

The gavel was passed by Kayt Sunwood outgoing President to Juella Sparks incoming President.

C. Juella Sparks, President.

Juella Sparks stated that it was an outstanding year working with Kayt Sunwood and thanked Council members for the opportunity to work with them.

11. STAFF COUNCIL PHOTO

A. Staff Council group photo.

The Council group assembled to take the 2008 Staff Council photo.

12. ADJOURN

The meeting was adjourned at 10:05 a.m. to allow Council members of the Staff Appreciation Day and Advocacy committees and the Council Secretary to set-up for Staff Appreciation Day.

Tapes of this Staff Council meeting are available in the Governance Office, Room 312 Signers' Hall if anyone wishes to listen to the complete tapes, submitted by Lynette Washington, Staff Council Secretary.