

**AGENDA**  
**UAF Staff Council Meeting #188**  
**WEDNESDAY, 23 April 2008**  
**8:45-11a.m.**  
**Wood Center Carol Brown Ballroom**

Staff Council Audio-Conference Information: 1-800-893-8850

Chair PIN: 8244640 (only the chair or meeting convener uses this number). Participant PIN: 8244236.

The next UAF Staff Council meeting is scheduled to meet: Thursday, 22 May 2008, 8:45-10:30 a.m., in the Wood Center Lounge area and the Staff Appreciation Day Event: Noon-2 p.m., in the Wood Center Lounge Area.

**LINKS of INTEREST:**

Staff Council Blog URL: <http://staffcouncil4uaf.blogspot.com>

Staff Council Library blogspot: <http://staffcouncillibrary.blogspot.com/>

University Relation's Events Calendar: <http://www.uaf.edu/events/>

University Relations Newsroom: <http://www.uaf.edu/news/news.html>

SkillSoft Program: access the HR e-learning webpage SkillPort Flash tour at:

<<http://www.skillsoft.com/demo/skillport-intro.html> and available courses by logging into

<http://www.alaska.edu/hr/training/e-learning/skillsoft.xml> or through the MyUA Portal

Chancellor's Staff and Supervisory Recognition Award links: [http://www.uaf.edu/uafgov/sc\\_recognition.html](http://www.uaf.edu/uafgov/sc_recognition.html)

Staff Make Students Count: <http://gov.alaska.edu/Staff/studentscount/>

UAF Governance Web site: [www.uaf.edu/uafgov/staffcouncil.html](http://www.uaf.edu/uafgov/staffcouncil.html) .

UAF 2017 Vision Task Force Final Report: [http://www.uaf.edu/vision2017/final\\_report/index.html](http://www.uaf.edu/vision2017/final_report/index.html)

<http://www.uaf.edu/uafhr/Longevity/>

UA Statewide Web site: <http://www.alaska.edu/>

Holiday Schedules 2007-2010: <http://www.alaska.edu/HR/benefits/holidays.xml>

UAF Information Line: <http://www.uaf.edu/news/announce/20080206045729.html>

1. 8:45-8:50 CALL TO ORDER AND ROLL CALL

A. Adopt Staff Council #188 Agenda, Wednesday, 23 April 2008.

B. Approve Staff Council Minutes #187, Friday, 28 March 2008.

2. 8:50-9:00 OFFICER REPORTS

A. Kayt Sunwood, President, Staff Council.

B. Juella Sparks, President-Elect, Staff Council.

3. 9:00-9:10 GOVERNANCE REPORTS

A. Jon Genetti, President, Faculty Senate.

B. Jake Hamburg, President, ASUAF.

4. 9:10 – 9:20 GUEST(S)

A. Ann Ringstad, Associate Vice Chancellor, University Relations: Budget Update.

B. Jeannine Senechal, Director, Compensation, Human Resources, UA System: Status of the Reclassification Project and Career Ladders.

5. 9:20-9:25 PUBLIC COMMENT

**ACTION**

6. 9:25-10 UNFINISHED BUSINESSES

- A. President-Elect nomination announcement, Kayt Sunwood, Attachment #1.
- B. Discuss MacTaggart Report: Status of the MacTaggart report process and the Advisory committee's response if available, Juella Sparks.

The MacTaggart report itself is available on line at

<http://gov.alaska.edu/faculty/2008-02-12.MACTAGGART-STUDY-FINAL.PDF>

as well as the cover letter and President Hamilton's charge to his executive team

<http://www.uaa.alaska.edu/governance/upload/FINAL-Alaska-Cover-Letter-08-2.pdf>

- C. Follow-up on Staff Council Retreat, Juella Sparks: Draft Annual UAF Staff Council report (not available at this time).

INFORMATION

7. 10-10:15 NEW BUSINESS

- A. Staff Council meeting calendar Spring 2009: Discuss changing Staff Appreciation Day date Thursday, 21 May 2009 to accommodate 9-month staff members: Proposed dates Friday, 20 March or Friday, 15 May 2009.
- B. Discuss Staff Step/Grid increase information, President Hamilton's memo and FY09 Staff Salary Compensation: Cost of Living Adjustment and Suspension of Annual Steps, Attached to email.

8. 10:15-10:35 COMMITTEE REPORTS

- A. Staff Affairs, Julie Carpenter, email Attachment committee report.
- B. Rural Affairs, Barbara Oleson, Rural Affairs, access meeting minutes at web link: <http://www.uaf.edu/uafgov/staff/staffcom/rural/> .
- C. Elections, Membership, and Rules, Mary Pat Boger.
- D. Advocacy Committee, Maria Russell.
- E. Ad Hoc Committee Reports (if available):
  - Staff Make Students Count, Holly Royce.
  - Staff Appreciation Day, Lynette Washington, Attached to email.
  - Chancellor's Staff and Supervisory Recognition Awards, TBA.
  - Outstanding Staff Council Recognition Award, TBA.

Reminder: Staff Recognition Award links

[http://www.uaf.edu/uafgov/sc\\_recognition.html](http://www.uaf.edu/uafgov/sc_recognition.html)

Committee Chairs: If available please forward your reports to [fystaff@uaf.edu](mailto:fystaff@uaf.edu) and post reports on the Governance web site - <http://www.uaf.edu/uafgov/staffcouncil.html>

9. 10:35-10:45 EXTERNAL COMMITTEE REPORTS (if available).

- A. Master Planning Committee (MPC) – Gary Newman, access the MPC Web site for more details about the committee and its subcommittees at: <http://www.uaf.edu/mastplan> .
- B. Subcommittee on Parking and Circulation (SCP) Committee Report – Katrina Paul.
- C. Governance Coordinating Committee (GCC) – Juella Sparks.
- D. Chancellor's Campus Diversity Action Committee (CCDAC) – Juella Sparks.
- E. Joint Committee on Student Success (JCOSS) – TBA.
- F. TAB Committee Report – Gary Newman, for more details about the TAB committee access URL: <http://www.alaska.edu/uaf/tab/index.xml> .

G. Provost Budget and Planning Committee - Gary Newman.

10. 10:45-11 ROUND TABLE DISCUSSION

11. ADJOURN

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For More information contact the UAF Staff Council Governance Office

[www.uaf.edu/uafgov/staffcouncil.html](http://www.uaf.edu/uafgov/staffcouncil.html)

474-7056 Room 312 Signers Hall, PO Box 977500

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Attachment #1

Staff Council Meeting #188

Wednesday, 23 April 2008

Wednesday, 2 April 2008

To: All Non-Collective Bargaining Represented Staff Employed at UAF

From: Elections, Membership, and Rules Committee (EMR)

Subject: FY2009 Official Announcement from the Election, Membership, and Rules Committee that the UAF Staff Council is accepting nominations for the President-Elect position

The UAF Staff Council's Election, Membership, and Rules Committee is accepting nominations for the **President-Elect officer position**. The President-Elect officer serves a one-year term beginning July 1<sup>st</sup> of the current year to assist the President in advocacy and managing the business of staff governance. After one year, the President-Elect automatically ascends to the Staff Council President position for a subsequent one-year term.

You DO NOT need to be a current member of Staff Council to seek this office, and you may nominate yourself. In order for any nomination to be accepted, the nominee's supervisor must indicate approval and be prepared to release the nominee as needed to fulfill the duties of the officer role.

There is a partial salary support arrangement available to the department of the successful candidate. The successful candidate may charge hours worked on Council business to the UAF Governance account. The specific details will be arranged with and worked out with the UAF Governance Office Manager.

Please submit nominations in writing by 3:00PM on or before Wednesday, 14 May 2008 to:

c/o Lynette Washington, Secretary, UAF Staff Council

UAF Governance Office (474-7056 / fax: 474-5213 / [fystaff@uaf.edu](mailto:fystaff@uaf.edu))

Room 312 Signers' Hall (SIH) Building

P.O. Box 757500, Fairbanks

Verbal and late arriving written nominations will be accepted on the floor of the Staff Council meeting scheduled at **8:45 -11 a.m., on Thursday, 22 May 2008, in the Wood Center lounge area**. In all cases, the EMR committee would like each candidate to prepare a brief statement to communicate your reasons for seeking this office.

At this meeting, nominees will have an opportunity to make a presentation to the Council. This is not mandatory. Service on the UAF Staff Council as an officer or a general member can prove to be an extraordinary opportunity to influence policy, to gain insight into long-term plans, and to develop a broad understanding of the many people, assets, and activities of the University. If you have any questions about the position or its related responsibilities, you may contact the current EMR Chair or the current Staff Council Officers:

Mary Pat Boger, Chair, EMR  
907-474-6175, [mary.boger@gi.alaska.edu](mailto:mary.boger@gi.alaska.edu)

Current UAF Staff Council Officers:

Kayt Sunwood, President, UAF Staff Council, 907-474-6311, [kayt.sunwood@uaf.edu](mailto:kayt.sunwood@uaf.edu)

Juella Sparks, President-Elect, UAF Staff Council, 907-474-7155, [fnjs@uaf.edu](mailto:fnjs@uaf.edu)

Thank you in advance for your interest in filling this important UAF Staff Council position.

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For More information contact the UAF Staff Council Governance Office  
[www.uaf.edu/uafgov/staffcouncil.html](http://www.uaf.edu/uafgov/staffcouncil.html), 474-7056 Room 312 Signers Hall, P.O. Box 977500.