

MINUTES
UAF STAFF COUNCIL #187
FRIDAY, 28 MARCH 2008
Face-to-face meeting (no audio conference)
Staff Council Meeting: 8:45-10:15 a.m.
Staff Council RETREAT: 10:30-Noon
Wood Center Carol Brown Ballroom

Staff Council Audio-Conference Information: 1-800-893-8850

Chair PIN: 8244640 (only the chair or meeting convener uses this number). Participant PIN: 8244236.

LINKS of INTEREST:

Staff Council Blog URL: <http://staffcouncil4uaf.blogspot.com>

Staff Council Library blogspot: <http://staffcouncillibrary.blogspot.com/>

University Relation's Events Calendar: <http://www.uaf.edu/events/>

University Relations Newsroom: <http://www.uaf.edu/news/news.html>

SkillSoft Program: access the HR e-learning webpage SkillPort Flash tour at:

<<http://www.skillsoft.com/demo/skillport-intro.html> and available courses by

logging into <http://www.alaska.edu/hr/training/e-learning/skillsoft.xml> or through the MyUA Portal

Chancellor's Staff and Supervisory Recognition Award links:

http://www.uaf.edu/uafgov/sc_recognition.html

Staff Make Students Count: <http://gov.alaska.edu/Staff/studentscount/>

UAF Governance Web site: www.uaf.edu/uafgov/staffcouncil.html .

UAF 2017 Vision Task Force Final Report: http://www.uaf.edu/vision2017/final_report/index.html

<http://www.uaf.edu/uafhr/Longevity/>

UA Statewide Web site: <http://www.alaska.edu/>

Holiday Schedules 2007-2010: <http://www.alaska.edu/HR/benefits/holidays.xml>

1. CALL TO ORDER AND ROLL CALL

Present

Unit 4

Unit 1

Sharon Corbett

Jennifer Miller

Barbara Oleson

Pam Twitchell

Unit 5

Unit 2

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Holly Royce

Unit 6

Katrina Paul

Donna Resnick

Gary Newman

Unit 3

Unit 7

Kelly Williams

Ginny Tschanz

Kathy Petersen

Unit 8

Unit 9

Anne Marie Nacke

Unit 10

Brad Havel

Unit 11

Martin Klein

Unit 12

Leah Glasscock-Sanders

Unit 13

Dee Daniels

Glynn Komkai

Unit 14

Absent

Ashley Munro, EA

Maria Russell

Mary Pat Boger, EA

Kathryn Bertram

Joanna Cruzan

Julie Carpenter, EA

Nici Murawsky

Jacqueline Alleyne-McCants

Paul Landen

Paula Long, EA

Ana Richards

John Rutherford

Jill Dewey-Davidson

Carol Shafford

Scott Snedden

Carol Shafford, EA

Kayt Sunwood

Guests

Scott McCrea

Vanessa Spencer

Rebecca Lindsay

Ann Ringstad

Others

Juella Sparks

Lynette Washington

- A. Staff Council #187 meeting Agenda was adopted as submitted, Friday, 28 March 2008.
- B. Staff Council Minutes #186 were approved as submitted with correction to add Brad Havel as present, Wednesday, 20 February 2008.

2. OFFICER REPORTS

- A. Juella Sparks, President-Elect, Staff Council.

Juella Sparks welcomed Council members and introduced Jon Genetti to give details about the interim Chancellor search.

3. GOVERNANCE REPORTS

- A. Jon Genetti, President, Faculty Senate.

Jon Genetti, briefed Council members about President Hamilton's plans to appoint an interim Chancellor. Council members were requested to recommend names of individuals that should be considered for the position of interim Chancellor to Jon Genetti or Juella Sparks. Council members suggested that the candidates selected by the President give a public forum prior to appointment.

- B. Jake Hamburg, President, ASUAF.

Not available.

4. GUEST(S)

Scott McCrea, Director, University Marketing and Publications: University Marketing.

Scott McCrea thanked Council members for the role played in campus communication. Scott McCrea informed Council members about structural and leadership changes in University Marketing and stated that the core purpose of the group is central communication at the University of Alaska Fairbanks; he elaborated about the department's various functions that include marketing, media relations, photography, publications, Web development, and crisis communications. For more details about University Marketing the web link is: <http://www.uaf.edu/marketing/> . Scott McCrea informed Council members that the Roxen program will be launched at UAF soon. The program allows anyone to make changes to their own Website; for more information about Roxen and requirements for UAF Websites the link is: <http://www.alaska.edu/oit/webdev/uafweb.xml> .

B. Vanessa Spencer, Summer Sessions Schedule.

Vanessa Spencer thanked the Council for inviting her to share what the Summer Sessions semester is gearing up for during the 2008 Summer semester. Vanessa Spencer shared information with Council members about summer lecture series, movies, foreign films, cooking camps for children, zero (0) credit based courses, a UA Museum of the North tour to be given by the museum Director, Aldona Jonaitis, a canoeing trip guided by Dana Thomas, a Web design weekend course, introduction to mushrooms, entomology, field painting, and cooking courses such as learning to cook authentic Mexican food. Vanessa Spencer informed Council members about upcoming Winter Cultural Tours that are tentatively being planned for China and may include Tibet and Vietnam. You may access the Summer Sessions schedule at <http://www.uaf.edu/summer/schedule/index.html> , for more information.

5. PUBLIC COMMENT

A. Naomi Horne, Officer/UAF Development Office: Annual Giving opportunities.

The online contribution form link may be accessed at: <http://www.uaf.edu/giving/gift/index.html> .

Becky Lindsay, Director, Annual Giving Office reported for Naomi Horne. Becky Lindsay described to the Council what the function of the Annual Giving Program is and what UAF does across the state. She thanked the Council for continuous support of the Carolyn Sampson Memorial UA endowed scholarship fund. Becky Lindsay commended the Council for the impact that the staff group makes with our efforts to support the fund and stated that others follow our lead and congratulated the Council for setting an admired example of community giving that is noted by faculty and administrators. Becky Lindsay reported that a flash video email about making donations is being prepared to send out to all employees. Becky Lindsay reported that the Annual Scholarship Awards breakfast is Wednesday, 8 April, 7:30 a.m. in the Wood Center Carol Brown Ballroom. The breakfast honors award recipients and donors and gives students an idea of who the donors are and where the scholarship funds come from.

B. Anne Ringstad, Associate Vice Chancellor, University Relations shared information and handouts about UA budget fixed costs and the capital budget. Ann Ringstad encouraged Council members to contact legislators to thank them for their action on the budget. Ann Ringstad urged Council members let our voices be heard as we are a large contingency.

ACTION

6. UNFINISHED BUSINESS

No unfinished business at this time.

INFORMATION

7. NEW BUSINESS

A. Motion to approve the Spring 2008 President-Elect nomination process, Mary Pat Boger

Mary Pat Boger was not available. Juella Sparks opened the floor to discussion about the motion. After a brief discussion, Juella Sparks called for the motion.

The UAF Staff Council passed the following motion at its meeting Staff Council #187, Friday, 28 February 2008.

MOTION: (passed unanimously):

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The UAF Staff Council moves to approve the President-Elect nomination process. The Council moves to nominate/elect a President-Elect to serve from July 1, 2008 through June 2009. The gavel will be passed by the current President to the current President-Elect at Staff Council meeting #190, Wednesday, 4 June 2008.

EFFECTIVE: Immediately

RATIONALE:

The person nominated/elected as President-Elect at the Thursday, 22 May UAF Staff Council meeting #189 will begin serving July 1, 2008 through June 2009 and then move up to the President position and serve July 1, 2009 through June 2010.

B. Juella Sparks briefly outlined upcoming changes to employee step increases and the 4.5 % grid increase for UA staff that is proposed for FY09. She stated that we all are going to get our step increases and that the first pay period in July the entire grid will be moved into the COLA. Juella stated that it is not a cause for panic this year, but that if the 4.5 % increase is not in the budget then we need to act quickly. Juella recommended that Council representatives direct inquiries about the issue to her. Juella stated that she will forward a statement to Council members that she received from Beth Behner, Associate VP, Statewide, Human Resources.

C. Juella Sparks proposed that in lieu of the Staff Council Retreat the rest of the Agenda items would be tabled; Council members agreed to table the rest of the items remaining on the Agenda.

8. COMMITTEE REPORTS

A. Staff Affairs, Julie Carpenter, E-mail Attachment committee report.

B. Rural Affairs, Barbara Oleson, Rural Affairs, access meeting minutes at web link:

<http://www.uaf.edu/uafgov/staff/staffcom/rural/> or as attached to E-mail.

- C. Elections, Membership, and Rules, Mary Pat Boger.
- D. Advocacy Committee, Maria Russell.
- E. Staff Appreciation Day: Thursday, 22 May 2008, 12-2 p.m. Wood Center lounge area, Lynette Washington.

Committee Chairs: If available please forward your reports to fystaff@uaf.edu and post reports on the Governance web site - <http://www.uaf.edu/uafgov/staffcouncil.html>

9. EXTERNAL COMMITTEE REPORTS (if available).

- A. Master Planning Committee (MPC) – Gary Newman, access the MPC Web site for the purpose of the MPC and the SCP for more details about the purpose of the committee and its subcommittees access URL: <http://www.uaf.edu/mastplan/bylaws.html> .
- B. Subcommittee on Parking and Circulation (SCP) Committee Report – TBA.
- C. Governance Coordinating Committee (GCC) – Juella Sparks.
- D. Chancellor's Campus Diversity Action Committee (CCDAC) – Juella Sparks.
- E. TAB Committee Report – Gary Newman, for more details about the TAB committee access URL: <http://www.alaska.edu/uaf/tab/index.xml> .
- F. Provost Budget and Planning Committee - Gary Newman.

10. ADJOURN and Call for a 15 Minute Break

- A. Juella Sparks called for a fifteen minute break in order to allow the Wood Center crew to set-up for the Staff Council Retreat. The meeting was adjourned at approximately 10:40 a.m.

Tapes of this Staff Council meeting are available in the Governance Office, Room 312 Signers' Hall if anyone wishes to listen to the complete tapes, submitted by Lynette Washington, Staff Council Secretary.

For More information contact the UAF Staff Council Governance Office
www.uaf.edu/uafgov/staffcouncil.html
 474-7056 Room 312 Signers Hall, PO Box 977500