

MINUTES
UAF STAFF COUNCIL MEETING #183
Face-to-face (no audio-conference access)
Friday, 19 October 2007
8:45 – 11:00 a.m.
Wood Center Ballroom

Our next Staff Council meeting #184 is scheduled, Wednesday, 14 November 2007, 8:45-11 a.m., Wood Center Carol Brown Ballroom.

1. CALL TO ORDER AND ROLL CALL

PRESENT

Jackie Alleyne McCants
Mary Pat Boger
Liam Forbes
Martin Klein
Ashley Munro
*Nici Murawski
Gary Newman
*Barbara Oleson
Katrina Paul
Ana Richards
Holly Royce
Carol Shafford
Juella Sparks
Kayt Sunwood
*Pam Twitchell
Kelly Williams

ABSENT

Nicole Conley
Joanna Cruzan
Steve Estes
Glyn Komkai, excused
Diane Leavy, excused
Paula Long
Alice Palen
Dorothy Parkerson
Maria Russell
John Rutherford

GUESTS

Stephen B. Jones, Chancellor

OTHERS

Lynette Washington

- A. Staff Council #183 Agenda was adopted as submitted, Friday, 19 October 2007.
- B. Staff Council Minutes #182 was approved as submitted, Wednesday, 19 September 2007.

2. OFFICER REPORTS

- A. Kayt Sunwood, President, Staff Council.

Kayt Sunwood reminded Council members to check out the Staff Council blog and make comments and give recommendations. Kayt Sunwood informed Council members that the Staff Alliance group recently met with legislators. The Staff Alliance urges Staff to send a post card to Governor Palin and the Legislature to fully fund the University. You may access the post card at:

<http://staffcouncil4uaf.blogspot.com/2007/10/send-postcard-to-governor-palin.html>

Kayt Sunwood informed the Council that healthcare cost proposed increases was a major issue at the October Staff Alliance meeting. She reported that a healthcare advisory group is being formed; unrepresented staff will be represented by Kayt Sunwood and Barb Oleson. Kayt Sunwood reported that Gary Newman was appointed to represent Staff on the Provost's Budget and Planning Committee. Kayt Sunwood reported that she and Pam Twitchell were appointed to represent Staff on Vice Chancellor Barnett's committee that is reviewing the results of the 2006 National Survey of Student Engagement (NESE). Student Enrollment Services (SES), in conjunction with the Provost's office, is forming a committee consisting of students, faculty and staff members to review these data and recommend the most effective and appropriate course of action to ensure student success. The committee has the following goals:

1. recommend budget allocations to enhance student engagement
2. refine the focus of existing programs
3. create services to increase student engagement

For more information you may access the Student and Enrollment Services Web page at:

http://www.uaf.edu/ssd/NSSE_overview/index.htm . Kayt Sunwood reported that she was appointed to the Vision Task Force group/Staff and Faculty Development. The task force is in the process of reviewing public comments that will be utilized to make recommendations to the Chancellor.

B. Juella Sparks, President-Elect, Staff Council.

Juella Sparks informed Council members that the Governance Coordinating committee (GCC) is seeking to develop a list of members to serve on the Joint Committee on Student Success (JCOS). Committee members will be recruited from each governance group. Juella Sparks reported that she was appointed to represent Staff on the Human Resources Redesign Senior Advisory Committee. Juella Sparks stated that the student recruitment process will be one of the first processes to be redesigned. The group will also focus on the current organizational structure. Consultants from the Segal/Sibson consulting firm are tentatively coming to campus to train UAF employees on how to design processes. The general public may be able to take the training or be able to access it at a later date. For more information about the redesign efforts access: <http://www.alaska.edu/hr/> . Juella Sparks notified Council members that she was appointed to the Chancellor's Campus Diversity and Action committee (CCDAC), as the GCC representative that reports to the GCC and Staff Council groups. Juella Sparks reminded Council members that she was appointed to the Bunnell House Advisory committee. Juella Sparks commented that the Bunnell House has financial issues and may be closed during summer 2008. Juella Sparks informed the Council that the Staff Alliance group is creating a statewide position statement to address the need of childcare at UA campuses. For more information access: www.tvc.uaf.edu/programs/BunnellHouse . Juella Sparks informed Council members that she was appointed to represent Staff on the Staff Alliance Retiree Tuition Waiver committee. The group will survey resources available to retirees at all MAUs in coordination with Osher Lifelong Learning Institute (OLLI). The Committee plans to collect information and get usage statistics from statewide. For more information about Osher access the following link at: <http://www.uaf.edu/all/ScheduleAug07.html> .

Liam Forbes asked if information is available on the Web about the organizational structure redesign. Juella Sparks replied that at this time there isn't any information available. Kayt Sunwood asked how staff may participate in the redesign. Juella Sparks replied that information will be added to the blog or that it will be given to the Staff Council secretary to send out.

UAF Staff Council Blog URL: <http://staffcouncil4uaf.blogspot.com> .

3. PUBLIC COMMENT

No public comment was given during the October 19 meeting.

4. GUESTS

A. Stephen B. Jones, UAF Chancellor.

Chancellor Jones informed Council members about the phenomenal number of successes that UAF has experienced. The Chancellor highlighted the information that he shared with President Hamilton at a meeting held in late October. He talked with pride as he expressed UAF achievements in awarding a record number of degrees, receiving two Emmy awards, and receiving an award for the fifth ranked small research University in the U.S. The Chancellor expressed his frustration about UAF receiving a performance based budget score of 65% last year, in spite of our record of success. Chancellor Jones stated that the poor score cost UAF approximately a loss of 1.4 million. Chancellor Jones reported that he is meeting with the GCC group about our current budget issues and working with legislators to fully support University funding efforts. The Chancellor encouraged all present to contact Governor Palin and legislators. Liam Forbes asked the Chancellor about the status of the education leave policy. The Chancellor stated that he has not received an update.

5. GOVERNANCE REPORTS

A. Jon Genetti, President, Faculty Senate.

No report.

B. Jake Hamburg/Danielle Ryder, President, ASUAF.

No report.

ACTION

6. UNFINISHED BUSINESS

A. Motion: Staff Council meeting Calendar Fall 2008-Spring 2009.

Kayt Sunwood called for the motion; the motion was passed unanimously. The motion as passed is attached as an e-mail document.

INFORMATION

7. NEW BUSINESS

A. First call for volunteers to serve on the following AD Hoc committees.

After a brief discussion, Kayt Sunwood called for volunteers to serve on the following committees:

Staff Appreciation Day Ice Cream Social Committee 2008

The following Council members volunteered to serve:

Holly Royce
Carol Shafford

Note that members of the Administrative committee automatically serve on the committee.

Chancellor's Staff and Supervisory Awards Committee 2008

The following Council members volunteered to serve:

1. Martin Klein
2. Liam Forbes
3. Mary Pat Boger

UA President's Staff Make Students Count Committee 2008

1. Holly Royce
2. Ashley Munro
3. Katrina Paul

Staff Council Recognition Award Committee 2008

1. Jackie Alleyne McCants
2. Katrina Paul

(both are spring 2007 recipients of the award).

B. Status of Ad Hoc Staff Council and External committees

Kayt Sunwood called for discussion on the following committees:

- Status of Ad Hoc Health & Wellness Committee

After a brief discussion it was decided that the committee should meet prior to the November 14 Staff Council meeting. Barbara Oleson recommended that Paula Long, currently the committee chair should submit a report. Gary Newman recommended that the committee appoint a new chair. Kayt Sunwood asked that the committee keep Staff Council officers in the loop about actions and meetings.

- Lack of staff volunteers to serve on the Chancellor's Campus Diversity Action Committee (CCDAC)

Kayt Sunwood reminded Council members about the call out for staff volunteers to serve on the committee, distributed by e-mail in September 2007. Kayt Sunwood urged Council members to volunteer and to recommend staff members that are interested in diversity issues. Kayt Sunwood reported that she represents the Women's Center on the CCDAC, Juella Sparks represents the GCC group, and Ana Richards represents the Office of Multicultural Affairs and Diversity.

8. BREAK

Kayt Sunwood called for a ten minute break.

9. COMMITTEE REPORTS

A. Staff Affairs, Liam Forbes.

The report was attached to the agenda.

B. Rural Affairs, Barbara Oleson, Rural Affairs.

The report was attached to the agenda.

C. Elections, Membership, and Rules, Mary Pat Boger.

The report was an addition to the agenda.

D. Advocacy Committee, Maria Russell.

A report was not available. Kayt Sunwood reported that Maria Russell was selected as Chair by the committee members. Kayt Sunwood stated that one of the issues for the group to work on a Staff Development day at UAF.

E. Ad Hoc 2008 Staff Calendar, Gary Newman.

Gary Newman reported that the committee met on October 9 to review layout and design of past year calendars and is looking at photos to consider for the 2008 year calendar. Gary encouraged Council members to send him their ideas.

Committee Chairs: If available please forward your reports to fystaff@uaf.edu and post reports on the Governance web site - <http://www.uaf.edu/uafgov/staffcouncil.html>

10. EXTERNAL COMMITTEE REPORTS (if available)

A Gary Newman reported that the MPC group has not met. MPC Web link:
<http://www.uaf.edu/mastplan/bylaws.html> .

B. Subcommittee on Parking and Circulation (SCP) Committee Report – Katrina Paul.

Katrina Paul reported that the group has not met. Martin Klein reported that the committee chair's term expired. Martin Klein suggested that the subcommittee recommend a chair to the Chancellor.

C. Governance Coordinating Committee (GCC) – Juella Sparks.

Juella Sparks stated that there is nothing to add to her report given earlier during the meeting.

D. Chancellor's Campus Diversity Action Committee (CCDAC) – Juella Sparks.

Juella Sparks reported that the committee has not met and requested Council members to let her know their interests.

E. TAB Committee Report – Gary Newman.

Gary Newman reported that the TAB committee has less money to award this year due to a decrease in student enrollment. He stated that the committee received quite a few proposals. Ashley Munro asked if the computer fee is used to provide more computers for student access.

Gary Newman replied that a portion of the fees are used to support computer labs and to help statewide maintain the help desks.

TAB committee access URL: <http://www.alaska.edu/uaf/tab/index.xml> .

F. Provost Budget and Planning Committee - Gary Newman.

Gary Newman reminded Council members that he represents Staff on the committee and will provide a report when the committee meets.

Note: this is the correct/current UAF Governance Web link: www.uaf.edu/uafgov/staffcouncil.html .
News Room – Check for Staff Council Announcements at: <http://www.uaf.edu/news/news.html> .

11. ROUNDTABLE DISCUSSION

Kayt Sunwood called for the roundtable discussion.

12. SKILLSOFT PROGRAM

A. SkillSoft Program demonstration, Kayt Sunwood.

Kayt Sunwood demonstrated how to access the SkillSoft Program courses and encouraged Council members to take a course and to also send in their comments about the program.

12. ADJOURN

A tape of this Staff Council meeting is available in the Governance Office, Room 312 Signers' Hall.

For More information contact the UAF Staff Council Governance Office
www.uaf.edu/uafgov/staffcouncil.html
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