

MINUTES
UAF STAFF COUNCIL MEETING #182
Wednesday, 19 September 2007
8:45 – 11:00 a.m.
Wood Center Conference Rooms C-D

Audio-Conference Information: 1-800-893-8850

Chair PIN: 8244640 (only the chair uses this number). Participant PIN: 8244236.

1. CALL TO ORDER AND ROLL CALL

PRESENT

Mary Pat Boger
Dee Daniels
Glyn Komkai
*Nici Murawski
Gary Newman
*Barbara Oleson
Katrina Paul
Holly Royce
Ashley Munro
Kathy Petersen
Carol Shafford
Juella Sparks
Kayt Sunwood
*Pam Twitchell

Jackie Alleyne-McCants
Nicole Conley
Joanna Cruzan
Steve Estes
Liam Forbes, Excused
Martin Klein
Diane Leavy, Excused
Paula Long, Excused
Alice Palen
Dorothy Parkerson
Ana Richards
Maria Russell
John Rutherford

GUESTS

ABSENT

Victoria Gilligan
David Leone

- A. Staff Council #182 Agenda, Wednesday, 19 September 2007, was approved as amended.
Under New Business, Staff Council 2007-2008 Goals/Agenda was added as Item A.
- B. Staff Council Minutes #181, Wednesday, 6 June 2007, were approved as submitted.

2. OFFICER REPORTS

- A. Kayt Sunwood, President, Staff Council.

Kayt Sunwood, informed Council members about President Hamilton's continued commitment towards student success. Kayt Sunwood reported that Tim Barnett, VC, Student and Enrollment Services, requested two staff members to serve on a committee designed to implement a plan for the National Survey of Student Engagement (NESE). Look for more information on the Student and Enrollment Services Web site <http://www.uaf.edu/ses/>. Kayt Sunwood stated that Tim Lower, Assistant Professor, Psychology is researching what our student populations need. Dr. Lower has formed a group that meets every other week; if interested in being a part of this group contact Kayt Sunwood at kayt.sunwood@uaf.edu.

Kayt Sunwood reminded Council members about the new Council blog and the SkillSoft program courses that you may access through the Council blog. Kayt Sunwood informed Council members that Chancellor Jones sends his appreciation to staff for helping to make student orientation a success.

B. Juella Sparks, President-Elect, Staff Council.

Juella sparks encouraged Council members to access the new blog at: <http://staffcouncil4uaf.blogspot.com> . Juella Sparks encouraged Council members to use the SkillSoft program evaluation tool. Juella Sparks stated that Staff Alliance has formed an ad hoc educational technology team and a Human Resources design ad hoc committee.

3. PUBLIC COMMENT

No public comment was given.

4. GUESTS

A. Victoria Gilligan or designee, Director of Human Resources, Operations: Current health care issues & concerns.

The report was attached to the agenda. Victoria Gilligan commented via audio-conference about the factors that contribute to the cost of the wellness plan and projected UA health costs. Gary Newman asked about what the health care costs are per employee. Vickie Gilligan stated that she would E-mail that information. Vickie Gilligan encouraged Council members to contact her with their issues and concerns.

B. David Leone, Coordinator, Department of Transportation (DLT), City of Fairbanks.

David Leone, briefed the Council group about the efforts of the DLT and the University to improve public transportation for users by extending hours on some lines, adding a Farmers Loop line, unlimited rider-ship, and student semester bus passes. David Leone encouraged Council members to use public transportation to help boost revenue and to procure more funds from various funding sources.

5. GOVERNANCE REPORTS

A. Jon Genetti, President, Faculty Senate.

Jon Genetti reported that Marsha Sousa is the current President-Elect for the Faculty Senate. Jon Genetti informed the Council that the Senate continues focusing on the student success program initiatives to help students succeed, including baccalaureate admission standards. Jon Genetti reported that the Senate passed a motion regarding better ways to track students; the focus is on learning more about what students are looking for and who they are. Jon Genetti reported that the Governance Coordinating Committee is in the process of defining what the make-up of the Joint Committee on Student Success will be and other key issues.

B. Jake Hamburg, President, ASUAF and Danielle Ryder, Vice-President.

Jake Hamburg and Danielle Ryder reported the current actions, issues and concerns of the ASUAF. The ASUAF group is working with faculty, staff, students, and administration towards the student success program initiatives. The ASUAF officers plan to attend President Hamilton's September retreat. The ASUAF group is planning a blood drive during the week of 23 September, planning a student conference in October, planning on entering an innovation fair, and promoting an idea to start student small businesses to help bring in seed money to help programs at risk.

ACTION

6. UNFINISHED BUSINESS

A. Staff Calendar 2008 Motion to be followed by a call for volunteers to serve.

Kayt Sunwood called for discussion about the 2008 staff calendar. After a brief discussion the Council voted to pass the calendar motion.

The UAF Staff Council passed the following Motion at Staff Council meeting #182, Wednesday, 19 September, 2007.

MOTION: (passed unanimously):

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The UAF Staff Council annually produces a Staff calendar; the planning and work related to producing the calendar needs to begin immediately. The Council calls for members of the UAF Staff Council and staff at large to serve on the committee.

Effective: Immediately

RATIONALE: The planning and work effort calls for an ad hoc committee of volunteers to support the activities associated with creating a staff calendar.

Gary Newman briefed Council members about what is involved in putting the calendar together. Kayt Sunwood called for volunteers to serve on the 2008 calendar committee; Katrina Paul and Holly Royce volunteered; both are current representatives of Unit 2/CRCD.

INFORMATION

7. NEW BUSINESS

A. Staff Council Proposed 2007-2008 Goals.

The goals were attached to the agenda. Kayt Sunwood opened discussion about the proposed goals and asked Council members for more input and ideas. Carol Shafford asked about access to SkillSoft courses for staff that have no computer access. Kayt Sunwood replied that she would ask Anne Sakamoto to look in to this issue. Gary Newman asked if training is mandatory for employees. Carol Shafford replied that some of the OSHA training is mandatory. Juella sparks urged Council members to submit input about the SkillSoft program.

B. Discuss proposed Staff Council meeting calendar fall 2008 - spring 2009.

Kayt Sunwood reminded Council members that the calendar was attached to the agenda to look over prior to putting the formal motion on the October 19 meeting agenda.

C. Discuss and project Staff Council retreat date and theme.

Kayt Sunwood opened discussion about holding the retreat fall 2007 or during spring 2008. After a brief discussion Council members stated their preference for a March 2008 retreat. Kayt Sunwood asked Council members to forward their ideas for the retreat.

8. BREAK

Kayt Sunwood called for the break.

9. COMMITTEE REPORTS

A. Staff Affairs, Liam Forbes.

The report was attached to the agenda.

B. Rural Affairs, Barbara Oleson, Rural Affairs.

The report was attached to the agenda.

C. Elections, Membership, and Rules, Mary Pat Boger.

The report was attached to the agenda. Mary Pat Boger informed Council members that she is the new chair for the Election, membership, and rules committee.

D. Ad Hoc Health and Wellness Committee, Paula Long.
No report was available.

E. Advocacy Committee, TBA.

No report was available.

Committee Chairs: If available please forward your reports to fystaff@uaf.edu and post reports on the Governance web site - <http://www.uaf.edu/uafgov/staffcouncil.html>

10. EXTERNAL COMMITTEE REPORTS (if available).

A. Master Planning Committee (MPC) – Gary Newman.

The report was attached to the agenda.

B. Subcommittee on Parking and Circulation – Katrina Paul.

Katrina Paul stated that the group has not met since spring 2007.

C. Governance Coordinating Committee (GCC) – TBA.

Kayt Sunwood informed the Council is due to meet on October 10, 2007.

D. Chancellor's Campus Diversity Action Committee (CCDAC), Kayt Sunwood.

Kayt Sunwood informed Council members that the group has not met, but sent a call out for staff, faculty, and students to volunteer.

E. TAB Committee Report – Gary Newman.

Gary Newman reminded Council members that a call for volunteers was sent out earlier this month and that TAB proposals are due by September 28.

F. Kim Cox – Provost Budget & Planning Committee, Kim Cox.

No report was available. Kayt Sunwood asked the purpose of the committee and who is responsible for making appointments to the committee. Lynette Washington replied that the Provost's makes the appointments; the committee advises the Chancellor on various budget related matters.

Note: this is the correct/current UAF Governance Web link: www.uaf.edu/uafgov/staffcouncil.html .
News Room – Check for Staff Council Announcements at: <http://www.uaf.edu/news/news.html> .

11. ROUND TABLE DISCUSSION.

Kayt Sunwood called for the Council's round table discussion. The discussion is off the record.

12. ADJOURN.

Kayt Sunwood adjourned the meeting at 11:00 a.m.

A tape of this Staff Council meeting is available if anyone wishes to listen to the complete tape; submitted by Lynette Washington, Secretary, UAF Staff Council.

For More information contact the UAF Staff Council Governance Office

www.uaf.edu/uafgov/staffcouncil.html

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