

MINUTES
 UAF STAFF COUNCIL MEETING #177
 Wednesday, 14 February 2007 – 8:45-11 a.m.

1. CALL TO ORDER AND ROLL CALL

A. Jeff Stepp called the meeting to come to order and roll call.

Present	Absent	Guests	Other
Jackie Alleyne-McCants	Sonja Bickford	Chancellor Jones	Lynette Washington
Dee Daniels	Mary Pat Boger	Naomi Horne	
Steve Estes	Deborah Carlson	Becky Sampson	
Martin Klein	Nicole Conley	Laura Milner	
Glyn Komkai	Joanna Cruzan		
Diane Leavy	Liam Forbes		
Paula Long	Gary Newman (excused)		
*Barbara Oleson	Dorothy Parkerson		
Alice Palen	Maria Russell		
Katrina Paul	John Rutherford		
Holly Royce	Leah Swasey (excused)		
Carol Shafford			
Julie Smith			
Shaun Sowell			
Juella Sparks			
Jeff Stepp			
Kayt Sunwood			
*Pamela Twitchell			
Kayt Sunwood			
Kelly Williams			

B. Staff Council #177 Agenda was adopted as submitted, Wednesday, 14 February 2007.

C. Staff Council Minutes #176, Friday 15 December 2006, were approved as distributed.

2. OFFICER REPORTS

A. Jeff Stepp, President Staff Council

Jeff Stepp encouraged Council members to access his blog at <http://uafstaffcouncilprez.blogspot.com/> for a more detailed report.

Jeff Stepp updated Council members about the strategic plan initiatives and the Campus Women Leadership Program. Jeff Stepp informed Council members about complaints received from employees perceiving that their confidentiality was being violated by Premara Blue Cross. Jeff Stepp reported that the Chancellor and Judy Jones are co-leaders of the Chancellor's Heart Walk team and are motivating and encouraging all staff to participate and donate. A heart walk luncheon is

scheduled on 20 February for team captains. Lynette Washington volunteered to be the 2007 UAF Staff Council team leader. Jeff informed the Council that at a recent WIN Alaska challenge work shop he was the only attendee and asked Council members to encourage more staff to participate in scheduled health events.

3. PUBLIC COMMENT

No public comment.

4. GUESTS

A. Steven B. Jones, UAF Chancellor.

Chancellor Jones shared his enthusiasm with Council members about the recent Poker Flat Research Range launch of five rockets. Chancellor Jones reported that three new Regents were recently appointed to the Board of Regents: Kirk Wickersham, Patricia Jacobson, and Fuller Cowell. Mary Kay Hughes, Chair of the Board is due to visit UAF and other campuses during the month of April. Chancellor Jones reported that Pete Pinney, current Associate Dean of CRCSD has been appointed as the Interim Director of Cooperative Extension Services. Susan Henrichs, current UAF Vice Provost and Dean of the Graduate School and Dick Pratt, from Clarkson University are finalists for the Provost/Executive Vice Chancellor for Academic Affairs position; both are scheduled for interviews in February.

B. Naomi Horne, Office of Development: Employee Giving Opportunities overview

Naomi Horne and Becky Sampson once again congratulated Council members on meeting the Carolyn Sampson Memorial UA Foundation Endowed Scholarship fundraising goals. Naomi Horne gave Council members an overview of the Employee Giving Program and ways to give and distributed brochures to provide more details about the Development Program. Becky Sampson informed Council members that the annual giving kick off program is scheduled for fall 2007 and to look forward to receiving more information in the fall.

Links to online giving options:

<http://www.uaf.edu/giving/gift/index.html>. [secure online contribution form](#) .

C. Laura Milner, School of Management, Educational Opportunities in the MBA Program

Laura Milner shared information about opportunities and requirements of the MBA Program and distributed brochures to provide more details. She encouraged Council members to contact her for more information at fllmm@uaf.edu or 474-5294.

5. GOVERNANCE REPORTS

A. Shirish Patil, President, Faculty Senate

No report was available.

B. Sven Gilkey, President, ASUAF

Sven Gilkey was not available. Jeff Stepp gave Council members a brief update about ASUAF's recent actions in Juneau to support the UAF budget request.

ACTION

6. UNFINISHED BUSINESS

A. Open discussion for ideas and input towards planning the Staff Appreciation Day Event

Lynette Washington asked Council members to share their ideas for the staff appreciation day event. After discussing various ideas, the members agreed to proceed with ice cream social and prize drawing for a chance to win the airline tickets and athletic event tickets. Rural site members Barbara Oleson and Pam Twitchell discussed holding staff appreciation day events at rural campuses to honor local staff. Barbara Oleson added that last year the North West campus held an ice cream social for staff. Council members discussed combining the Staff Council event with the Human Resources Longevity Awards ceremony. Lynette Washington informed Council members that historically the events were separated by Chancellor Marshal Lind a few years ago. The idea being that the Human Resources should organize and plan the longevity events to honor staff for years of service beginning with five years; while the staff appreciation day event is day to celebrate all staff regardless of years of service. Lynette informed the group that Susan Miller of Human Resources has already organized and announced the Longevity event for this year, March 30, 2007. Jeff Stepp shared with Council members that UAA has a full day of staff appreciation activities and events to honor all staff members that is sponsored by the UAA Chancellor and administrators. Lynette Washington will contact the UAA Governance group to get more information about how their staff appreciation event is organized, budgeted, and who is involved. The Staff Appreciation day committee will continue to project ideas for next year's celebration and encourages Council members to forward their ideas for consideration.

INFORMATION

7. NEW BUSINESS

A. Call for volunteers to serve on the following Ad Hoc committees:

Jeff Stepp called for volunteers to serve on the following ad hoc committees:

- Staff Make Students Count: Council members Juella Sparks, Holly Royce, and Carol Shafford volunteered.
- Chancellors Staff and Supervisory: Council members Martin Klein, Paula Long, and Jeff Stepp volunteered. Maya Salganek may also choose to serve.
- Outstanding Staff Council Award committee (OSC): Council members Pamela Twitchell and Leah Swasey were last year's OSC award recipients and therefore automatically become members of the current committee. Katrina Paul volunteered to serve, as well.

Jeff Stepp shared with Council members that at a recent Faculty Senate meeting, he encouraged faculty to nominate staff for the various awards. Jeff stressed the importance of the awards to Staff and encouraged Council members to participate in nominating staff members for the awards.

8. BREAK

Jeff Stepp called for a five minute break.

INFORMATION

9. COMMITTEE REPORTS

A. Staff Affairs, Juella Sparks for Liam Forbes

The minutes for the staff affairs 30/January/2007 committee meeting are now posted on the Staff Council website at: <http://www.uaf.edu/uafgov/staffcouncil.html>

B. Rural Affairs, Barbara Oleson

The report was attached to the agenda.

C. Advocacy – Jeff Stepp

No report available.

D. Elections, Membership, and Rules, Leah Swasey, Attachment

Jeff Stepp read the proposed president-elect nomination motion and called for discussion.

Jeff reminded Council members about the dilemma of not having a president-elect to move into the president position in June when the gavel is passed. Because of this it is necessary to nominate two president-elects – one to serve for a short term March-May 2007 and then move into the president position. The other would serve for the long-term May 2007-June 2008 as president-elect. Council members were concerned about the short-term president-elect position, voicing that the transition period would be too short, but would consider a nomination seriously if Jeff agreed to extend his term to help train the person. Kayt Sunwood and Juella Sparks expressed interest in the positions, based on Jeff performing in a mentoring and advisory capacity. Jeff Stepp did not make a decision, but will make a decision based on the election results. Holly Royce expressed voting on the motion in lieu of time constraints.

Jeff Stepp called for the motion.

The UAF Staff Council passed the following resolution at Staff Council meeting #177, Wednesday, 14 February 2007.

MOTION: (PASSED, 1 nay)

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The UAF Staff Council moves to approve the president-elect nomination process. The Council moves to nominate/elect a president-elect to move to the president position from May 2007 through May 2008 after the gavel is passed at the May 2007 meeting.

The Council will then nominate/elect a president-elect to serve as president-elect from May 2007 through May 2008 and then move to the president position after the gavel is passed at the May 2008 meeting and serve as president from May 2008 through May 2009.

EFFECTIVE: Immediately

RATIONALE:

Currently the president-elect position is vacant, so a person must be nominated/elected to fill the vacancy and then move up to the president position when the gavel is passed at the May 2007 meeting, and serve as President from May 2007 through May 2008.

The person nominated/elected as president-elect will serve May 2007 through May 2008 and then move up to the president position and serve May 2008 through May 2009.

E. Ad Hoc Health and Wellness, Paula Long

Paula Long reminded Council members about the letter written to Forrest Karr requesting expanding L.I.F.E. hours for staff to use the SRC facility. Paula Long informed Council members that the Health & Wellness group scheduled a meeting to meet with Forrest Karr Thursday, 18 February for a deeper discussion of the proposal and to receive Forrest's input and endorsement.

UAF Governance Web link: www.uaf.edu/uafgov/staffcouncil.html

News Room – Check for Staff Council Announcements at: <http://www.uaf.edu/news/news.html>

10. 10:30 - 10:40 EXTERNAL COMMITTEE REPORTS

A. Chancellor's Campus Diversity Action Committee (CCDAC) – Maya Salganek

Kayt Sunwood reported for Maya Salganek. Kayt Sunwood reported that on April 3 the voters of Alaska will decide whether to place a proposed Constitutional Amendment on the ballot in 2008 that would "prohibit the state, or a municipality or other subdivision of the state, from providing employment benefits to same-sex partners of public employees and to same-sex partners of public employee retirees. Kate stated that the Committee on the Status of Women plans to submit a motion through UAF Faculty Senate to oppose the April 3rd Advisory Vote and to any proposed Constitutional Amendment that would abridge the rights of faculty and staff.

Kate informed Council members that CCDAC is getting involved with the mission and vision goals of the strategic plan. Kayt Sunwood encouraged Council members to attend the Black History Month Celebration scheduled in Thursday, 22 February 2007.

B. Governance Coordinating Committee – Jeff Stepp

Jeff Stepp reported that the GCC last met in December 2006 and updated Council members on recent actions of the Staff, Faculty, and Student Governance groups.

C. Master Planning Committee – Gary Newman - <http://www.uaf.edu/mastplan> .

No report available. For more information please access the MPC site at the web link above.

D. Master Planning Subcommittee on Circulation and Parking – Katrina Paul

Katrina Paul reported that the committee has not met. She informed the Council that there has been good feed back about the gold decal lots. For more information please access the MPC site at the web link above.

External committee reports will be attached or linked to the agenda if available.

11. 10:40 – 11:00 STAFF COUNCIL ROUND TABLE

12. ADJOURN

Staff Council meeting #177 was adjourned at 11:20 a.m.

Tapes of this Staff Council meeting are in the Governance Office, Room 312 Signers' Hall if anyone wishes to listen to the complete tapes.

For More information contact the UAF Staff Council Governance Office
474-7056 Room 312 Signers Hall, PO Box 757500