

AGENDA
UAF STAFF COUNCIL MEETING #172
Wednesday, 14 June 2006 - 8:45 – 11:15 a.m.
Wood Center Room Conference Rooms C-D

***The next Staff Council meeting #173 is scheduled Wednesday, 13 September 2006 ***

Audio-Link for non-local reps and alts Access Number: 1-800-519-1987

Meeting Number: *2928522* Chair Code: *2090*

1. 8:45-8:50 CALL TO ORDER AND ROLL CALL
 - A. Adopt Staff Council #172 Agenda, Wednesday, 14 June 2006.
 - B. Approve Staff Council Minutes #170, Wednesday, 19 April 2006 and Staff Council Minutes #171, Friday, 19 May 2006.
 2. 8:50-9:00 OFFICER REPORTS
 - A. Maya Salganek, President Staff Council, President's Report, (handout)
 - B. Jeff Stepp, President-Elect Staff Council, President-Elect's Report.
 3. 9:00-9:05 PUBLIC COMMENT
 4. 9:05-9:35 GUESTS
 - A. Stephen B. Jones, Chancellor.
 - B. Martin Klein, Director, Parking Services: Parking Services Overview.
 - C. Carolyn Chapman, Director, UAF Human Resources, Human Resources website update
<http://www.uaf.edu/uafhr/FAQ/index.html>.
 5. 9:35-9:40 GOVERNANCE REPORTS
 - A. Shirish Patil, President Faculty Senate, Faculty Senate
- ACTION
6. 9:40 – 10:00 UNFINISHED BUSINESS
 - A. Conduct President-Elect Procedure, distribute ballots, vote, tally votes, ratify the election results– Leah Swasey and committee members, (ballot handout).
 - B. Gavel Pass: Maya Salganek, the current Staff Council President will pass the Gavel to Jeff Stepp, the current President-Elect. After receiving the gavel the new President will read the resolution commending the out going President for her services to the Council and staff at large during her tenure as President of the UAF Staff Council.

7. 10:00 – 10:15 NEW BUSINESS

- A. Proposed Staff Council Retreat to take place after the SC #174 face-to-face meeting – Friday, 13 October 2006. Request Council members to e-mail their ideas about what they would like to see on the agenda. Encourage all Council members to attend the Council meeting and the retreat and to seek supervisor approval to attend. Discuss Staff Council focus/priorities fall 2006 – spring 2007 and request Council member input. Lunch will be catered and the proposed time is 9:00-4:00 p.m. – Maya Salganek.
- B. **Proposed Administrative Committee Summer Meeting Resolution**, Attachment # – Attached to e-mail #1 – Proposed meeting Dates: Tuesday, 11 July and Tuesday, 8 August – Maya Salganek.
- C. **Fall 2006-Spring 2007**: Combined Administrative Committee meeting dates, Staff Council, Board of Regents meetings, and Staff Alliance schedule of meetings, Attached to e-mail #2 – Maya Salganek/Lynette Washington.
- D. **Fall 2007-Spring 2008** Proposed Staff Council meeting schedule, Attached to e-mail #3 – Jeff Stepp/Lynette Washington.
- E. **Fall 2006 committee meeting dates**: Committee chairs contact members to select fall 2006 preferred meeting dates and time – Lynette Washington.
- F. Tuition Waiver: clarification of retired staff age eligibility for those that did not turn age 60 by fall 2005, Attachment #4 – Maya Salganek/Liam Forbes.

8. 10:15-10:35 COMMITTEE REPORTS

Committee chairs present Year-End Reports and Minutes to last meeting

A. Staff Affairs, Liam Forbes,

Web Link to 22 May Meeting Minutes:

<http://www.uaf.edu/uafgov/staff/staffcom/affairs/minutes/20060522.html>

HR Council members: below is a note received from Alice Palen about the Staff Manual and HR website update.

Carolyn Chapman will not be able to attend the meeting as planned. Brad Lobland, HR Coordinator, and Ryan Muspratt, Student Intern will represent Carolyn Chapman at the meeting.

Regarding the Staff Manual and the HR website update.

* A resource list would be good. Such as routing...who does what.

Meeting Maker questions such as how to add staff members to group lists-answer: contact X6564 (TECH SUPPORT) as an example

EDIR: instructions on who to contact/set up

Etc....

* The organizational plan - just to name a few....

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Web Link to Year-End Report

<http://www.uaf.edu/uafgov/staff/staffcom/affairs/2006eoy.html>

- B. Rural Affairs, Barbara Oleson, Attached to e-mail #5 – Attached to e-mail
- C. Advocacy Committee, Cheryl Conner and Joe Hayes, Attached to e-mail #6
- D. Elections, Membership, and Rules, Leah Swasey, Attached to e-mail #7
- E. Ad Hoc Health and Wellness Committee, Paula Long
- F. Staff Appreciation Day Follow-up, Lynette Washington, Attached to e-mail #8

Committee Reports if available may be viewed at <http://www.uaf.edu/uafgov>

University News Room – Please check for Staff Council Announcements at:

<http://www.uaf.edu/news/news.html>

9. 10:35 -10:45 EXTERNAL COMMITTEE REPORTS

- A. Chancellor's Campus Diversity Action Committee (CCDAC) – Qwynten Richards
- B. Governance Coordinating Committee – Maya Salganek
- C. Master Planning Committee – Gary Newman - <http://www.uaf.edu/mastplan> .
- D. Accountability and Sustainability (ACAS) – Susan Miller
- E. Student Rec Center Committee (SRC) – Alice Palen
- F. Food For Thought Committee – Lydia Anderson
- G. Master Planning Subcommittee on Circulation and Parking – Katrina Nelson
- H. Chancellor's Budget Committee Report, Kim Cox

External committee reports will be attached or linked to the agenda if available.

10. 10:45 – 10:55 PUBLIC ANNOUNCEMENTS AND REMINDERS

Barley Cracker taste test

Friday, 14 June, 10-4 p.m., Wood Center Ball Room – Barley Cracker taste test, receive a monster cookie as a reward for participating in the taste test (reservations are not necessary)

IBEW Nanook Fund Golf Scramble set for June 16

The University of Alaska Fairbanks Department of Athletics and Recreation announced today that the 22nd-annual IBEW Nanook Fund Golf Scramble will be held Friday, June 16, at the North Star Golf Club, located at 330 Golf Club Drive.

11. 10:55 – 11:00 STAFF COUNCIL ROUND TABLE

12. ADJOURN

Staff Council Meeting #172

UAF Staff Council #172 – Wednesday, 14 June 2006

President's Year-End Report (handout)

Staff Council Meeting #172

UAF Staff Council #172 – Wednesday, 14 June 2006

Staff Affairs Committee Minutes and Year-End Report

See web links provided above

Staff Council Meeting #172 /**Attached to e-mail Attachment #1**

UAF Staff Council #172 – Wednesday, 14 June 2006

Proposed Administrative Committee Summer Meeting resolution

The UAF Staff Council passed the following motion at its Meeting #172, Wednesday, 14 June 2006.

MOTION (passed unanimous)

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The UAF Staff Council moves to authorize the Administrative Committee to act on behalf of the Council on all matters within its purview, which may arise until the Council resumes deliberations in the fall of 2006. Representatives and Alternates will be kept informed of Administrative Committee meetings and will be encouraged to attend and participate in these meetings. The Administrative Committee reserves the right to convene emergency meetings of the entire UAF Staff Council during this period for action on issues it considers are more appropriately resolved by the entire body.

EFFECTIVE: Immediately upon Staff Council approval.

RATIONALE: The business of shared governance at UAF is not limited to an academic calendar, but rather is a year-round activity. The need to represent staff and be responsive to requests for staff input are as important during the summer months as they are during the academic year. In addition, a majority of the UAF Staff Council committees plan to conduct business from June to September 2006 and thus there is a need to support those activities and relay information to UAF staff at large.

Staff Council President

Date

Staff Council Meeting #172 /**Attached to e-mail Attachment #2**

UAF Staff Council #172 – Wednesday, 14 June 2006

Fall 2006-Spring 2007 Combined Calendar Showing:

Staff Council meeting dates, Board of Regents' meetings, and Staff Alliance schedule of meetings

| Administrative Committee 12-1:30 p.m. Chancellor's Conference Room | Staff Council All Meetings 8:45-11 a.m. Regular Meetings Wood Center C-D *Face-to-face meetings Wood Center Ballroom | Board of Regents | Staff Alliance | PreStaff Council |
|---|--|---------------------|----------------------------|---------------------|
| 9/5/06 | SC#173 - 9/13/06 Wed | 9/21-22/06 | 9/12/06 | TBA |
| 10/3/06 | *SC#174 - 10/13/06 Fri | - | 10/10/06 | TBA |
| | Proposed SC Retreat 10/13/06 -Time 9-3 p.m. (luncheon 12:15-1:30) | - | | |
| 11/7/06 | SC#175 -11/15/06 Wed | 11/01/06 | 11/14/6 | TBA |
| 12/5/06 | *12/15/06 Fri | 12/6-7/06 | 12/12/06 | TBA |
| Jan. 2007 | New Rep & Alt Orientation 10 a.m. - 12:00 / luncheon to follow | - | 1/9/07 | |
| | Friday, 26 January 2007 | | | |
| 2/6/07 | SC#176 - 2/14/07 Wed | 2/7/07 | 2/13/07 | TBA |
| 3/6/07 | *SC#177 - 3/23/07 Fri | | 3/13/07 | TBA |
| 4/10/07 | SC#178 - 4/18/07 Wed | 4/18-19/07 | 4/3-4/07 Retreat Juneau | TBA |
| 5/8/07 | Staff Appreciation Day Wood Center Multi- Level Lounge area -5/17/07 | | 5/8/07 | |
| | *SC#179 - 5/18/07 Fri | | | TBA |
| 5/31/07 | SC#180 - 6/6/07 Wed | 6/6/07 | 6/12/07 | TBA |

Staff Council Meeting #172 /**Attached to e-mail Attachment #3**
 UAF Staff Council #172 – Wednesday, 14 June 2006

Fall 2007-Spring 2008 preview of Proposed Staff Council meeting schedule

STAFF COUNCIL MEETING SCHEDULE
PROPOSED Fall 2007 – Spring 2008

All regular meetings will be in the Wood Center Rooms C and D and face-to-face meetings will be in Wood Center Carol Brown Ballroom (WCCBB) at 8:45-11:00 a.m. All meetings that are not face-to-face will be set up as an audio-conference.

| | | |
|---------|-----------|-------------------|
| SC 182 | Wednesday | 19 September 2007 |
| *SC 183 | Friday | 19 October 2007 |
| SC 184 | Wednesday | 21 November 2007 |
| *SC 185 | Friday | 21 December 2007 |

New Rep and Alt Orientation

Friday 25 January 2008

| | | |
|---------|-----------|------------------|
| SC 186 | Wednesday | 20 February 2008 |
| *SC 187 | Friday | 28 March 2008 |
| SC 188 | Wednesday | 23 April 2008 |

Staff Appreciation Day and Carolyn Sampson Memorial Raffle Event

Thursday 22 May 2008

| | | |
|---------|-----------|-------------|
| *SC 189 | Friday | 23 May 2008 |
| SC 190 | Wednesday | 6 June 2008 |

*Asterisks indicate face-to-face meetings

Staff Council Meeting #172 /Attachment #4

UAF Staff Council #172 – Wednesday, 14 June 2006

Tuition Waiver clarification of retired staff age eligibility for those that did not turn age 60 by fall 2005

Submitted by [Kate Ripley](#)
09/21/05

The University Of Alaska Board Of Regents voted Wednesday to raise the age for free tuition for senior citizens from 60 to the age of Social Security retirement benefits, which start at 65.

http://www.uaf.edu/reg/schedule/expenses.html#senior_waiver

UA Board of Regents policy waives regular tuition for Alaska residents at the age of full Social Security retirement benefits. You are eligible to utilize the Senior Citizen Tuition Waiver and enroll in UAF courses if:

- you are a permanent resident of Alaska;
- you are eligible to receive full Social Security retirement benefits; and
- there is space in the class or classes you want.

You must meet both age and residency requirements by one of the following dates to be eligible for the corresponding semester: September 1 for fall; January 1 for spring; May 1 for summer. Reimbursements will not be made to senior citizens who pay for a course and then request a waiver.

Staff Council Meeting #172 /**Attached to e-mail Attachment #5**
UAF Staff Council #172 – Wednesday, 14 June 2006

Rural Affairs Committee Year-End Report

RURAL AFFAIRS COMMITTEE YEAR END REPORT

BY: Barbara Oleson, Chair

DUE: MAY 25, 2006

Reorganization – Dean Joseph asked for a staff volunteer within CRCDD to reorganize the Rural Affairs Committee, as Scott Culbertson, the current Chair, was having trouble with meeting attendance, and was no longer able to serve as Chair. I stepped up and volunteered my services, having first created this committee back in the late 80's on Staff Council; I did not want to see it dissolved/disbanded.

I solicited membership from within Staff Council and CRCDD, and asked previous members if they were willing to continue. I found one member from each rural campus to participate. It really helps having been with the university for over 20 years and knowing people at almost all of the different rural campuses/centers. Our first reorganization meeting was on September 9, 2005 and we set a date for monthly meetings (first Thursday of each month at 10:00 a.m.). We reviewed our committee responsibilities and brainstormed ideas on what our goals would be for the year, and made plans to set our goals at the next meeting. There were nine members present at this first meeting (Byrd Norton (CC), Crystal Wilson (Tok), Chris Todd (BB), Sheena Tanner, (CRCDD) Katrina Nelson (CRCDD), Denise Wartes (RAHI), David Miller (UAF Facilities Services), Shawn Russell (CRCDD Health), and Barb Oleson (NWC)), with two excused members (Colleen Abrams and Pam Twitchell (KUC)). This meant that eleven people were committed to active participation on this committee, with excellent representation from within CRCDD.

New membership joined the Rural Affairs Committee throughout the year. We had Holly Royce from IAC join us and we reminded the President of Staff Council that she was required to participate on our committee to keep abreast of issues impacting and affecting rural staff (so Maya started coming to the meetings in October). Tamara Hornbuckle joined us in January, and when new members came on in January to Staff Council we added Ashley Munro from IAC to our membership. Our last member to join us was Debbie Carter from UA Statewide, who is willing to take our issues and concerns to meetings that she attends within UA Statewide.

We set two goals to achieve at our second meeting. The goals were to: 1) improve communication, and 2) improve training opportunities. This set the committee to work. I was elected Chair at our second meeting.

In the first goal, to improve communication, we came up with the idea of creating a go-to/reference list of UAF faculty and staff who are known for their helpfulness and expertise. These are staff that may not always have all the information, but are willing and patient to work with rural staff, which may need assistance. This was meant in no way to supercede the normal change of command through your supervisor and the CRCDD departments. Committee membership talked with their constituents and provided a list of names that their staff identified as resource people for rural staff. A go-to/reference list was put together and each person was contacted to see if they would be willing to be called to help mentor or direct rural staff. The committee found out their correct user id, phone number, and identified their area of expertise.

A draft go-to/reference list has been compiled. We will review the go-to/reference list in the early fall and then put it out on the CRCD listserv (fall 2006).

The go-to/reference list idea became an issue of contention within CRCD and Cecelia Chamberlain and Dorene Bunch did join us at one of our monthly meetings to voice their concern. They could not figure out why we just couldn't use the CRCD list of employees as the go-to/reference list. The CRCD list was reviewed. The CRCD website was under construction, so no one could easily access the CRCD directory list. The CRCD directory listed approximately a hundred CRCD employees. The go-to/reference list we came up with only identified 28 friendly and helpful CRCD staff that the rural staff knew as having expertise or knowledge to direct rural staff. The other remaining people (over half) on the go-to/reference list were UAF department staff, who would never show up on the CRCD directory list. But, after some needed communication the issue seemed to get settled.

Another accomplishment was the development of a one page sheet that was given to all CRCD and UAF HR PA's to give to new CRCD employees during orientation, so they know how to sign on to the CRCD listserv. The CRCD listserv is an effective way to get information out to the rural constituents quickly.

Other communication ideas were solicited and the committee is currently working on "instant messaging" as a way to improve communication. Several different departments currently use instant messaging on campus. Barb checked with UAF Computing and found out that they do not support instant messaging. One thing we need to be careful about is finding an encryption program that will make instant messaging secure from hackers, before we can advocate using "instant messaging."

In working toward improving training, the committee surveyed their constituents on what their training needs were and the committee developed a spreadsheet for the different training needs by campus. Maya was able to take these training needs and to prioritize common themes of all the training needs. From this we were able to meet with UAF HR Training Coordinator, Susan Miller. Susan is currently developing a poster that will go out to all the rural staff at a distance identifying what UAF HR has to offer in the area of training for rural staff. Some of the training needed has to be provided by the respective campus. Some can be provided by CRCD. We now need to talk with CRCD Dean and rural campus directors to see how to meet these identified training needs.

The committee also handled the Margaret "Peggy" Wood Rural Staff Recognition Award. Katrina Nelson volunteered to chair this group and they are in the process of finalizing their decision this week.

Another thing the committee was able to do was have committee member, David Miller, who is superintendent for Facilities Services, together with the CRCD Dean's Office, work together to find a way to address replacement of classroom furniture at the rural campuses. Facilities Services is now working towards developing a permanent furniture replacement plan for all the rural campuses. Somehow between Facilities Services and the CRCD Dean's Office there will be one classroom at each campus getting new furniture this year.

SUMMATION

In closing, this committee has been extremely busy and quite successful in improving communication and training opportunities for rural staff. Our meeting attendance has been good. We end the year with two new members, bringing us to 15 active members. We started the year with 11 willing souls and generally had 9 people at each meeting, which is 80% attendance. Our lowest number of members to attend a meeting was six in February 2006 and 7 in March 2006. Other than that, membership was between 8-10 per meeting. We ended our last two meetings with 10 and 9. In comparing attendance to other Staff Council meeting attendance, I felt very fortunate.

I think members were involved and felt they had something to contribute. Members talked with their constituents giving them an avenue into issues that impact them directly. Our committee could not have been successful if everyone had not gotten involved. We are fortunate to have committed rural staff on our committee, and UAF staff people who want to do their best in meeting rural staff concerns and needs (UAF Financial Aid, UAF Facilities Services, RAHI, and UA Statewide). We could not have been successful without everyone being involved and being active and focusing on attaining the goals we set for ourselves.

I would declare this a revitalized committee with lots of energy. I see good things coming out of this committee next year. There is participation from every rural campus, with representation from RAHI, Allied Health, CRCDD Dean's Office, UAF Facilities Services, UAF Financial Aid, and Tok. I'd like to see more rural centers join and expand participation next year.

I have agreed to Chair this committee for one more year. I believe with the active participation of our committee members, that we will have the leadership developed that will be capable to pick up and carry on the survival of this committee into the future.

Staff Council Meeting #172 /**Attached to e-mail Attachment #6**
UAF Staff Council #172 – Wednesday, 14 June 2006

Advocacy Committee Year-End Report

Staff Council
Advocacy Committee
Co-Chair: Joe Hayes
Co-Chair: Cheryl Conner
Past Chair: Angela Linn
Year End Report for 2005-2006

June, 2006

Committee Members:

Cheryl Conner
Joe Hayes
Sonja Bickford

Jenny Barrett
Cassandra Bauer
Maya Salganek

Jeff Stepp

The committee holds a meeting on the 2nd Monday of each month in Wood Center. An agenda is drafted and distributed prior to meeting. Reminders are sent to all committee members and guests, if any. This committee is open to anyone who wishes to attend.

Below are some events held during this fiscal year:

Fall 2005:

Legislative Mixer: Under the direction of Angela Linn the Advocacy Committee joined together and was able to put together a "meet and greet" with Representatives from around the state. This offered the representatives a chance to speak and answer questions. In turn they also offered their guidance on what

would be the best way to petition for money from the state in order to help the university. The turn out was great and was a success.

January – May 2006:

Winter Tour: The committee attempted to have a Winter Tour for employees. It was decided that a tour of the Permafrost Tunnel and 2 departments on campus would be interesting. We were not able to host the tour on the date we had planned and voted to table the tour due to the upcoming UAF Day at North Pole.

UAF Day @ North Pole: With Scott McCrea leading the way, the day went perfectly.

A number of academic departments and a variety of departments representing student services set up tables with information ranging from, but not limited to, majors to registration to financial aid. Bands, dancers and food made the day a huge success.

Staff Appreciation Day: Flyers and banners were hung and distributed. Lynette had the raffle tickets printed, counted and distributed. She then kept an eye on the accounting of the raffle tickets. The committee members and Staff Council were asked to give Lynette as much help as possible. Student Enrollment Services scheduled their retreat on the same day, allowing for little time to spend with Staff Council. Perhaps next year we can schedule a date early on so departments will be notified and there will be no confusion.

Staff Council Meeting #172 /**Attached to e-mail Attachment #7**

UAF Staff Council #172 – Wednesday, 14 June 2006

Elections, Membership, and Rules Year-End Report

UAF Staff Council
Election Membership and Rules Committee
Year-End Report, 2005-2006
Compiled by Leah Swasey

Current Members:

Derek Bastille
Mary Pat Boger
Gary Newman

Julie Smith
Leah Swasey, Chair

The Staff Council Elections Membership and Rules (EMR) committee is responsible for conducting elections of the representatives, alternates, and president-elect; reviewing unit composition and maintaining a membership list; reviewing the bylaws and constitution; and reviewing unit designations.

During the past year we have worked on the following items:

Conducted elections for even unit representatives and alternates in Fall 2005. Some units remain under-represented, and we will work on a campaign to encourage Staff Council membership for the Fall 2006 unit representative elections.

In January 2006, Gary Newman resigned as chair and Leah Swasey became chair.

Prepared for the election of president-elect for May 2006. During the preparation of president-elect, we revised section 2.D.3.d. of the Staff Council bylaws to allow for voting of president-elect by e-mail, rather than just voice vote to provide for more privacy for those members not able to be present at the meeting. "Voting shall be limited to representatives and designated alternates by using ballots on site and using voice vote *or e-mail* for the outlying areas." Unfortunately, no nominations for president-elect were officially accepted at the May 2006 meeting and the election has been postponed until the June meeting.

We have begun to update the EMR Web site. In addition to bringing the Web site up-to-date with current meeting minutes and committee members, we want to make it more visually appealing while continuing to keep it easy to update.

We have been working with Chris Young at the Statewide Office of Information and Technology (OIT) to prepare an online election process for election of Staff Council unit representatives. OIT believes the model will be available for user testing in July 2006 and we hope to have this feature available to us for the Fall 2006 elections. We will keep in regular contact with Chris through July, when we will meet with him to review the model for user testing. Chris warns us that after the user testing stage, it may be some time before the model is available in a production level. We will stay in regular contact with Chris and OIT and keep the council posted.

In March 2006 we organized a parliamentary procedure workshop, taught by Patrick DeMerritt of Toastmasters. The workshop gave 16 council members a greater understanding of parliamentary procedure and we plan to hold the workshop twice yearly.

Future goals include having unit elections fully online, thoroughly reviewing the bylaws and constitution, and increasing membership and interest in Staff Council.

Staff Council Meeting #172 /**Attached to e-mail Attachment #8**
UAF Staff Council #172 – Wednesday, 14 June 2006

Staff Appreciation Day Year-End Report

Staff Appreciation Day Ice Cream Social – 2006 Year End Report

The Ad Hoc Staff Appreciation Day committee is responsible for planning and organizing the annual Staff Appreciation Day Ice Cream Social and *Carolyn Sampson Memorial UA Foundation /Scholarship Raffle event.

This year the Administrative Committee members served on the staff appreciation day committee: Cheryl Conner, Joe Hayes, Liam Forbes, Paula Long, Leah Swasey, Barbara Oleson, Maya Salganek, and Jeff Stepp. Other Council members and staff at large: Sharon Corbett, Linda Harriger, and Lynette Washington served as Chair. The UAF Staff Council Staff Affairs, Administrative, and the UAF Advocacy committees, and the Office of Multi-Cultural Affairs and Diversity assisted in helping to make the event flow smoothly. The committees helped with the event set-up, handing out programs, passing out door prize tickets, selling raffle tickets before the event on Thursday, 18 May, and handing out prizes. Council members are praised and applauded for their overall efforts and time selling Carolyn Sampson Memorial UA Foundation/Scholarship raffle tickets to benefit students. Maya Salganek, President, Staff

Council was an enthusiastic master of ceremonies and made the event fun with her “top ten reasons” to join Staff Council game. Great team work!

Planning for the raffle began in November of 2005. Letters were sent out to campus departments and local businesses, approximately thirty-seven responded and donated prizes. Donations were received from Alaska Airlines through the Office of Advancement Services/UA Foundation (see attached list of prize donations and winners). Sam’s Club/Wal-Mart donated a \$500 check to the Carolyn Sampson Memorial *Scholarship fund.

The Council thanks Chancellor Jones for his gift and eloquent comments about the Chancellor’s Recognition Award Staff and Supervisory award recipients (see recipients and others nominated below). The Council is grateful to Chancellor Jones for requesting Deans and Directors to allow staff-release time to attend the two hour event. The Council appreciates the ice cream servers from Wood Center Dining Services for serving up delicious ice cream sundaes for over two hours. The Council thanks the Wood Center Scheduling coordinator and assistants for all of their help and assistance with the set-up.

AWARDS 2006

Outstanding Staff Council Achievement Award recipients 2006

- **Leah Swasey**, SC Rep/Unit 9/Chancellor’s Office, Department of Sponsored Programs, UAF Campus
- **Pam Twitchell**, SC Rep/Unit 1/CRCD, Department of Continuing Education, Kuskokwim Campus, Bethel, Alaska

Chancellor’s Staff Recognition Award recipient 2006

- **Libby Eddy**, Admissions Coordinator, Office of Admissions

Others Nominated for Staff Award:

- **Ana Richards**, Manager, Office of Multi-Cultural Affairs and Diversity
- **Roger Topp**, Ed. Technology Developer, UA Museum of the North

Chancellor’s Supervisory Recognition Award recipient 2006

- **Forrest Karr**, Director, Athletics and Recreations

Others Nominated for Supervisory Award:

- **Joann Ducharme**, Associate Dean CRCD and Director RSS
- **Joan Roderick**, Executive Officer, CNSM

Raffle and Door Prize Winners 2006:

Raffle Prize Winners: (see attachment)

Door Prize Winners: (see attachment)

Meeting Notes UAF MPC Meeting, June 8, 2006

Members present: C. Bennett, D. Horner, K. Sikorski, S. Titus, I. Olson, A. Ringstad, K. Schedler, H. Nielsen, D. Braddock

Guests: Ed Foster, Martin Klein

1) Welcome and Introductions

D. Horner chaired the meeting in R. Caulfield's absence. It was requested that the order of business be modified to allow Martin Klein to give the report on parking first so that he and Ed Foster could leave. The membership OK'd the change in the agenda.

2) Parking Services update – Martin Klein

Martin Klein, Associate Director, Parking and Transportation Services, explained how the gold decal lots would function. The Gold decal will give a person a permit to park in an individual lot, as opposed to any gold lots. Initially, only the exact number of parking spaces will be sold as gold decals, so there will be no over-selling. One benefit of this system will be to minimize the number of towing calls. If there is a violation, the car won't have to be towed immediately, given that other spaces will be available in the same lot. The only time that an immediate tow would be necessary would be if the lot were entirely filled, which will be seldom. This approach will not eliminate towing, but it gives much more flexibility.

Rates were going to be the same as before, but Chancellor's Cabinet recommended lowering the price since the holders of gold decals were actually losing their specific spot, as well as the ability to allow others to use their spot during their absence. A gold decal will cost \$708, as compared to \$808. Ann Ringstad asked if notices would be going out to faculty, staff and students about the change, which Martin indicated would be the case.

In surveys of gold decal holders, Parking Services has discovered that the biggest concern is that people are afraid they won't be able to find a space with the new system. However, PS priority is not to oversell and make money. The new lot system will be implemented in the fall. The lots will be monitored to determine whether or not they can, in fact, oversell in coming years.

Gold bearer cards will be done away with. Authorized official spaces and handicapped spaces will not change. Handicapped will continue to be first come, first served.

These changes follow the Parking and Circulation Plan; however, Martin indicated that the lots will most likely never evolve into a system where the bearer of a gold decal can park in any gold decal lot.

There will also be some changes to the shuttle system, most notably the addition of a second gold route that will simply travel back and forth to West Ridge. In addition, the Saturday shopping shuttle will most likely be done away with, and the Borough anticipates bringing back the municipal buses on to campus, specifically stopping along Yukon Drive. They may also be trying to put more drivers on to cover those drivers who are on break, which affects the efficiency of the routes.

Ian Olson noted that the congestion in the south Eielson lot is very bad, particularly when the shuttle buses drive through the area. Ian suggested making the lot a gold lot, with the parking meters being relocated to the Bunnell lot. Martin wondered if there is the capacity to put headbolt heaters in the south Eielson lot at this point in time. He also indicated that they have considered raising the cost of the meters to discourage long parking.

Hans Nielsen asked why one has to produce the actual registration in order to get a parking sticker for a new vehicle. MK said he would look into it.

2) Subcommittee reports

Campus Landscape and Outdoor Art:

D. Horner indicated that the parking lot inventory would begin on the 15th. Subcommittee members will be looking at all of the parking lots on campus and making recommendations for vegetative buffer plantings. She also informed the group that Bob Wheeler had found out “that there is a camera that is designed to be connected to a GPS unit so that when you take a digital image it records also the GPS coordinates and you can download the image to a digital map of the area that will have dots associated with various trees or plots that you took. When you highlight the dots on the map they open up the digital image of the tree.” (R. Wheeler email). We will investigate the possibility of obtaining this equipment.

K. Schedler brought up that the GPS readings can have a fair amount of discrepancy in readings and actual items, as much as 25’.

Plans are to plant several trees in front of Irving I this summer, specifically to plant at least one larch to replace the one that was lost in transplanting a few years ago.

Circulation and Parking

C. Bennett informed the group that the last C&P meeting was a presentation by Martin similar to what MPC members had just heard.

North Campus

Neither Luke Hopkins nor Rich Boone was present to give a report.

3) Facilities Services Update

Steve Titus presented an overview of the rural campus master planning effort. He passed out copies of the Chukchi and Northwest Campus plans; members can access the plans at: <http://www.bdsk.com/UAF/2006.06.02Chukchi.pdf>, or <http://www.bdsk.com?UAF/2006.06.02Northwest.pdf>. The MPC will review the plans more as a matter of process than anything else, given that few members of the MPC have enough background on the rural campus operations to comment knowledgeably. DD&C would like to present all five plans to the BOR at the Sept. 20/21 meeting, so it is important that the MPC pass on its recommendations approving the plans by the end of July. The directors from Chukchi and Northwest will participate in the next MPC meeting by audio conference on 7/20 to give us short presentations on their plans.

4) Public Comment

No members of the public were present.

6) Other

D. Horner indicated that Jim Collins, SOM, would be at the next meeting to talk about progress on the business incubator concept (borough and FEDCO). MPC will consider the plat plans that were prepared by Dowl Engineering in order to pass on a recommendation to the Chancellor as to a preferred plan.

Meeting was adjourned at 10:35. The next meeting will be on July 20, 2006.