

UAF STAFF COUNCIL
MINUTES #164
Wednesday, 14 September 2005
Wood Center Rooms C-D
8:45 – 11:00 a.m.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:50 a.m.

PRESENT

Joyce Allen-Luopa
Jackie Alleyne-McCants
Mary Pat Boger
Cheryl Conner
Liam Forbes
Gabrielle Hazelton
Sandy Jefko

Diane Leavy
Angela Linn
Paula Long
David Miller
*Nici Murawsky
Gary Newman
*Barbara Oleson

Qwynten Richards
Maya Salganek
Jeff Stepp
*Pam Twitchell
Dorene Walrath
*DeShana York

ABSENT

David Basham
Jason Hunt
Jock Irons

Sue Sharpton, excused absence
Leah Swasey, excused absence
Steve Tate

Guests and Others Present

Stephen Jones
Mike Humphrey
Cindy Wild

Martin Klein
Denise Wartes
Lynette Washington

- A. The UAF Staff Council #164 Agenda, Wednesday, 14 September 2005 was adopted as amended.
- B. The UAF Staff Council #163 Minute's report, Wednesday, 14 June 2005 was approved as changed.

2. GUESTS

- A. Mike Humphrey Director Benefits Statewide Human Resources
Accompanied by Cindy Wild, UAF Human Resources: Wellness Program and Retirement Options

Mike Humphrey informed the Council that employees will receive a letter from President Hamilton regarding the Wellness Program. Employees should expect to receive several communications encouraging all to fill out the health assessment form; October 17 will be the kick off date. The university hopes to see by the end of three years, three dollars saved for every dollar invested in the program. Mike Humphrey encouraged Council members to contact unit constituents to encourage all to fill out the health assessment form. The purpose of the form is to collect demographic information. The university will not see the information, but will be aware of employees that complete the form. As an incentive, employees that return the form will receive a \$100 credit off of their deductible. He stated that the form may also be

completed online. He stated that individuals that are not eligible for this year's plan are recent hires and employees who chose to opt out this year. Mike Humphrey requested that employees contact his office for more information, 907-450-8226, mike.humphrey@alaska.edu

B. Stephen B. Jones

The Chancellor welcomed the Council members back and commended all those that helped out with the fall 2006 orientation. He stated that he has heard nothing but positive feedback about the orientation. Chancellor Jones reminded the Council members about his upcoming 29 September Convocation where he plans to address issues that are important to the university. He will speak on where he sees the university heading in the next five years. He reminded Council members to get release time from supervisors to attend the Convocation. Chancellor Jones reminded the Council that the recent sky rocket in fuel costs will hit the university hard. He declared that we are looking at a 3.6 million dollar hole across UA. He stated that we have to increment our fuel cost by buying fuel oil, so it is a double whammy for UAF. He urged the Council members to contact legislators to ask for help by calling or writing a letter. He stated that because the cost of fuel has risen the state is looking at a billion dollar surplus. Chancellor Jones inform the Council that student enrollment for fall was flat, because of troop deployment, disappearing numbers in terms of retention, and students from the lower forty-eight not enrolling at UAF. The Chancellor announced that the 2010 strategic plan should be available by the end of the semester. The Chancellor stated that he is looking forward to continuing working with the Staff Council.

C. Martin Klein, Associate Director Transportation and Parking

Martin Klein reported to the Council that Parking has a budget of about \$1.6 million dollars. He gave details about how parking revenue is generated and how it is used. He stated that there is a press to pay for shuttle rides. He stated that there are an increased number of parking meters around campus; the green top meters are for visitors. He informed the Council that a Silver Decal parking lot is located in the Bunnell parking lot. You can park in any spot in this lot, but only if you have a silver decal. He stated that Parking Services is working with the City of Fairbanks to allow Polar Express cards to be used at the downtown parking garage. He informed the Council about shuttle service available in the evening between TVC and UAF campus. He stated that a Saturday shuttle is also available. He informed the Council about two important numbers to call: 474-Park for parking issues and 474-Ride for shuttle issues or to arrange for a ride. He invites emails and phone calls about your issues and concerns.

3. OFFICER'S REPORTS

A. Maya Salganek, President, Staff Council

Maya Salganek urged Council members to stay on task and keep their unit's constituents informed. She stated that the Council should make efforts to keep unit constituents informed about issues important to all staff. She asked Council members to encourage staff in their units to complete the Health Wellness Assessment form by the end of October, but that there is no obligation to complete the form. She suggested that holding health fairs and blood pressure checks on campus might be another way to help employees monitor their health. She informed the Council that the supervisor training issue is on hold; she would like to look into what is available on campus and give feedback at a later date. The Ad Hoc Work Ethics committee and the Staff Alliance intend to continue looking into this issue.

B. Jeff Stepp, President-Elect Staff Council

Jeff Stepp stated that he is pleased with the administration's attention towards Staff Council. He stated that they are listening and taking our concerns into consideration, so we need to stay vocal and continue

having a unified voice. He stated that President Hamilton's proposed change to the senior citizen tuition waiver is an item for discussion at the BOR meeting scheduled 20-21 September. He stated that the ASUAF students are protesting the changes. He informed the Council that Staff Alliance is looking into creating a motion to propose a university employee tuition waiver after retirement.

4. PUBLIC COMMENT

ACTION

5. OLD BUSINESS

A. Discuss Spring 2006 Carolyn Sampson Raffle Event

Maya Salganek stated that the Staff Appreciation Day/Carolyn Sampson raffle committee annually calls for volunteers to help with the process, but few volunteer. She stated that the plan this year is to break up the workload amongst committees. Maya Salganek called for a motion to change how the Council will handle the work efforts associated with the event. The motion was seconded by Joyce Allen-Luopa and passed unanimously.

MOTION

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The planning and work associated with putting on the Ad Hoc UAF Staff Appreciation Day/Carolyn Sampson Memorial raffle event will be shared by all Staff Council permanent committees, rather than performed by a single committee.

Effective: Immediately

RATIONALE: The planning and work effort of this annual event is usually handled by a committee of two to three Council members. This year each of the Staff Council's permanent committees will be assigned a portion of the work/tasks related to the event.

B. Staff Council meeting calendar fall 2005-spring 2006

The fall 2005-spring 2006 calendar will be sent out as a reminder to Council members.

6. BREAK

7. NEW BUSINESS

A. Proposed Staff Council Retreat

The Staff Council Administrative committee is planning a retreat to be held Friday, 14 October, 3-5 p.m., Room 341 Rasmuson Library. An agenda will be sent out during the week of 9 October. All Council members are welcome to attend.

B. Staff Council 2005-2006 Goal

Item B was tabled and will be handled at the Friday, 14 October retreat.

C. Staff Council calendar 2006-2007: Call for volunteers

After a brief discussion about the budget available for the calendar, Maya Salganek called for volunteers to serve on the committee. Annette Chism, Gary Newman, Faith Henry, and Jeff Stepp volunteered to serve on the committee.

D. Cheryl Connor Changes in Units Seven and Nine

Cheryl Connor updated the Council on the move of Enrollment Management, Unit Nine to Student Affairs, Unit Seven. Unit Seven, Student Affairs currently is not represented. It was suggested that two Reps from Unit Nine be moved to Unit Seven and that Unit Nine alternates be moved into the representative position(s).

Gary Newman stated that he would look into the organizational changes and review the all UA staff list provided by (PAIR) Planning, Analysis and Institutional Research. He invited Council members to help the Elections, Membership, and Rules committee with the election. Maya Salganek stated that she asked the Chancellor to help with getting the Staff Council election online. The Chancellor by memo asked Chief Information Technical Office Steve Smith to look into this matter.

8. GOVERNANCE REPORTS

A. Paul Layer, Faculty Senate President

Paul Layer updated the Council members about current Faculty Senate actions, issues and concerns. He stated that efforts are being made to get more involved with rural sites. He reported that the Senate has been looking at the senior citizens tuition waiver issues and reviewing the campus grading policy. He stated that the Committee on the Status of Women proposed a motion that all committees have mixed gender representation. He stated that there are concerns that traditionally all of the Usibelli award winners have been male and all of the Promotion and Tenure committees are composed of male faculty.

B. Joe Blanchard, President ASUAF

The report was sent as an attachment to the agenda and read by Jeff Stepp, President-Elect Staff Council.

9. COMMITTEE REPORTS

A. Staff Affairs, Liam Forbes/Gabrielle Hazelton

The report was attached to the agenda.

B. Rural Affairs, Barbara Oleson

The report was attached to the agenda.

C. Elections, Membership and Rules, Gary Newman

Gary Newman reported to the Council that the committee did not meet during the summer months. He stated that the committee will be reviewing staff lists and organization changes, in order to roll with the election and get it all sorted by calendar time. He invited Council members to join the committee.

D. Advocacy Committee, Angela Linn

Angela Linn reported that the committee did not meet during the summer months. After stating that the committee is looking for a Chair, she asked Council members and non-Council members to take a leadership role. She informed the Council that the committee's next meeting is in copse Center cafeteria at Noon, Thursday, 15 October. She stated that the committee normally meets the second Monday of each month.

E. Ad Hoc Committee on Work Place Ethics, Dorene Walrath

No report available

Committee Reports if available may be viewed at <http://www.uaf.edu/uafgov> University News Room Announcements – Please check for Staff Council Announcements: <http://www.uaf.edu/news/news.html>

10. EXTERNAL/OTHER COMMITTEE REPORTS

A. Master Planning Committee – Gary Newman

Gary Newman reported to the committee about various landscaping projects taking place on campus. He stated that plans are being made to change the fountain of flags area. He stated that construction continues at the museum

B. MPC Subcommittee on Circulation and Parking – Annette Chism

Annette Chism reported that feedback on the new shuttle routes is positive. She stated that the Chancellor was sent a recommendation for Chris Bennett, Assistant to the Director at TVC to become the new MPC Chair.

C. Governance Coordinating Committee – Maya Salganek

The committee is not scheduled to meet until late October.

D. Chancellor's Campus Diversity Action Committee

Maya Salganek stated that the committee met once during the summer. One issue discussed was the removal and demotion of women in executive positions; three women were replaced and one resigned. The removals took place after Chancellor Jones' hire, but the Chancellor shared with her at the Pre-Staff Council meeting that this was not intentional. The committee will continue looking into this issue.

D. Strategic Plan Committee: Jackie Alleyne-McCants

No report available. The first meeting is scheduled Thursday, 15 September. You may review the plan and provide input at the following sites:

<http://www.uaf.edu/strategic/plans/2010/feedback/index.html>

<http://www.uaf.edu/strategic/plans/2010/index.html>

F. Chancellor's Budget Committee – Kim Cox

No report available.

11. UAF COMMUNITY EVENTS

A. Information about the following events was shared with the Council members:

Office of Equal Opportunity: Brown bag lunch on resume development and job search, Wednesday, 14 September, 11:30-1:30.

The Chancellor's Convocation, Thursday, 29 September, 1-2 p.m.

12. STAFF COUNCIL ROUNDTABLE

13. ADJOURN

The meeting was adjourned at 11:00 a.m.

For More information contact the UAF Governance Office
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