

## Core Review Committee agenda

Meeting date: October 5, 2016

Meeting time: 4:30 – 5:30 pm

Meeting location: Chancellor's Conference Room

Meeting convener: Andy Seitz

Name	Present
Andy Seitz (chair)	X
Daryl Farmer	X
Alex Hirsch	X
Kevin Sager	X
Margaret Short	X
Larry Duffy	X
Kathy Arndt	X
Tony Rickard	X
Kevin Berry	X
Marsha Sousa	X
Caty Oehring	X
Gabrielle Russell	X
Ginny Kinne	X
Hayley Williams	X
John Smelter	X
Victoria Smith	X

1. Meeting minutes from 12 September 2016 were approved.
2. Petitions
  - a. Approved:
    - i. Blanket petition to allow BA F491 to fulfill the requirements of a "W" course. The course syllabus clearly demonstrates that the course meets the "W" criteria.
    - ii. Petition from five students to allow BIOL F455/CHEM F455 to fulfill the requirements of a "W" course. The course syllabus clearly demonstrates that the course meets the "W" criteria.
    - iii. Petition from seven students to allow BIOL F494 to fulfill the requirements of a "O" course. The course syllabus clearly demonstrates that the course meets the "O" criteria.
    - iv. Petition to count FSTE 164G Introduction to Food Science and Technology taken at New Mexico State University to count towards the core natural science requirement at UAF. The Core Review Committee felt that the course meets the Faculty Senate guidelines for core Natural Sciences courses.
  - b. Denied:
    - i. Petition to allow HIST F131 taken at UAF to count towards satisfying the core requirement of ENGL F200X. This is not an allowable substitution and sets a precedent that would effectively change the curriculum at UAF, which is not in

the purview of the Core Review Committee. If there is interest in including this (or any UAF course) in the UAF core curriculum, a request should be submitted through a formal process that includes departmental and college curriculum committee review.

- ii. Petition to allow BIOL F240 Beginnings in Microbiology to count towards the core natural science requirement at UAF. The Core Review Committee felt that the course syllabus does not demonstrate that the course meets the Faculty Senate guidelines for core Natural Sciences courses. Additionally, this request would set a precedent that skirts the formal process for including a UAF course in the core curriculum. If there is interest in including this (or any UAF course) in the UAF core curriculum, a request should be submitted through a formal process that includes departmental and college curriculum committee review.
- c. Tabled:
- i. Petition to allow BIOL F490 Research Experience in Biology to fulfill the requirements of a “W” course. The Core Review Committee is waiting for the English Department Chair’s review of the petition.
  - ii. Petition to allow BIOL F497 Ancient DNA Sequencing to fulfill the requirements of a “W” course. The Core Review Committee is waiting for the English Department Chair’s review of the petition.
  - iii. Petition to allow BIOL F497 Human Aging to fulfill the requirements of a “W” course. The Core Review Committee is waiting for the English Department Chair’s review of the petition.

### 3. Discussion

- a. A committee member recommended sending out a notice to departments that blanket petitions for courses requesting W and O designators should be submitted to the Core Review Committee before the last meeting of the semester, so the petitions can be reviewed before the spring semester starts.
- b. Operating procedures:
  - i. Do we review petitions that have been denied by advisors or department chairs?

The committee agreed that all petitions (both denied and accepted) should come to us for review as part of the student’s right to due process.

- ii. How to move forward with petitions that are denied? Is there an appeals process? Can students request that the petition be forwarded to the Provost?

It was discovered that there is an appeals process for students whose petitions have been denied by the Core Review Committee. The appeals process (<http://www.uaf.edu/files/uafgov/fsact87.html>) is to send an appeal to the Provost via the Office of Admissions and the Registrar. The Core Review Committee recommends to the Provost’s staff that if the petition does not come from the Core Review Committee, that the Provost’s office obtain background information about the petition.

- c. An issue for the Core Review Committee to ponder in the future is how to consider/review petitions from students in older catalog years to substitute the Perspective on the Human Condition requirements with the newly created “buckets.”