

## Core Review Committee meeting minutes

Meeting date: September 12, 2016

Meeting time: 3:00 – 4:00 pm

Meeting location: Chancellor's Conference Room

Meeting convener: Andy Seitz

Name	Present
Andy Seitz (chair)	X
Daryl Farmer	X
Alex Hirsch	X
Kevin Sager	X
Margaret Short	X
Larry Duffy	
Kathy Arndt	X
Tony Rickard	X
Kevin Berry	
Marsha Sousa	
Caty Oehring	
Gabrielle Russell	X
Ginny Kinne	X
Hayley Williams	X
John Smelter	X

1. Members of the committee introduced themselves.
2. Volunteers for chairing the committee were solicited. No one volunteered, so Andy Seitz agreed to serve another term as the chair of the committee.
3. There was discussion about the meeting schedule. The time at which the committee met during the first meeting (Monday 3-4 pm) created a time conflict for two members, so it was decided to try to find a time that reduces the time conflict among members. Jayne will send out a Doodle poll.
4. Discussion
  - a. How to move forward with petitions that are denied? -- Last spring, a student submitted a petition to have a course count as a core ethics course, and it was denied by the chair of the philosophy department. Next, the student requested that the Core Review Committee review the petition, and because the committee disbands during the summer, the committee chair reviewed it and denied it. Then, the student sent the petition to the Provost, who approved it.

This brings up the questions:

- What happens to petitions once they are denied by the Core Review Committee?
- Is there an appeals process?
- Can students request that the petition be forwarded to the Provost?

No one on the committee knew the answers to the questions, so it was decided that the committee chair will ask the Faculty Senate Advisory Committee and the Provost for clarification.