

UAF Faculty Development, Assessment and Improvement Committee Meeting Minutes for April 30, 2013

I. Franz Meyer called the meeting to order at 11:05 am.

II. Roll call:

Present: Mike Castellini, Cindy Fabbri, David Fazzino, Andrea Ferrante, Kelly Houlton, Eric Madsen, Trina Mamoon, Franz Meyer, Joy Morrison, Amy Vinlove

Absent: Stephen Brown, Izetta Chambers

III. Report from Joy

Joy reported from Anchorage as she is attending the National ACademic ADvising Association's (NACADA) Region 8 Conference – the first one held in Alaska. She traveled with a large group of faculty and staff via the train and has seen some excellent workshops. She will be heading to Kodiak next to meet with faculty there for two days to present multiple faculty development sessions for them.

The faculty development focus for April was the College of Liberal Arts. Attendance was disappointing despite planning sessions that were particularly requested. There is still an issue with other meetings being held during the Tuesday 1:00 – 2:00 pm time slot.

The Walt Gmelch presentation on conflict and conflict management within departments was very well attended and garnered many excellent evaluations. Many attendees noted that his presentation should be offered more often than every 4 – 5 years. Everyone found it extremely timely and helpful.

The panel on using rubrics for assessing student outcomes was well received, as was the webinar on rubrics. Joy reports that everyone got a lot out of both. Attendees noted that faculty need more training on designing and using rubrics. SOE faculty have volunteered to work with faculty on this.

Last Friday and Saturday featured Bob Lucas from the Institute for Scholarly Creativity presenting two workshops, one on scholarly writing and another on grant writing. Both were well attended and received excellent evaluations.

Joy indicated that she would like more new faculty to have opportunities to attend faculty development presentations without pressure to attend other departmental meetings that conflict with the Tuesday 1:00 – 2:00 pm time slot.

The low attendance for April's CLA workshops/presentations was discussed. Kelly asked if part of the issue was the month of April being a busy one for faculty. Joy indicated that this is difficult to assess since every month proves to be busy for various reasons. David asked if Joy could compare past CLA attendance to past April sessions' attendance in

general to see if there's a pattern. Joy said she has all her attendance figures and could do this.

IV. Update on Electronic Course Evaluation study: presentation of final report

Franz brought the current version of the final report to pass around and will finish final edits later this afternoon to submit it to Jayne for Faculty Senate. He will present it at the next Faculty Senate meeting on Monday, May 6. The report is a summary of the core evaluation team's findings, major considerations, conclusions and recommendations. The next steps will be taken in the fall. Franz is hoping to interest Faculty Senators to participate in the process next fall. He noted that after presenting the early version of the report to the Administrative Committee, he got a lot of positive support on what has been done. He also noted that the report will be part of the FDAI Committee's year-end report.

UAA and UAS are using electronic course evaluations and have experienced some difficulties. Eric and Franz have invited Mark Fitch (UAA's Faculty Senate President-elect) to be involved in the process of examining the future of UAF's course evaluation system. He presents a valuably balanced and constructive view on the process and can help UAF avoid some of the pitfalls that UAA experienced. UAA is using IDEA and UAS is using an in-house system.

V. Discussion on year-end committee report

Franz and Kelly will work on a draft of our year-end report and send it out to committee members for feedback. Franz noted that one thing we should consider for next year is a discussion on what we think our mission is or should be. Has the FDAI Committee evolved beyond its original intent?

VI. Other Business - No other business was discussed.

VII. Upcoming events:

Faculty Senate Meeting: Monday, May 6, 2013 from 1:00 – 3:00 pm in Wood Center

VIII. Concluding remarks

Franz thanked committee members for all their work, help and support this year. All committee members present thanked Franz in turn for all his excellent guidance and tireless work as well. Those of us who have served on the electronic course evaluation core evaluation team, including Eric Madsen, agreed that the experience was very valuable.

IX. Adjourned at 11:56 pm.

Respectfully submitted by Kelly Houlton.