

UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes
December 5, 2013

I. Franz Meyer called the meeting to order at 4:05 pm.

II. Roll call:

Present: Bill Barnes, Mike Castellini, Mike Davis, David Fazzino, Andrea Ferrante, Kelly Houlton, Franz Meyer, Channon Price, Leslie Shallcross, Amy Vinlove
Excused: Cindy Fabbri, Trina Mamoon, Joy Morrison

III. News and Notes

No one had any news or special notes.

IV. Welcoming C.P. Price to the committee

C.P. introduced himself and the rest of the committee briefly introduced themselves to him. C.P. has served previously on this committee for about 20 years. He took last year off while he was on sabbatical in South Africa. Welcome back!

V. Renaming the FDAI committee

Our email discussion from a few weeks ago produced a suggested new name of Faculty Professional Development Committee. C.P. voiced concerns over deleting "Assessment" from the moniker since this committee has always over-seen the assessment of faculty and been involved with policy questions and implementation. He feels that we should make it clear that this committee will continue to have a say in faculty assessment. Franz decided we would postpone voting on the motion and continue to discuss the issue via email.

VI. Discussion on review committee appointment procedures

Franz informed us that a recent Promotion and Tenure Unit Peer Review Committee brought four major concerns to the attention of the Faculty Senate. The concerns are 1) lack of unit criteria for research faculty; 2) how committees are formed; 3) lack of care when assigning committee membership; and 4) lack of guidance regarding evaluation procedures. They reported that lack of unit criteria has made it difficult to justify non-appointment of tenure, that committee members seem to be randomly chosen by the Provost's office, some appointees are no longer with the university, and that faculty of equal rank as the candidate were being appointed to these review committees. C.P. pointed out that this is common in small units, but that the lack of collegiality is a problem. After some discussion it was decided that our committee should be involved in helping to solve these issues, but since we do not have any research faculty serving on our committee, we should not take the lead.

VII. Other Business

a. How to solicit input to the FDAI from the faculty community

We discussed that FDAI committee members send emails out to their units explaining the FDAI committee's role and to ask that any concerns be sent our way. We also discussed the possibility of including a link on Joy's OFD webpage as well as the Faculty Senate webpage for faculty to submit concerns to our committee directly and anonymously.

b. A note on the ELearning Department and their Faculty Development offerings

A recent ELearning presentation in which the words "faculty development" were used copiously has lead Franz to suggest that Chris Lott join us for our next committee meeting to explain the opportunities that ELearning offers faculty at UAF. Franz stated that our committee needs to understand how FDAI, the Office of Faculty Development, and ELearning should work together and what our roles are. It was pointed out that ELearning is always communicating with Joy, and that their offerings tend to be focused on instructional development.

Other – Mike D. asked if we had made a decision on the current Mission Statement, to which Franz responded that we had discussed it and it was sent to the Administrative Committee, so there could be slight, but not major, changes made.

VIII. Upcoming events

a. Scheduling FDAI meetings for the Spring Semester

Thursdays from 4:00 – 5:00 PM seem to work for those present, so our next meeting is set for January 23, 2014. See you next year!

IX. Adjourned at 4:40 pm.

Respectfully submitted by Kelly Houlton.