

UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes
November 15, 2011

I. Josef Glowa called the meeting to order at 4:04 pm.

II. Roll call:

Present: Diane Erickson, Josef Glowa, Kelly Houlton, Duff Johnston, Franz Meyer, Joy Morrison, Alexandra Oliveira, Channon Price

Excused: Stephen Brown, Mike Castellini

Absent: Julie Joly

III. Report from Joy:

Joy reported that the Nov 4-5 Winning Teams, Winning Grants workshop on collaborative grant writing went very well and had 36 participants.

She recently attended the POD conference, and brought back several resources, including information on courses and curriculum design. She also has a set of “clickers” faculty may borrow to try out in class.

Duff would like to see workshops specifically on designing new courses and writing syllabi. Diane is curious as to the lack of course content guides at UAF, which are particularly helpful for new faculty. She mentioned that UAA has curriculum development guide.

Franz suggested more faculty might come to development opportunities if they are called “presentations/lectures” instead of “workshops” since the latter sounds too time intensive. Joy agreed to change the word on the OFD website. Duff suggested that instead of counting the number of faculty development presentations a faculty member attends for meeting a set minimum, we should count the number of hours involved.

Joy has a new contract and will be off-contract during December and January. She reports that OFD finally received funding from United Academics after negotiations with UA Statewide, UNAC and all three MAUs. Development opportunities for spring will focus on course design aligned with departmental goals and learning outcomes, using the Design by Objective method.

IV. Old Business

1. Duff’s report on his meeting in October with Abel and Cyndee at the UNAC offices;
and 2. Continuation of discussion of faculty survey:

UNAC supports the move to commit faculty to a set number of faculty development presentations. They would like to see a core set of sessions that are required for all

faculty and want training on ethical issues as well so faculty are not in violation of said. They suggest linking travel funding to participation in conferences and attending faculty development sessions at UAF. They also want to see more accountability on what faculty gain from conference attendance in the form of thorough reports. They suggest waiting until after implementing this procedure before sending out a faculty survey so they can see what kinds of faculty development opportunities faculty are attending.

After some discussion, Kelly suggested that the committee design the survey and have it sent out to all faculty, not just those represented by UNAC, through the Provost's office. Joy feels that UNAC should do the survey since their funding is contingent on finding out what faculty want for development opportunities.

V. New Business

1. Policy and Regulations Review assignments:

Joy recommended approval of Faculty Senate president-elect Jennifer Reynold's revisions. We decided each committee member will read through the packet before our next meeting in December and report any issues at that time.

VI. Next Meeting: Tuesday, December 13, 2011, 10:00 – 11:00 am, Bunnell 222

V. Adjourned at 5:07 pm.

Respectfully submitted by Kelly Houlton.