

**Faculty Affairs Committee**  
**September 21, 2012 Recap of Meeting**

1. Cecile Lardon was elected as committee chair
2. The committee will meet on Mondays from 1 - 2, dates to be decided. The next meeting will be on October 15th. We will meet on lower campus this semester. (Jayne, could you see if the Kayak room is available for the 15th? And reserve the call-in code for that time? Thanks!!)
3. Revision of Blue Book: The committee will hold a joint meeting with the unit criteria committee and the provost to clarify what needs to be done to revise the Blue Book. This meeting will be on October 10th after 3:00 pm. Jayne Harvey will let us know what time the Provost is available. Cecile will make the necessary documents available to the committee.
4. The committee will resume work on the non-regular instructor project but will seek clarification from the Admin committee as to the specific goals for this project at this time. Cecile will send out info to committee members.