

**Minutes**  
**Committee on the Status of Women**  
**CSW Meeting March 9, 2017, 10:00-11:00am**  
**Museum conference room**

Members present: Ellen Lopez (Co-chair), Derek Sikes, Steffi Ickert-Bond, Diana Di Stefano (Co-chair)

Members absent: Tamara Harms, Suzan Hahn (ex officio member, Dean of Libraries), Megan McFee, Jenn Guerard, Erin Pettit

**1) Conversation cafés – Gender & Bias in Hiring, T&P. (Erin & Megan).**

Decided date – 28 Feb, 1-2 pm, (with follow-up March 1st, 5-6pm at pub)

Location: Murie 103/105

- small attendance (2 postdocs at Murie, none at pub) but a start was made on the planned document to distribute
- add citations
- make a draft available to attendees at the P&T workshop & solicit feedback
- prepare final for distribution to P&T committee chairs in early Fall semester 2017

**2) Planning T, P, career success workshop (April 21, 2017 10:00-noon):**

- Ellen will get the flyer finished by next week
- Want to cover these bases: full prof/admin, tenured associate, research faculty, 4th yr review, year off / absence experience
- Panelist potentials

Alex Fitts (Vice Provost and Accreditation Liaison Officer) – Ellen will ask

Mia Salganek – was term fac., now A. Prof, film & perf. Arts, Diana will ask

Erin Pettit – Ellen will confirm

Paul Layer – Derek will ask

Anna Liljedahl – research faculty, Derek will ask

Tamara Harms – Ellen will ask

Idea to have attendees send in questions prior. Google form – Erin prepared this. Ellen will send out email blast with Jayne's help to advertise workshop (will include URL for Google form). These Qs will be grouped & sent to the panelists before hand.

Idea to have a flow-chart of the typical tenure process to hand out. This was discussed. All this information is on the provost website at

<http://www.uaf.edu/provost/promotion-tenure/>

We decided that trying to summarize this would be 'reinventing the wheel' and potentially dangerous if we got anything wrong. We decided that just making sure attendees know where to go to find this information would be best.

Will do evaluation forms again to get feedback from attendees – Ellen will prepare this & the sign in form.

Derek will plan the audio & distance components – contact OIT. (distance delivery – illuminate live, Google Hangouts, cost issues of using UAF OIT.?)

Diana will emcee.

Ellen will ask Jane about coffee, tea & water options.

Confirmed next meeting is 13 April, 10-11am, Museum conference room  
27 April

Adjourned, 11 am

Respectfully Submitted, Derek Sikes, These minutes are archived on the CSW website:

<http://www.uaf.edu/uafgov/faculty-senate/committees/16-17-csw/>