

Curricular Affairs Committee

Minutes

Monday, October 15, 2018

2:00-3:00 PM, Wood Center Room "B" (Downstairs)

Members present: Karen Taylor, Owen Guthrie, Rainer Newberry, Mike Earnest, Nicole Cundiff, Eileen Harney, Holly MacDonald, Kathleen Quick, Alex Fitts, Amy Bristor, Deana Waters, Veronica Plumb, Hayley Williams, Ginny Kinne, David Maxwell, II Sang Ahn.

Meeting called to order at 2:00 p.m. Deana Waters agreed to take minutes.

Agenda approved. Minutes from 9/17/18 meeting approved.

I. Updates

- A. Update on ANT (Eileen). Received feedback on proposed courses. About 30 courses proposed across disciplines, 10 ultimately approved. Reviewers used checklist aligned with rubric, proposers will get feedback on courses. Unapproved courses may be missing content or content is unclear as to ANT criteria, or not enough content to meet ANT guidelines. Most Rural Development and Alaska native language approved. One-credit courses approved, students still need a total of 3 credits of ANT.

II. Old Business. None

III. Other Business? None

IV. New Business

- A. BAAS Catalog Language Change (Nicole) (See Google Folder) Propose change in math requirement to allow AAS math to meet BA math requirements (i.e. ABUS 155, DEVM 105, other math completed in AAS program). Does not replace core math requirement (MATH 113X or above).
 - 1. Discussion re: consultation with math department; math requirement for other degree programs (core for music or additional math for SOM). David Maxwell suggest consultation between math department chair and Alex to discuss; should encourage interdisciplinary collaboration.
 - 2. Discussion re: benefit/detriment to students; Reality is students not graduating because of BA math requirement, especially online students. Why not take degree math off?

3. Discussion re: whether specific guidelines needed for degree-specific changes. Faculty Senate has guidelines for new degree programs, but nothing to address changing degree specific requirements; nothing formally established. Rainer Newberry pointed out usually a courtesy to discuss degree specific changes affecting other departments.
 4. Discussion re: whether CAC should establish a formal policy or procedure for degree specific changes. Policy/procedure should recommended language, departments should consult degree specific requirements, Faculty Senate final approver of change.
 5. Committee recommended writing up proposed language for consideration at next meeting.
- B. Summer Advising Information/Notification for Students (Ginny) (See Google Folder) (Coming Soon!) Language available at UAOnline; may meet some resistance from UAS, UAA. Registrar can send info to degree seeking students now and at start of summer schedule and summer registration. Students will now need PIN to register for summer.
- I. C. Administrative Challenges for Team-Teaching across Disciplines and Colleges (Owen)
1. Instructors wishing to team-teach across disciplines unable to do. Faculty want team teaching, but administrative challenges re: splitting tuition revenue, workloads, etc. Not possible to team teach with UAA or UAS faculty due to scheduling differences (standard hour v. 50-minute hour, days offered).
 2. Discussion re: really an issue for dean's council to address, not CAC. Alex Fitts will bring to Dean's Council and report back to CAC with more information.
- V. Other Business?
- A. Lab questions (Nicole) CRC members found discrepancy with calculation of lab minutes for science and non-science. Need same wording in all locations in catalog and FS curriculum pages.
1. Discussion re: making lab and non-lab time requirement equal did not go through Faculty Senate in past; need to have uniform language reflecting consistent use of lab and non-lab hours.
 2. Discussion re: how is student effort measured in online lab and non-lab courses? Are learning outcomes consistent in face-to-face and online courses? Committee suggested address lab minute language first then learning outcomes.
 3. Nicole will mock up proposed language for next meeting.

- VI. Continuing Discussions?
 - A. Two transfer credit issues
 - B. science labs transfer and clarification question.
- VII. Future Business (Fall 2018)
 - A. Incomplete/No Basis/Faculty-Initiated Withdrawals update/review (Mike and Alex) (October)
 - B. Length of a course (Mike) (October)
 - C. Follow-up on Math Requirement for B.A. Students (Ginny)
 - D. A+ vs. A (Should they both be given 4.0?)
 - E. Summer Sessions (Trailer or Header Semester?) (Mike)
- II. VIII. Additional priorities for 2018-2019?

Meeting concluded at 3:15 p.m.