

Curricular Affairs Committee

Draft Meeting Agenda

Friday, August 17, 2018

2:00-3:00 PM, Wood Center Room "B" (Downstairs)

Call in Number: 866-832-7806 Pin: 1109306

Members present: Eileen Harney, Deena Waters, Kate Quick, Karen Taylor, Nicole Cundiff, Owen Guthrie, Il Sang Ahn, Veronica Plumb, Hayley Williams, Holly McDonald, Amy Bristol, Julie Riley

1. Designating a Minute-Taker for the meeting-Kate Quick
2. Welcome to 2018-2019 and Introductions
3. Approval/Amendment of Agenda
  - Move 'new business 9b, 9e' to future meeting
  - approved as amended
4. Election of CRC Chair for 2018-2019--Nicole Cundiff
5. Election of CAC Chair for 2018-2019--Eileen Harney
6. Approval of Minutes (4.30.18) (See Google Folder)--approved
7. Practicalities
  - a. Meeting time (Stay with Mondays at 2:00?)
    - AdCom will meet 1-3 Mondays. Eileen will send out a doodle poll
  - b. Meeting length (60 minutes? 75minutes?)
    - Doodle poll will be for 90 minute chunks, but meetings will be 60 minutes unless needed
8. Old Business
  - a. Update on ANT summer developments (Eileen and Nicole)
    - SOM has withdrawn their previously voiced concerns and will embrace the new requirement.
    - Lots of work to be done with course approval and logistics of roll-out. New members welcome and encouraged to participate!
    - Regular meeting times to be determined, esp for Sept Oct
  - b. Update on Syllabus website (Nicole)
    - Updated form available through CourseLeaf.
    - We need a pdf version of syllabi checklist for use among departments/campuses
    - Online website checklist to be released on 8/27. Don't expect perfection. These items will not be expected in fall syllabi.

- Dean of students (now with a new title) office will be in charge of maintaining website
- c. Summer Advising Motion for September Meeting (Eileen)
- Mandatory advising for summer students. Catalog will need to be updated.
9. New Business
- a. Setting priorities for 2018-2019
- ANT requirement, decoration/ornamentation motion, GER rules and policies (shared between majors or not?)
- b. Incomplete/No Basis/Faculty-Initiated Withdrawals update/review (Mike)
- Postponed until Sept.
- c. Length of a course (Maximum of one calendar year?) (Mike)
- Non tech-prep classes.
  - Some classes are scheduled for 2+ years. Causes problems for grades and financial aid.
  - We have limits for how short a class can be; should also have limits on length
  - Holly can run numbers for us to see how many classes would be affected
- d. Possibility of Ethics counting within the major (Holly)
- Since it's a degree requirement, can it share with major/minor? For BA/BS: yes. BBA, BSRB doesn't have the wording to allow ethics to count for degree requirement/major requirement.
    - We could put a note at the start of catalog to cover all degrees
    - Nicole will follow up
- e. Summer Sessions (Trailer or Header Semester?) (Mike)
- Postponed until Sept.
- f. Formation of Subcommittee for Decorations/Ornamentations (ANT Subcommittee?)
- This may be too complicated to be logical, and will be postponed until further notice.
  - Degreeworks has limitations!
  - Faculty senate approved these, and it will hurt accreditation if we don't follow-through. We can perhaps draft a motion to postpone the decoration motion until we have the capacity
  - No other schools have 'degree requirement' block
- g. Other Business?
- Sharing of GERs (math, natural science GERs now count in majors)
10. Future Business (Fall 2018)
- a. Follow-up on Math Requirement for B.A. Students (Ginny)
- b. Summer Advising update (Ginny)

c. A+ vs. A (Should they both be given 4.0?)