

Curricular Affairs Committee

Minutes

Friday, January 12, 2018

2:00-3:00 PM, Wood Center Room “B” (Downstairs)

Alex Fitts, Cindy Hardy, Eileen Harney (chair), Chanda Meek, Caty Oehring, Deana Waters, Ken Abramowicz, Owen Guthrie, Ginny Kinne, Kate Quick, Rainer Newberry, Mike Earnest, Emily Perryman

1. Designating a Minute-Taker for the meeting (Kate Quick)
2. Approval/Amendment of Agenda- approved as amended
  - a. add discussion of Accuplacer scores
  - b. add discussion to award GER waivers for students who have earned AA/AS
3. Approval of Minutes (See Google Folder) approved as amended (change ‘agenda’ to ‘minutes’)
4. Old Business
  - a. Brief update by Subcommittees
    - i. AKNS Requirement (Eileen)
      1. Subcommittee met before break. Jessica Black provided rubric for courses that would qualify
      2. Final list of approved courses will be ready for CAC soon.
      3. We will bring the AKNS degree requirement to February senate meeting as discussion item.
      4. Need to make sure there’s a distance option.
    - ii. Communication Plan Follow-up (Eileen)
      1. Alex and Sarah Stanley are planning workshops, but waiting to get feedback from curriculum councils. We should remind curriculum councils.
  - b. Further Discussion on BSRB: Bachelor of Sport and Recreation Business
    - i. Concerns? (See “BSRB Comments and Questions” in Google Folder)
      1. CTC ABUS faculty met with BSRB faculty. Collaboration is happening.
      2. Ethics and LS are now in the paperwork
      3. Several required courses are listed ‘as demand warrants’—this could be a problem
      4. Concerns about the price tag: can it be done without hiring additional faculty until the degree takes off and is self-sustaining? Easier to sell if the price tag is lower.
    - ii. Questions for Josh and Peggy
      1. Explain ‘as demand warrants’ classes—do you have the faculty to teach the classes now?
      2. Can it be modified to make the initial price tag smaller? Hold off on new hires until program proves viability?
      3. What is the justification for getting rid of an academic bachelor degree program (econ) while adding a more vocational bachelor program (BSRB)?

4. Where will the funding come from?
5. New Business
  - a. Discussion on Math Requirement for B.A. Students (Ginny)
    - i. Do we want to draft a proposal for BA students to have different math options? Do BA students need a hard math class? Peer institutions primarily require 1, not 2, math classes. Can we reduce the requirements or redefine as 'math/reasoning' or 'math/logic/quantitative reasoning' or expand the scope of the requirement to allow more classes to qualify?
    - ii. Ginny will contact Brian Hempill or Rich Carr of CLA curriculum council to request that they make recommendation of what's best for math in BA degrees: change to 1 required class or justify need for 2 math classes.
  - b. GER Catalog Layout (Eileen)—will discuss Jan 22 meeting.
  - c. Discussion of Content and Signatures on Petition Forms (Ginny)
    - i. Form has no space for student signature. Petition forms can be processed now without student knowing it's happening.
    - ii. Registrar's office is working to make all forms electronic. We don't want this form to be only student-initiated, but we can ensure that students are aware and have to docuSign when e-form is made.
6. Upcoming Meetings
  - a. OEC Motion (Emily and Holly)
  - b. Follow-up on Syllabus Motion (Nicole) (See Google Folder)
  - c. Discussion on Maximum Credits per Semester (Mike, Alex, and Ginny)
  - d. Possible Discussion on Grade Appeals Policy updates being proposed by FAC (See Google Folder-Both the Edited and Clean Copies are included.) (See folder for 12.11.17)