

Curricular Affairs Committee

Draft Meeting Minutes

Monday, February 26, 2018

2:00-3:15 PM, Wood Center Room "B" (Downstairs)

In attendance: Chanda Meek, Alex Fitts, Eileen Harney (chair), Kate Quick, Caty Oehring, Deana Waters, Mike Earnest, Leah Berman (guest), Karen Taylor, Owen Guthrie, Rainer Newberry, Emily Perryman; Ken Abramowicz; Amy Bristor; Cindy Hardy & Adam (student assistant; guest)

1. Designating a Minute-Taker for the meeting
 - a. Nicole
2. Approval/Amendment of Agenda
 - a. approved
3. Approval of Minutes (Coming Soon)
4. New Business with Guest Speaker
 - a. GERC Decorations/Ornamentations (discussion with GER&C) (See <https://gerc.community.uaf.edu/integration-2/attributes-2/>) (Guest: Leah Berman)
 - b. passed guidelines 2010
 - c. GERC- requirements for new Bachelorette requirements to accomplish learning outcomes
 - d. In 2014- parts of the proposal was implemented and part was not
 - e. Learning outcome 3 was not addressed
 - i. proposed to committee to start working on LO3
 - ii. associated with ornamentations
 - iii. We need to think about the package of civic engagement courses
 1. next steps? Establish a Timeline?
 2. April 2014 BOR bucket mandate/issue with letter requirements and one university, assessment questions- need to bring in the other campuses? Rubrics and assessment protocols have been drafted and would need to be solidified.
 3. much work (6 months plus) will be needed to establish definition on civic engagement
 - iv. More degree/grad requirements?
 - v. Transfer students? This could cause issues similar to the W/O problem.
 1. Take it to the GERC
 - vi. Student groups? Online students could not do this...
 - vii. Webtool for civic engagement? Test out process/1-credit online course
 - viii. Extra courses will be needed for some programs...
 - f. Tabled!
5. Old Business
 - a. Brief update by Subcommittees

- i. ANS/ANT Requirement (Eileen) (See Google Folder-Draft Motion)
 - 1. A course attribute would be the best way to do it - Registrar
 - ii. Syllabus-related Website (Nicole)
 - 1. OIT creating a shell by FS March 5th meeting
- 6. New Business
 - a. Update on Bachelor of Applied Management (See Courseleaf) (Nicole)
 - i. Reminder: Questions/Concerns in Google Doc
 - ii. Moving forward to FS March 5th meeting
 - 1. 2 changes requested - remove MATH151 and develop a list of potential candidates of specialized areas
 - b. Motion for GER waivers for students who have earned AA/AS at UAF (Cathy) (Handout given in meeting)
 - i. approved
 - c. OEC Request (Emily and Holly) (See Google Folder)
 - i. approved
 - d. Follow-up on Math Requirement for B.A. Students (Ginny)
 - i. tabled
 - e. Discussion on Possible Policy regarding Instructor Tardiness (Alex)
 - i. No policy exists
 - ii. 10 or 15 minutes is practice
 - iii. SADA? Move it
- 7. Upcoming Meetings
 - a. Update on Humanities GER Catalog Layout (Holly)
 - b. Discussion on Maximum Credits per Semester (Mike and Holly) (3.19.18)
 - c. Follow-up Discussion of Content and Signatures on Petition Forms (Ginny and Mike)
 - d. Communication Plan Follow-up (Eileen)
 - e. Follow-up on Accuplacer Scores (See statement from Composition Committee in Google Folder for 2.12.18)
 - f. Memo regarding Economics, Philosophy, and Sociology (3.19.18 Folder)
- 8. March 19th next meeting