

Curricular Affairs Committee

Draft Meeting Agenda

Monday, November 13, 2017

2:00-3:00 PM, Wood Center Room "B" (Downstairs)

Members in attendance: Ken Abramowicz, Ana Aguilar-Islas, Nicole Cundiff, Eileen Harney, Chanda Meek, Rainer Newberry, Kate Quick, Karen Taylor, Deana Waters, Alex Fitts, Carol Guering, Holly McDonald, Mike Earnest, Ginny Kinne, Claire Gelvin-Smith, Amy Bristor

1. Designating a Minute-Taker for the meeting: Kate
2. Approval/Amendment of Agenda
 - a. approved
3. Approval of Minutes (10.30.17) (See Google Folder)
 - a. approved
4. Old Business
 - a. Brief update by Subcommittees
 - i. AKNS Requirement (Eileen)
 - Met Friday, Nov 10, with Jess. She received limited feedback but is ready to move forward. She will finalize the list of approved courses and will create a rubric for future course approval. Sub-committee will meet again Monday, Nov 20.
 - b. Update on Online course withdrawal (Mike) (See Google Folder)
 - Part of the motivation for this is due to staff reductions in registrar office.
 - Want to allow as many students as possible to withdraw without registrar involvement
 - Added a list of restrictions for exempted populations to the document
 - Students will be able to withdraw from all credit hours this way
 - Amendment: add wording to warn students that they may be evicted from dorms if they fall below 6 credits.
 - Moved and seconded (as to be amended): forward to AdComm
 - b. Follow-up on FYE and AHEAD Motions (Alex and Eileen)
 - i. Alex and Eileen will share requested FYE material with Senate before next meeting.
 - ii. Motion to send senate president an email to allow more time for discussion of new business.. More time needs to be given to new business items.
 - iii. Moved and seconded. Eileen will send Chris and Donnie an email.
 - c. Policy for Extending Incompletes (Mike) (See Google Folder)
 - i. We can remove the specifics about length of an extension and instead use wording that allows for 1 extension, with the length of time agreed upon by student, faculty, Chair or dean, and provost.

