

Curricular Affairs Committee

Draft Meeting Agenda

Monday, November 13, 2017

2:00-3:00 PM, Wood Center Room "B" (Downstairs)

Members in attendance: Ken Abramowicz, Ana Aguilar-Islas, Nicole Cundiff, Eileen Harney, Chanda Meek, Rainer Newberry, Kate Quick, Karen Taylor, Deana Waters, Alex Fitts, Carol Guering, Holly McDonald, Mike Earnest, Ginny Kinne, Claire Gelvin-Smith, Amy Bristor

1. Designating a Minute-Taker for the meeting: Kate
2. Approval/Amendment of Agenda
 - a. approved
3. Approval of Minutes (10.30.17) (See Google Folder)
 - a. approved
4. Old Business
 - a. Brief update by Subcommittees
 - i. AKNS Requirement (Eileen)
 - Met Friday, Nov 10, with Jess. She received limited feedback but is ready to move forward. She will finalize the list of approved courses and will create a rubric for future course approval. Sub-committee will meet again Monday, Nov 20.
 - b. Update on Online course withdrawal (Mike) (See Google Folder)
 - Part of the motivation for this is due to staff reductions in registrar office.
 - Want to allow as many students as possible to withdraw without registrar involvement
 - Added a list of restrictions for exempted populations to the document
 - Students will be able to withdraw from all credit hours this way
 - Amendment: add wording to warn students that they may be evicted from dorms if they fall below 6 credits.
 - Moved and seconded (as to be amended): forward to AdComm
 - b. Follow-up on FYE and AHEAD Motions (Alex and Eileen)
 - i. Alex and Eileen will share requested FYE material with Senate before next meeting.
 - ii. Motion to send senate president an email to allow more time for discussion of new business.. More time needs to be given to new business items.
 - iii. Moved and seconded. Eileen will send Chris and Donnie an email.
 - c. Policy for Extending Incompletes (Mike) (See Google Folder)
 - i. We can remove the specifics about length of an extension and instead use wording that allows for 1 extension, with the length of time agreed upon by student, faculty, Chair or dean, and provost.

- Will ask Deans' Council if they'd mind taking 'chairs' off the approval list and send incomplete forms from faculty to dean instead.
 - ii. Request must be filed before 1st incomplete expires.
 - d. Amendment to AA/AS waiver policy (Nicole) (See Google Folder)
 - i. Updated AAST wording to include recommendations for clarity and replaced with degrees specifically developed for 4 year institution.
 - ii. Reorganized material based on committee recommendations.
 - iii. Added point 4 in rationale (defines what a transfer program is)
 - iv. Moved on to AdCom
- 5. New Business
 - a. Automatic Certificate/Associate Degree (Alex) (See Google Folder)
 - i. Estimated 2 addition staff members: 120,000 plus programmer 30,000 (?). Possible that we'd only need 1 staff in long run. 1st year: \$150,000. After that, \$65,000/year.
 - ii. How will our downtown and CRCO students feel about others being granted associate degrees without the graduation fee?
 - iii. As an alternative route, when students apply for admission, should we automatically register them for associates even if they plan to get a bachelor's degree?
 - iv. Students will either opt-out or opt-in if this automatic award goes forward.
 - v. Are there FERPA concerns about getting info about former students if they're at another institution? Answer: this is meant for 'active' UAF students (yet to be defined.)
 - vi. We aren't quite like the comparable lower 48 schools, where Reverse Transfer is most common
 - vii. Most important question is impact on student morale. OR Is it in their best interest to leave with something rather than nothing?
 - viii. Would need to be a separate Google Form (opt in or opt out)
 - ix. Two problems: 1) identifying people currently who have 60 credits and might qualify for this auto-degree. 2) registering all of our new students in Associates degrees even if they plan on a bachelor degree.
 - x. Degree verification would get sent to student loan clearing house telling them the students have gotten a degree. Students still enrolled wouldn't see payments set in.
 - xi. Committee is leaning toward opt-in rather than opt-out
 - xii. What if we started charging the graduation fee when they enroll the first time, or as soon as they are degree seeking? Or all degree seeking students could pay graduation fee spread out throughout each semester until they graduate.
 - xiii. Alex requests email feedback and comments on this agenda item.
 - b. Discussion on GER&C Draft Motion for Faculty Senate on sharing between GERs and other requirements (See Google Folder)
 - i. Eileen will make a Google Doc for comments on this. GERC is meeting soon to discuss this and wants our feedback.