

Curricular Affairs Committee

Draft Meeting Agenda

Monday, October 16, 2017

2:00-3:00 PM, Wood Center Room "B" (Downstairs)

Attendees: Eileen Harney (chair), Emily Perryman, Rainer Newberry, Mike Earnest, Chanda Meek, Kate Quick, Karen Taylor, Ana Aguilar-Islas, Ken Abramowicz, Casey Byrne, Deana Waters, Nicole Cundiff, Holly McDonald, Caty Oehring, Amy Bristor, Chris Lotts

1. Designating a Minute-Taker for the meeting- Nicole
2. Approval/Amendment of Agenda
 - a. approved
3. Approval of Minutes (10.2.17) (See Google Folder)
4. Old Business
 - a. Brief update by Subcommittees
 - i. AKNS Requirement (Eileen)
 1. General update no new news
 - ii. Syllabi Requirements (Nicole) (See Google Folder)
 1. What should be required?
 2. Sub-committee to update to required sections: Disability services, title IX, and minors protection (wording clarification needed)
 3. Make into a FS Motion
 - b. Follow-up on Motion for Mandatory FYE for pre-majors (See Google Folder-FYE)
 - i. General discussion
 - ii. Moved forward to FS
 - c. Capstones and Communication Plan Memo (See Google Folder-Capstones, etc.)
 - i. Plans - that don't exist or deficient, send memo to Deans and Curriculum Committees
 - ii. Workshops to be offered & examples send out
 - iii. Send out? with dates needing finalized and some wording changes, YES
 - iv. Looking for volunteers to help workshop
 - d. Update on Online course withdrawal (Mike) (See Google Folder)
 - i. Waiting for GAAC
 - ii. Grad school? TA/RA's issues- grad school to put a hold on their registration
5. New Business
 - a. AHEAD Program (Alex) (See Google Folder)
 - i. 75% of High School courses, over 3.0, and ACT/SAT completed/immersion into UAF early, no financial aid (6 students per year = N); goal to make it easier to get in and grow
 - ii. admit them as pre-major; waive some admissions requirements; open to a larger group of students

- iii. Target homeschool students - state stipend to tuition
- iv. Advising towards an Associates degree; phase students into the program and develop scholarships, etc...
- v. Should we create a motion?
- vi. More minors in the classroom
- b. Automatic Certificate/Associate Degree (Alex) (See Google Folder)
 - i. moved to next meeting
 - ii. read materials for next meeting
 - iii. issues with fees?
- c. Update and follow-up discussion regarding sharing between GERs and other requirements
 - i. UA- major requirements not sharing with GER
 - ii. manual changes have to been done (exceptions/waivers)
 - iii. Degreeworks issues?
 - iv. Impact?
 - v. BOR - University policy no sharing, UAS does not, UAA presumably does in some programs, UAF does not, but wants to?
- d. Policy for Extending Incompletes (Mike) (See Google Folder)
 - i. Moved to next meeting
- e. Amendment to AA/AS waiver policy (Nicole) (See Google Folder)
 - i. Moved to next meeting