

Curricular Affairs Committee

Draft Meeting Minutes

Tuesday, May 9, 2017

12:00-1:30 PM, Wood Center Room "B" (Downstairs)

Attendees: Eileen Harney, Cindy Hardy, Rainer Newberry, Alex Fitts, Mike Earnest, Chanda Meek, Jayne Harvie, Kate Quick, Karen Taylor, Ana Aguilar-Islas, Ken Abramowicz, Casey Byrne, Deana Waters, Nicole Cundiff, Holly McDonald, Caty Oehring, Ginny Kinne

Meeting called to order at noon. Casey Byrne agreed to take minutes.

Roundtable of introductions for new and returning CAC members.

One amendment to the agenda – add discussion about Faculty Liaison to Athletics. Agenda approved.

Appointment/election of next year's chair was discussed. CAC decided to wait until August meeting to appoint/elect the chair.

Minutes from 4/28 meeting approved.

Athletics needs new faculty rep: Discussion about who would be interested in volunteering. If interested, contact Eileen.

Dean of Students Form (updated language): CAC received request that language be more inclusive. The language was updated and CAC supports changes to wording.

Discussion AKNS GER Options: The Associate of Arts and the Baccalaureate students will have the AKNS GER. Discussion on each of the 4 options suggested in the AKNS GER attachment. Jessica Black is the liaison for this process with a statewide team working on the AKNS GER. Option 3 has had the most push back but the other options are considered viable. Discussion of Option 2: the "wild card" allows for room for an AKNS GER but some programs like SOE and CEM already have their "wild card" defined. Option 4 seems most promising. Holly said having this is a check box item, that could double count, would be least disruptive. Many courses that are cross-listed were discussed as possible options for the GER, though many previously cross-listed courses are no longer that way. This may be time for catalog clean up. Statewide GER alignment committee has briefly chatted about the AKNS GER – UAA and UAS haven't acted on this yet. For August meeting we will generate a list of courses that may be acceptable and examine the following data: current capacity, the number of students we could serve without additional costs and the number of students we need to be able to serve. If the data shows this can be done, we will give a proposal to the AKNS GER statewide group or have Jessica attend our meeting. A CAC subcommittee with Nicole, Cindy, Rainer, Holly, Eileen and Kate will look at this issue over the summer. Holly will produce numbers. CAC members should peruse the catalog and look for courses that may be applicable to the AKNS GER (natural sciences, ethnobotany, field classes, Alaska Native studies, SNRE etc.). Requirement for GERs is that the course needs to be offered at least once per year.

CAC Report: The end of the year CAC report will be emailed on 5/9 to the committee. CAC members should let Eileen know if they approve, reject or would like changes.

Items for next year:

- AKNS GER
- Recruitment and retention committee ideas to implement (from UAF campus-wide committees): i.e. first year course required for pre majors; requirements for probation students
- Levels of different courses (100, 200 etc.) in alignment of system wide curriculum – what does it mean at the 100, 200, 300, 400 level etc. – we will look at current criteria across the system and UA regulation (Karen will get Eileen info, and she will send out to committee)
- A policy on extending Incompletes beyond one year (CAC and GAC)
- Students declaring minors: At this point, departments do not need to submit forms. Students and advisors can approve this via email. Departments can still use the form if they still would like to. We don't need to change this.

Adjourn at 1:40 pm