

Curricular Affairs Committee

Meeting Minutes of September 16, 2015, 1-2 pm at 145 Bunnell

Present: Ken Abramowicz, Jennie Carroll, Mike Earnest, Alex Fitts, Doug Goering, Carol Gering, Catherine Hanks, Cindy Hardy, Eileen Harney, Jayne Harvie, Ginny Kinne, Jenny Liu, Lisa Lunn (via Zoom), Rainer Newberry, Caty Oehring, Patrick Plattet, Holly Sherouse
Absent: Eric Collins, Joan Hornig, Casey Byrne

1. Approval/Amendment of Agenda

The agenda was approved.

2. Old Business

a. O/W Motion (FS 9/14/15 discussion notes attached)

The committee discussed the notes from the 9/14/2015 Faculty Senate meeting. For the 9/30/2015 CAC meeting it was agreed that a revised motion would be first on the agenda. Some straw plans for implementation and for departmental Communication plans would be included.

A straw plan for implementation would address which academic year changes would take effect. The existing Os and Ws would go away in the Catalog. However, the designation could be left in Banner if need be (per Holly). Rainer asked everyone to make a straw Communication plan for their respective departments.

CAC agreed they will work on getting a motion through the Senate; address an implementation plan; and, address course curriculum.

3. New Business

a. CAC Goals AY 15/16 (Draft goals list attached)

The list was reviewed by the committee. Ken A. suggested adding an item concerning the lack of notice from the Athletics Program about the absences of student athletes from class. Cindy H. suggested that an item to discuss the remaining GERC attributes or “decorations” be added to the list. Jennie requested that items be emailed to her for the next meeting.

b. Selection of CAC representative on Assessment Team (due to Alex Sept. 18)

Cathy Hanks agreed to be the CAC representative on the Assessment team.

c. PHC to Bucket plan

i. Subcommittee vs. Committee of the whole?

ii. If Subcommittee:

1. CAC gives subcommittee direction/general guidelines (potential issues for direction/general guidelines attached)
2. CAC gives no direction/general guidelines (Subcommittee decides on guidelines themselves)

CAC chose to form a Subcommittee comprised of the following CAC members: Ken A.; Cindy H.; Jennie C.; Rainer N.; Eileen H.; and Holly S.

It was agreed that this group does not require further direction / guidelines from CAC since they are current members.

The process for course selection to fill buckets was discussed. Rainer has a list from last spring that he will provide to the subcommittee. The need for future oversight was brought up by Alex F., and the need to meet catalog deadlines for next fall was stressed.

The following remaining items were postponed until the next meeting (9/30/2015).

- d. Math and Science GER alignment (Rainer)
- e. Student Code of Conduct revision (proposal submitted by Catherine Hanks attached) – *Not attached to these minutes since topic is postponed to 9/30/2015*
- f. Probation actions based on summer performance (Doug)

ATTACHMENTS TO MINUTES:

O/W Discussion notes for CAC

The O/W proposal (to replace O/W requirement with department communication plans) was discussed in September 14 Faculty Senate meeting. I have requested that faculty send any e-mail comments to me and will share them when/if they come. The following comments were made at the meeting:

1. Math Department is opposed.
 - a. The O/W system works great.
 - b. It is impossible to translate math outside of the discipline (don't like bullet three).
 - c. Don't want to create/manage another plan.
 - d. We want writing and oral communication covered
2. SOM is ready for a new communication plan/like the change.
3. Biology has mixed feelings about the plan.
4. Other ideas raised:
 - a. Choice is between a university wide requirement or individually tailored department requirements
 - b. Communication should be broader than just O/W.
 - c. Assessment on O/W has not been done/done well. Assessment is becoming more important to the university and accreditation.
 - d. Concerned about establishing criteria and oversight.
 - e. Would like to see example communication plans

5. Rainer suggested the following amendments and actions for bringing the motion back next meeting. The majority of faculty senators appeared to be in agreement if these items were addressed:
- a. Add “oral” and “written” in bullet one (“Explain disciplinary content using a variety of modes of communication, including oral and written communication” or something...)
 - b. Add “as appropriate” to bullet three (“Translate disciplinary content to audiences outside the discipline as appropriate” or something...)
 - c. Provide Example Plans

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AY 15/16 Draft Goals

Goal	Action to Date
Resolution of GERC proposals	
<ul style="list-style-type: none"> • Replacement of O/W requirement with department designed communications plans 	Discussed at September 14 FS Meeting On Agenda for September 16 CAC Meeting for amendment
<ul style="list-style-type: none"> • Replace Perspectives on the Human Condition with “bucket” system 	FS Resolution to head in this direction passed (5/4/15) On Agenda for September 16 CAC Meeting
<ul style="list-style-type: none"> • Math and Science GER Alignment 	On Agenda for September 16 CAC Meeting
Other	
<ul style="list-style-type: none"> • Student Code of Conduct Revision? 	On Agenda for September 16 CAC Meeting
<ul style="list-style-type: none"> • Address issues from probation actions based on summer sessions 	On Agenda for September 16 CAC Meeting
Vice Provost Fitts requests (additional info. forthcoming)	
<ul style="list-style-type: none"> • Foreign language option change 	
<ul style="list-style-type: none"> • Double counting of courses between minor and major 	
<ul style="list-style-type: none"> • Oversight of capstone requirement 	
<ul style="list-style-type: none"> • Academic disqualification policy change 	