

**Curric Affairs Committee** 14 October 2013 **MINUTES** 1-2 pm Reich 300

Present (voting): Rainer Newberry, chair, Rob Duke, Karen Gustafson, Sarah Hardy, Todd Radenbaugh (audio), Margaret Short; (non-voting): Libby Eddy, Alex Fitts, Doug Goering, Cindy Hardy, Holly Sherouse, Jayne Harvey

**1. Approved Minutes of last meeting as amended by Jayne Harvey with attendance**

**2. GERC update via Jonathan Rosenberg ± Cindy Hardy** ...plan is for outreach to faculty in November; web site being developed

**3. Revised Draft MOTION—was UNANIMOUSLY modified as follows:**

The Faculty Senate moves to amend the 2014-15 Catalog to reflect a new Mathematics and Developmental Mathematics placement policy, as indicated below:

EFFECTIVE: Fall 2014

CAPS and **Bolded** – Addition [[ ]] – Deletion

Pages 33-34 of current 2013-14 Catalog:

**PLACEMENT [[BY TEST]] REQUIREMENTS**

[[Students need to have UAF-approved placement test scores prior to registering for their first-semester classes. Students place into classes in the following ways: standardized test scores (ACT Plus Writing, SAT, ASSET, or ACCUPLACER), advanced placement credits, transfer credits or prerequisite coursework. Placement tests and are available at every UAF community campus as well as Testing Services, the Academic Advising Center, Community and Technical College, Rural Student Services, e-Learning and Distance Education, and Northern Military Programs at Fort Wainwright, Eielson Air Force Base and Delta Career Advancement Center.]]

**MANY UAF COURSES REQUIRE PLACEMENT. ALL STUDENTS PLANNING TO TAKE COURSES WITH SPECIFIC PLACEMENT REQUIREMENTS MUST MEET THOSE REQUIREMENTS PRIOR TO REGISTERING FOR THOSE COURSES.** Students who meet basic skills standards in reading, writing and mathematics may enroll in the appropriate 100-level or above courses. Those whose scores place below these standards are required to enroll in the appropriate developmental education courses. Once these students have satisfactorily met the criteria for these courses, they may register for 100-level courses.**SPECIFIC WRITING, READING, AND MATH PLACEMENT REQUIREMENTS ARE LISTED IN THE SECTION BELOW. MANY COURSE HAVE ADDITIONAL PREREQUISITE REQUIREMENTS THAT ARE LISTED IN THE CATALOG COURSE DESCRIPTION**

**COURSE PREREQUISITES**

**COURSE PREREQUISITES INDICATE WHAT PREVIOUS PREPARATION IS NEEDED TO ENROLL IN A COURSE. AN INSTRUCTOR HAS THE RIGHT TO DROP ANY STUDENT FROM THE COURSE IF HE OR SHE DOES NOT MEET THE PREREQUISITE OR HAS NOT RECEIVED A GRADE OF C- OR BETTER IN ALL PREREQUISITE COURSES. AN INSTRUCTOR ALSO HAS THE RIGHT TO WAIVE A COURSE PREREQUISITE IF THE INSTRUCTOR HAS DOCUMENTATION THAT THE STUDENT POSSESSES BACKGROUND REQUIRED TO SUCCEED IN THE CLASS.**

Students need English placement at ENGL F111X or above (including reading) in order to enroll in Perspectives on the Human Condition core courses. Students need mathematics placement at DEVM F105 or above, and ENGL F111X placement (including reading), to register for science courses.

**READING AND WRITING** placement exams must be taken within two calendar years prior to the start of a course; mathematics placement exams must be taken within [[one calendar year]] **EIGHTEEN MONTHS (Note: Is this change in line with UAA/UAS?)** prior. Students enrolling in developmental or lower division core courses must have completed any prerequisite courses within two calendar years of their enrollment. Academic advisors will assist with proper course placement for incoming and continuing students.

Students who enroll in a developmental or core course without meeting placement or prerequisite requirements may be withdrawn from the course through the faculty-initiated withdrawal process.

[[ENGLISH]] **WRITING/READING**

Mathematics course placement varies according to the type of degree the student is planning to pursue and the corresponding math course(s) needed. (See the degree program requirements for more detail.) [[ACT Plus Writing, SAT, ACCUPLACER, ASSET, or COMPASS test scores are]] **THE UAF MATHEMATICS PLACEMENT TEST IS** used to determine math placement. Minimum test scores for placement into math and developmental math courses are listed in Table 2.

**STUDENTS WHO HAVE LIMITED ACCESS OR LIMITED EXPERIENCE WITH THE INTERNET SHOULD CONTACT THE DEPARTMENT OF MATHEMATICS AND STATISTICS OR THE DEPARTMENT OF DEVELOPMENTAL EDUCATION FOR ASSISTANCE.**

[TABLE 2 TO BE CHANGED TO REFLECT POLICY CHANGE.]

Page 44 of the 2013-14 Catalog:

**PLACEMENT TESTS**

Test results are required for first-time degree or certificate students, transfer students with fewer than 30 acceptable credits, or students planning to take 100-level English, reading, mathematics, natural sciences core and perspectives on the human condition core courses. Results from American College Testing Program (ACT) or the Scholastic Aptitude Test (SAT) or, for associate degree or certificate students, the ASSET, ACCUPLACER or COMPASS test must be on file with the Office of Admissions and the Registrar before you can register for classes. **RESULTS OF THE UAF MATHEMATICS PLACEMENT TEST MUST BE ON FILE WITH THE OFFICE OF ADMISSIONS AND THE REGISTRAR OR THE LOCAL REGIONAL CAMPUS REGISTRAR'S OFFICE BEFORE YOU CAN REGISTER FOR DEVM OR MATH CLASSES.** A hold may be placed on your ability to register if you have not submitted required test scores.

Test results for English and composition must be less than two years old; for math, less than [[one year old]] **EIGHTEEN MONTHS.** (Aligned??)

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Note: Registrar's Office will also need to update applicable sections including (for example): "Applying for Admission: Certificate or Associate Degree Programs"; "Applying for Admission: Bachelor's Degree Programs."

**4. As a follow-up to these changes, we discussed a global removal of 'or instructor permission' from all except 6xx courses. Most agreed that this was a logical approach combined with the indication that instructors could waive prerequisites as indicated in the motion above.**

**Adjourned amidst much rejoicing.**