

Submit originals and one copy to the Faculty Senate Office  
 Email electronic copy (with scanned signatures) to [jbharvie@alaska.edu](mailto:jbharvie@alaska.edu)

**REQUEST FOR A NEW MINOR**

**SUBMITTED BY:**

Department	General Studies	College/School	General Studies
Prepared by	Dana Thomas, Linda Hapsmith, Alexandra Fitts,	Phone	474-6253
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See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

**PROGRAM IDENTIFICATION:**

<b>TITLE OF MINOR:</b>	Interdisciplinary Minor	
	<i>*Number of credits required for completion (minimum is 15):</i>	18
<p><i>**Unless otherwise specified by the appropriate academic unit, a course may be used more than once toward fulfilling degree, certificate, major and minor requirements. Credit hours for these courses count only once toward total credits required for the degree or certificate. Certifying that [the student has] met all major and minor requirements is the responsibility of [the student's] department faculty, who notify the Registrar's Office." From the General University Requirements section of "How to Earn a Bachelor's Degree" in the UAF Catalog.</i></p>		
		Yes
<i>Do all the required courses currently exist?</i>		
<i>If not, list the corresponding New Course paperwork associated with this request:</i>		

**A. DESCRIPTION OF THE PROPOSED MINOR. Include reasons justifying its creation; objectives of the minor and relationship of the required courses to those objectives.**

The Interdisciplinary Minor is intended to add breadth to baccalaureate programs. It provides flexibility to students who have well-defined goals that do not fit into one of the established minors offered by the university. In addition, many students, especially military students, arrive at UAF with substantial transfer credits in fields where UAF does not have a minor. For example, a service member who has completed medic training transfers in a substantial number of credits; however, many of these credits do not transfer in as UAF's Allied Health courses for several reasons. Creation of this minor would allow such students to complete their programs more quickly by recognizing a body of knowledge and skills they have fulfilled at other institutions.

**B. PROPOSED MINOR REQUIREMENTS AS THEY WILL APPEAR IN THE CATALOG:**

See samples provided on page 3 of this form.

- Interdisciplinary Minor**
- Contact the Academic Advising Center at 907-474-6396 or 1-888-823-8780 for materials and procedures.
  - Prepare and submit a draft declaration of interdisciplinary minor form and submit it electronically to the Academic Advising Center at [uaf.advising@alaska.edu](mailto:uaf.advising@alaska.edu) or in person at 509 Gruening Building. This form asks the student to briefly describe the body of knowledge and skills intended to fulfill the minor, including courses specifying the knowledge and skills relevant to the minor title (for example, Food Science minor including relevant coursework from transfer credits in Food Science from a regionally accredited university, as well as credits from chemistry, fisheries or natural resources management, and biological sciences). An interdisciplinary minor cannot be titled the same as an existing minor and must demonstrate a cohesive body of knowledge and skills.
  - Three faculty approved by the Dean of General Studies will serve as the interdisciplinary minor committee. This committee will ensure that an appropriate and cohesive body of knowledge and skills is addressed in the planned minor, ensure that the interdisciplinary minor does not overlap with an existing minor, and discuss alternatives with the student as needed.
  - Minimum credits required – 18 credits

*\*Student must earn a grade of C or better in each course.*

**C. ESTIMATED IMPACT**

*WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.*

No significant impact on budget or facilities is anticipated. Personnel in the Academic Advising Center and General Studies will help students complete the declaration of an interdisciplinary minor including advice about forming a cohesive body of knowledge and skills.

**D. IMPACTS ON PROGRAMS/DEPTS:**

*What programs/departments will be affected by this proposed action?*

*Include information on the Programs/Departments contacted (e.g., email, memo)*

All minor programs could be impacted by this change because students will have an additional option for completing a minor. However, like the interdisciplinary baccalaureate program, the number of students is expected to be relatively small, so the impact is not expected to be large. No specific program is expected to be impacted more than others.

**F. PERSONNEL DIRECTLY INVOLVED WITH THE MINOR:**

*List faculty currently teaching the required and elective (if any) courses, with a brief statement of duties and qualifications.*

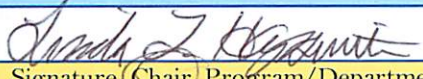
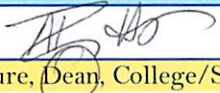
Faculty across all disciplines could be involved in offering and approving courses for the interdisciplinary minor.

**G. RELATIONSHIP OF THE PROPOSED MINOR'S OBJECTIVES TO THE "PURPOSES OF THE UNIVERSITY".**

Include additional justifying information to support creation of the minor such as projected and present enrollments; need or public demand for the minor; support of other programs by the minor's creation, etc.

Creation of the interdisciplinary minor will allow the university to be responsive to demand. For example, sustainability, climate change, biotechnology, indigenous studies, or other developing emphasis areas could become minors initially through the interdisciplinary program, and, with sufficient demand, could be adopted as specific minors.

**APPROVALS:**

	Date	10/23/12
Signature, (Chair, Program/Department of:	General Studies/ Advising Center	
	Date	
Signature, Chair, College/School Curriculum Council for:		
	Date	10-23-12
Signature, Dean, College/School of:	General Studies	

**ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE**

	Date	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		

Final approval will be at the level of the Chancellor or Chancellor's Designee, following vote of approval by the Faculty Senate.

**SAMPLE MINORS FOR REFERENCE FROM THE UAF CATALOG – 2009-2010:**

Taken from page 134, Art Degree Program:

**Minor**

1. Complete the following: \*  
ART F105—Beginning Drawing—3 credits  
ART F262—History of World Art—3 credits  
ART F365—Native Art of Alaska—3 credits
2. Complete one of the following: \*  
ART F161—Two-Dimensional Design—3 credits  
ART F162—Color and Design—3 credits  
ART F163—Three-Dimensional Design—3 credits
3. Complete one of the following: \*  
ART F201—Beginning Ceramics—3 credits  
ART F211—Beginning Sculpture—3 credits  
ART F268—Beginning Native Art Studio—3 credits
4. Complete one of the following: \*  
ART F207—Beginning Printmaking—3 credits  
ART F209—Beginning Metalsmithing and Jewelry—3 credits  
ART F213—Beginning Painting (Acrylic or Oil)—3 credits  
ART F3710—Digital Photography and Pixel Painting—3 credits
5. Minimum credits required—18 credits

\* Student must earn a C grade or better in each course.

Note: A minor in art for the B.A. or B.S. degree is available only to non-art majors.

Taken from Page 142, Communication Degree Program:

**Minor**

1. Complete the following:  
COMM F180—Introduction to Human Communication—3 credits