Hi Jayne and Mike,

At the last CAC meeting via teleconference, I was tasked with reviewing the case of INC at UAF. From the Spring 2010 data provided by the Registrar's Office, I have attached an Excel file containing my calculations of the incomplete (INC) grades and INC becoming the F grade. The following text will be the basis of an agenda item for today's meeting.

The file contains two new spreadsheets. Pivot Table (BH calc.) was done to: (1) calculate the % of F grades based on total enrollment numbers for each course designator, center, school or college, as shown in column 8, and (2) determine the remaining %INC based on total enrollment, as shown in column 9. The reason for this approach was to calculate the overall impact of INC after taking into account those INC that became F grades.

I placed "Comments" in column 10 to illustrate the line items that had low enrollment course designators as these would tend to show high "INC as % of Enrolled" (column 5) and high "% of INC's rolled to F" (column 6), if even one or two students were given an INC. Arbitrary bins were set at enrollments of 5 (< or =5), 10 (6 to 10), <15 (11 to 15), <20 (16 to 20) and 25 (< or =25) for the low enrollments. However, these low number of incidences might not impact the overall UAF %INC.

The highlighted line items are in orange for organizations and in gold for course designators, for only the high enrollment course listings, that had remaining %INC at about 10% and higher. Commonalities exist between "Fairbanks CDE" and "Rural Ed CDE" for the course designators: ANTH, ENGL, HIST, and MATH. Singlet high %INC were ABUS, ECON, and HLTH for "Fairbanks CDE" and only BA for "Rural Ed CDE".

The second spreadsheet CDE(FAI) + CDE (R. Ed.) shows the two highest instances of INC given, based on column 3 and instances of the F grade (column 4). The calculations show that 51.5% of all the INC in Spring 2010 were given by CDE (Fairbanks) and Rural Ed CDE which resulted in 43.4% of all the INC becoming F. If the 289 INC which remain in the combined CDE (amounting to 9% of UAF enrollment) could be resolved, the effect would be to reduce the overall UAF INC from 2.9% to 1.9%.

It would be interesting to conduct this exercise for the Fall 2010 and Spring 2011 INC and INC to F data to determine if these occurrences are consistent or increasing. In sum, I recommend that a goal for UAF (campus and off-campus) should be to reduce the overall UAF INC to 1% in academic year 2012-2013 (highlighted in blue).

Respectfully submitted,

Brian Himelbloom
CAC member
Faculty Senator (SFOS)
Kodiak

On Tue, Oct 11, 2011 at 7:37 PM, Jayne Harvie <jbharvie@alaska.edu> wrote:
  Just one more reminder that CAC will meet from 3:30 - 4:30 PM at the Kayak Room (408 Rasmuson Library).

  To call in to the meeting:
  1-800-893-8850

| Row Labels | Sum of ENR | Sum of INC_GIVEN | Sum of FAILED | INC as % of Enrolled | % of INC's rolled to F | %F of ENR | Remain as INC | Comments | Recommendation |
|---|---|---|---|---|---|---|---|---|---|
| Fairbanks | 23492 | 555 | 207 | 2.36% | 37.30% | 0.9 | 1.5 | | |
| CDE | 1772 | 252 | 78 | 14.22% | 30.95% | 4.4 | 9.8 | | |
| ABUS | 27 | 7 | 4 | 25.93% | 57.14% | 14.8 | 11.1 | | |
| AIS | 30 | 1 | 0 | 3.33% | 0.00% | 0 | 3.3 | | |
| ANS | 8 | 2 | 0 | 25.00% | 0.00% | 0 | 25 | enrollment <10 | |
| ANTH | 37 | 11 | 7 | 29.73% | 63.64% | 18.9 | 10.8 | | |
| ART | 47 | 2 | 2 | 4.26% | 100.00% | 4.3 | 0 | | |
| AVTY | 8 | 3 | 2 | 37.50% | 66.67% | 25 | 12.5 | enrollment <10 | |
| BA | 131 | 11 | 2 | 8.40% | 18.18% | 1.5 | 6.9 | | |
| BIOL | 9 | 3 | 0 | 33.33% | 0.00% | 0 | 33 | enrollment <10 | |
| CCS | 2 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| CIOS | 44 | 5 | 3 | 11.36% | 60.00% | 6.8 | 4.6 | | |
| CITS | 5 | 0 | 0 | 0.00% | | 0 | 0 | enrollment =5 | |
| COMM | 15 | 0 | 0 | 0.00% | | 0 | 0 | | |
| CS | 57 | 3 | 1 | 5.26% | 33.33% | 1.8 | 3.5 | | |
| DEVM | 56 | 7 | 6 | 12.50% | 85.71% | 10.7 | 1.8 | | |
| ECE | 4 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| ECON | 116 | 13 | 2 | 11.21% | 15.38% | 1.7 | 9.5 | | |
| ED | 12 | 4 | 0 | 33.33% | 0.00% | 0 | 33 | enrollment <15 | |
| ENGL | 169 | 35 | 14 | 20.71% | 40.00% | 8.3 | 12.4 | | |
| FLM | 17 | 5 | 0 | 29.41% | 0.00% | 0 | 29.4 | enrollment <20 | |
| GEOG | 20 | 4 | 1 | 20.00% | 25.00% | 5 | 15 | enrollment =20 | |
| HIST | 142 | 46 | 11 | 32.39% | 23.91% | 9.2 | 23.2 | | |
| HLTH | 67 | 7 | 0 | 10.45% | 0.00% | 0 | 10.5 | | |
| HUMS | 9 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <10 | |
| JRN | 19 | 4 | 1 | 21.05% | 25.00% | 5.3 | 15.8 | enrollment <20 | |
| JUST | 99 | 3 | 0 | 3.03% | 0.00% | 0 | 3 | | |
| LAT | 13 | 4 | 2 | 30.77% | 50.00% | 15.4 | 15.4 | enrollment <15 | |
| LING | 11 | 2 | 0 | 18.18% | 0.00% | 0 | 18.2 | enrollment <15 | |
| LS | 111 | 14 | 8 | 12.61% | 57.14% | 7.2 | 5.4 | | |
| MATH | 128 | 26 | 7 | 20.31% | 26.92% | 5.5 | 14.8 | | |
| MSL | 25 | 4 | 0 | 16.00% | 0.00% | 0 | 16 | enrollment =25 | |
| MUS | 19 | 2 | 0 | 10.53% | 0.00% | 0 | 10.5 | enrollment <20 | |
| PS | 27 | 4 | 2 | 14.81% | 50.00% | 7.4 | 7.4 | | |
| PSY | 154 | 7 | 2 | 4.55% | 28.57% | 1.3 | 3.3 | | |
| SOC | 81 | 3 | 1 | 3.70% | 33.33% | 1.2 | 2.5 | | |
| SPAN | 14 | 2 | 0 | 14.29% | 0.00% | 0 | 14.3 | enrollment <15 | |
| STAT | 22 | 4 | 0 | 18.18% | 0.00% | 0 | 18.2 | enrollment <25 | |
| SWK | 1 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| THR | 10 | 3 | 0 | 30.00% | 0.00% | 0 | 30 | enrollment =10 | |
| TTCH | 4 | 1 | 0 | 25.00% | 0.00% | 0 | 25 | enrollment <5 | |
| WMS | 2 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| CRCD | 665 | 2 | 0 | 0.30% | 0.00% | 0 | 0 | | |
| CTC | 6282 | 116 | 56 | 1.85% | 48.28% | 0.9 | 1 | | |
| SOM | 1235 | 2 | 0 | 0.16% | 0.00% | 0 | 0 | | |
| CNSM | 3566 | 27 | 11 | 0.76% | 40.74% | 0.3 | 0.5 | | |

| Row Labels | Sum of ENR | Sum of INC_GIVEN | Sum of FAILED | INC as % of Enrolled | % of INC's rolled to F | %F of ENR | Remain as INC | Comments | Recommendation |
|---|---|---|---|---|---|---|---|---|---|
| CNSM | 1577 | 12 | 4 | 0.76% | 33.33% | 0.3 | 0.5 | | |
| SOE | 1152 | 40 | 14 | 3.47% | 35.00% | 1.2 | 2.3 | | |
| SNRAS | 473 | 13 | 4 | 2.75% | 30.77% | 0.8 | 2 | | |
| Interdisciplinary | 63 | 0 | 0 | 0.00% | | 0 | 0 | | |
| SFOS | 283 | 3 | 1 | 1.06% | 33.33% | 0.4 | 0.7 | | |
| CLA | 6424 | 88 | 39 | 1.37% | 44.32% | 0.6 | 0.8 | | |
| Chukchi | 302 | 12 | 4 | 3.97% | 33.33% | 1.3 | 2.7 | | |
| BBC | 1157 | 11 | 8 | 0.95% | 72.73% | 0.7 | 0.3 | | |
| NWC | 611 | 7 | 6 | 1.15% | 85.71% | 1 | 0.2 | | |
| Rural Ed | 1254 | 205 | 84 | 16.35% | 40.98% | 6.7 | 9.7 | | |
| CDE | 859 | 187 | 72 | 21.77% | 38.50% | 8.4 | 13.4 | | |
| ABUS | 24 | 6 | 4 | 25.00% | 66.67% | 16.7 | 8.3 | enrollment<25 | |
| AIS | 7 | 1 | 0 | 14.29% | 0.00% | 0 | 14.3 | enrollment <10 | |
| ANS | 24 | 4 | 3 | 16.67% | 75.00% | 12.5 | 4.2 | enrollment <25 | |
| ANTH | 29 | 12 | 3 | 41.38% | 25.00% | 10.3 | 31.1 | | |
| ART | 14 | 1 | 0 | 7.14% | 0.00% | 0 | 7.1 | enrollment <15 | |
| AVTY | 1 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| BA | 37 | 6 | 1 | 16.22% | 16.67% | 2.7 | 13.6 | | |
| BIOL | 15 | 8 | 2 | 53.33% | 25.00% | 13.3 | 40 | enrollment =15 | |
| CCS | 1 | 1 | 1 | 100.00% | 100.00% | 100 | 0 | enrollment <5 | |
| CIOS | 45 | 7 | 5 | 15.56% | 71.43% | 11 | 4.6 | | |
| CITS | 7 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <10 | |
| COMM | 9 | 1 | 1 | 11.11% | 100.00% | 11 | 0 | enrollment <10 | |
| CS | 14 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <15 | |
| DEVM | 13 | 5 | 3 | 38.46% | 60.00% | 23.1 | 15.4 | enrollment <15 | |
| ECE | 9 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <10 | |
| ECON | 19 | 3 | 0 | 15.79% | 0.00% | 0 | 15.8 | enrollment <20 | |
| ED | 15 | 8 | 3 | 53.33% | 37.50% | 20 | 33.3 | enrollment =15 | |
| ENGL | 80 | 22 | 6 | 27.50% | 27.27% | 7.5 | 20 | | |
| FLM | 9 | 5 | 1 | 55.56% | 20.00% | 11 | 44.6 | enrollment <10 | |
| GEOG | 21 | 12 | 3 | 57.14% | 25.00% | 14.3 | 42.8 | enrollment <25 | |
| HIST | 94 | 22 | 6 | 23.40% | 27.27% | 6.4 | 17 | | |
| HLTH | 37 | 3 | 0 | 8.11% | 0.00% | 0 | 8.1 | | |
| HUMS | 5 | 1 | 0 | 20.00% | 0.00% | 0 | 20 | enrollment =5 | |
| JRN | 13 | 3 | 2 | 23.08% | 66.67% | 15.4 | 7.7 | enrollment <15 | |
| JUST | 20 | 0 | 0 | 0.00% | | 0 | 0 | enrollment =20 | |
| LAT | 9 | 5 | 2 | 55.56% | 40.00% | 22.2 | 33.4 | enrollment <10 | |
| LING | 13 | 3 | 3 | 23.08% | 100.00% | 23.1 | 0 | enrollment <15 | |
| LS | 18 | 5 | 0 | 27.78% | 0.00% | 0 | 27.8 | enrollment <20 | |
| MATH | 60 | 19 | 12 | 31.67% | 63.16% | 20 | 11.7 | | |
| MSL | 11 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <15 | |
| MUS | 3 | 1 | 0 | 33.33% | 0.00% | 0 | 33.3 | enrollment <5 | |
| PS | 20 | 5 | 2 | 25.00% | 40.00% | 10 | 15 | enrollment =20 | |
| PSY | 115 | 13 | 8 | 11.30% | 61.54% | 7 | 4.3 | | |
| SOC | 33 | 3 | 0 | 9.09% | 0.00% | 0 | 9.1 | | |
| SPAN | 4 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |
| STAT | 5 | 0 | 0 | 0.00% | | 0 | 0 | enrollment =5 | |
| SWK | 2 | 0 | 0 | 0.00% | | 0 | 0 | enrollment <5 | |

| Row Labels | Sum of ENR | Sum of INC_GIVEN | Sum of FAILED | INC as % of Enrolled | % of INC's rolled to F | %F of ENR | Remain as INC | Comments | Recommendation |
|---|---|---|---|---|---|---|---|---|---|
| SWK | 2 | 1 | 0 | 50.00% | 0.00% | 0 | 50 | enrollment <5 | |
| WMS | 2 | 1 | 1 | 50.00% | 100.00% | 50 | 0 | enrollment <5 | |
| CRCD | 395 | 18 | 12 | 4.56% | 66.67% | 3 | 1.6 | | |
| IAC | 1008 | 53 | 34 | 5.26% | 64.15% | 3.4 | 1.9 | | |
| KUC | 1420 | 9 | 4 | 0.63% | 44.44% | 0.3 | 0.3 | | |
| Fisheries Juneau | 87 | 0 | 0 | 0.00% | | 0 | 0 | | |
| Grand Total | 29331 | 852 | 347 | 2.90% | 40.73% | 1.2 | 1.7 | | reduce INC to 1% of enrolled in 2012-13 |

| Row Labels | Sum of ENR | Sum of INC_GIVEN | Sum of FAILED | INC as % of Enrolled | % of INC's rolled to F | %F of ENR | Remain as INC | Comment: Recommendations |
|---|---|---|---|---|---|---|---|---|
| CDE (FAI) | 1772 | 252 | 78 | 14.22% | 30.95% | 4.4 | 9.8 | |
| CDE (R. Ed.) | 859 | 187 | 72 | 21.77% | 38.50% | 8.4 | 13.4 | |
| % of enroll. | 2631 | 439 | 150 | 16.70% | 34.20% | 5.7 | 11 | |
| Grand Total | 29331 | 852 | 347 | 2.90% | 40.73% | 1.2 | 1.7 | reduce INC to 1% of enrolled in 2012 |
| % of grand | 9 | 51.5 | 43.2 | | | | | |