SADA meeting #7   Minutes   Thursday, April 5, 2018

Student Academic Development and Achievement Committee
✓ Sandra Wildfeuer (CRCD Math)
✓ Cindy Hardy (Writing)
✓ Jennifer Tilbury (Writing, English, Community and Technical College)
✗ Sarah Andrew (Adult Education Program Director, Bristol Bay Campus)
✗ Kelechukwu I. Alu (CRCD Math, Chukchi Campus)
✓ Robin Brooks (Student Success Coordinator, Interior Alaska Campus)
✓ Ben Kuntz (Writing, English, Kuskokwim Campus)
✓ Kacey Miller (Student Services Manager, Northwest Campus)
✗ William Howard (Chemistry)
✓ Leah Berman (Mathematics)
✓ Peter A. DeCaro (Communication & Journalism)
✓ Jennifer Schell (English)
✓ Gabrielle Russell (Rural Student Services Advisor)
✓ Lena Krutikov (Academic Advisor)
✓ Stacey Howdeshell (Academic Advisor)
✗ ASUAF representative, Bernard Aoto
✓ Alex Fitts (Vice Provost & Accreditation Liaison Officer)
✗ Mike Earnest (Registrar & Director of Enrollment Services)

March Minutes were approved

Next (and final meeting) is May 3rd.

Writing Placement: Two year expiration on writing placement. Currently UAA and UAS do not have a placement expiration for writing. UAF, in writing, says 2 years, although this is not enforceable via Banner. The committee passed a motion regarding amending the language in the 2018-2019 catalog re: writing scores.

Math Placement: Five math chairs are planning to write a memo to the registrar so that Aleks test scores expire within a certain time limit - this is currently in process and the idea is to influence policy for next year. Math is also very concerned with securing proctoring for Aleks-- data shows clearly that students cheat to place higher. In some schools, the chancellor's office pays for students to take a proctored test -- students are encouraged to take the first two tests at home and then take the third class proctored. If they want to place higher with subsequent proctored tests, they can pay a small fee to take the proctored test again. Basically, there are models out there in use that we might adopt.

Emergency Absence Policy:
The committee reviewed the emergency absence policy draft. We stressed that we need to promote consistency in how faculty respond - not so much that we want to dictate the details of that response. The committee discussed the purpose of this policy - how specific. Alex Fitts brought up that their is a student handbook that is being developed - perhaps this information should be included in the handbook rather than as a faculty senate motion. The committee also talked about regional methods -- those from rural colleges said that their students would not

need to contact the Dean of Students and that it could be managed more effectively by local leadership.

If a student will have an absence that will impact their academic success, we encourage them to work with an advisor, the Dean of students or a campus representative to work out possible solutions. The conversation shifted from the need for a policy to more of a need for clear communication. Many felt policies were already in place for extended absences and for appeals. The committee talked about drafting a resolution encouraging faculty to support students in such situations AND also adding language to the student handbook letting them know to contact their campus representative (and the Dean of Students?) in such an event. We talked about the goal being support of student success - a resolution would let students know they had recourse - that policies were in place - and that faculty are encouraged to work with students. The committee will be working on the wording for a resolution - especially considering that this resolution is, in part, a response to ASUAF.

Open Source Curriculum
A committee member proposed that we simply add language to the document saying that we support this document.

Classroom Policy
There is currently no formal policy regarding how long students should wait for class to begin if the instructor has not arrived. The committee agreed that if the instructor has not shown up after 15 minutes, the class is canceled.