

SADA meeting #5
3-4:30 pm

Minutes

February 8, 2017,

SADA committee members present

- ✓ Sandra Wildfeuer (CRCD Math)
- ✓ Cindy Hardy (Writing)
- ✓ Jennifer Tilbury (Writing, English, Community and Technical College)
- × Sarah Andrew (Adult Education Program Director, Bristol Bay Campus)
- × Kelechukwu I. Alu (CRCD Math, Chukchi Campus)
- ✓ Robin Brooks (Student Success Coordinator, Interior Alaska Campus)
- × Ben Kuntz (Writing, English, Kuskokwim Campus)
- ✓ Kacey Miller (Student Services Manager, Northwest Campus)
- ✓ William Howard (Chemistry)
- × Leah Berman (Mathematics)
- × Peter A. DeCaro (Communication & Journalism)
- ✓ Jennifer Schell (English)
- ✓ Gabrielle Russell (Rural Student Services Advisor)
- ✓ Stacey Howdeshell - Lena Krutikov (Academic Advisor)
- ✓ ASUAF representative, Bernard Aoto
- ✓ Alex Fitts (Vice Provost & Accreditation Liaison Officer)
- × Mike Earnest (Registrar & Director of Enrollment Services)
- × Holly McDonald (Associate Registrar)

Minutes approved from prior meetings.

* Placement Updates: A statewide group is talking about writing placement. Accuplacer is changing to a new system with different numbering. The replacement numbers have been agreed upon statewide. The question is whether or not the test scores should expire after two years. The limit is on paper, not actually enforced via Banner. WriteCourse is being explored as a new assessment tool – includes a writing sample – so a lot is up in the air right now regarding assessment tools for writing. Question: do Developmental Faculty feel differently than English faculty? If

we desire to eliminate the two-year expiration date, then there might be the need to change the wording on procedures.

SADA Review of Leave Policies

- SADA received a resolution from ASUAF to discuss a Bereavement Policy. Committee members were provided with leave policies from other peer institutions. SADA will draft a bereavement policy. The BOR is also looking at an extended absence policy for students, so working groups might connect to build this policy. Amber Cagwin is now the director of Disability Services. ASUAF wants a policy because their currently is no policy in place for students. The committee discussed perhaps keeping the policy narrow rather than broad (bereavement, for example) rather than opening up a very general policy. Most policies reviewed are handled through the Dean of Students and are standardized. Concerns was expressed that there still needs to be flexibility for the faculty member; perhaps some classes just cannot be made up and the student will need to explore other options (W, etc, as appropriate). The Dean of Students office could possible vet student circumstances as needed. The question arose as to what students want – the student rep emphasized bereavement and the need for a formal policy, especially given the length of travel between Alaska and the lower 48 (results in longer absences). The committee discussed how general or specific we wanted a UAF bereavement policy to be. (Check out University of Baltimore)
- A subcommittee will be formed to draft the language of our own policy: Jennifer, Cindy, someone from ASUAF, Gabrielle, Robin. Timeline: One month from now a draft will be presented to SADA.
- The committee reinforced the need for a link to required syllabi information rather than long lists of required items present on each syllabus.

RSS Proposal:

Students find the offerings for DEVM and DEVE often conflict – idea is to coordinate the timing of these classes to allow students to take both in one semester and progress through their target classes. The proposal is to take a cohort through the sequences together.

Proposal to change from 50-60 min credit hours:

A survey from the University will be sent to faculty and students regarding this change. Faculty Senate is creating this survey.

Campus Updates

CTC and Literacy Council updates

Dana Greci's reading and reading level study for GER at UAF – upcoming