

Meeting #1 minutes UAF Faculty Senate IT Committee September 25, 2018 10 am Rasmusen 503  
 We will have our first committee meeting tomorrow from 10:00 to 11:00 am in Rasmuson Library room 503. Attached is the tentative agenda for the meeting, please feel free to add items you would like to discuss. For Dr. Casey Matney, please use the following zoom link for the conference.

Or iPhone one-tap :

US: +16699006833,,240207297# or +16468769923,,240207297#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 646 876 9923 or +1 877 853 5247 (Toll Free) or +1 877 369 0926 (Toll Free)

Meeting ID: 240 207 297

### Committee Membership

Email	Affiliation
✓ Mingchu Zhang <mzhang3@alaska.edu>	SNRE
✓ Rick McDonald <ramcdonald@alaska.edu>	CTC
☐ Andres Lopez <jalopez2@alaska.edu>	CFOS
✓ Casey Matney <camatney@alaska.edu>	CES
✓ Sandra Wildfeuer <sjwildfeuer@alaska.edu>	CRCD Math
✓ Orion Lawlor <oslawlor@alaska.edu>	Computer Science
☐ Falk Huettmann <fhuettmann@alaska.edu>	IAB
✓ Josh Lupinek <jmlupinek@alaska.edu>	SOM

The Information Technology Committee will address information technology issues and needs affecting aspects of work faculty engage in. They will also be the recognized committee to work with requests submitted for consideration by the Office of Information Technology (OIT).

To help ensure that perspectives from across UAF are represented, membership will consist of at least five representatives, with up to three members from each of the schools, colleges, institutes or libraries. Members who are not Faculty Senators may be appointed to one-year terms. Representatives from OIT and eLearning shall be ex-officio members of the committee. The committee chair must be a senator or an alternate.

1. Committee reviewed changes in committee definition. The biggest occurrence last year was to change membership rules, to not limit it to one per school. Heavy users can have more of a presence on the committee.
2. Mingchu Zhang is chair for this year. Rick can be an alternate during Adcomm meetings.
3. Committee discussed how technology is used on campus, and how it works in general.
  - a. Included were Faculty 180
    - i. In 2012 we evaluated five different programs, before that everyone filled out a WORD document, everyone could paste their information
    - ii. 2013 was when it was adopted
    - iii. Faculty 180 is a paid service, bought by interfolio

- iv. Current issues are that
  - 1. you can't pull data from faculty 180
  - 2. references are over normalized
  - 3. If you are a UA affiliated author, with many authors, there are hours of clicking
- v. Perhaps go back to google docs, or a word document
- vi. This committee can make a recommendation, and a recommendation came from this committee in the past.
- vii. OnBase use by registrar is more a PDF repository than being able to pull information
- b. Blackboard and its needs to update (seems 5 years behind), Canvas
  - i. SOM is over 50% online, and they are all technically proficient, and realize that blackboard is behind
- c. Meeting software use of Zoom, Google Hangouts, Blackboard Collaborate
  - i. One question is about which programs have fees involved, who pays the fees, thus who has access to use the programs. Zoom is free to join, but you have to pay to host
- d. elearning has grown in size in a good way, there are blackboard experts that can dive into the code and make things happen
- e. OIT is bare bones
  - i. The budget cuts cut out smart people that knew a lot of information.
  - ii. Who where what happened to the pot of money they had to upgrade classrooms last year?
- 4. Committee reviewed the committee definition, and determined to invite the ex-officio members from elearning and OIT.
- 5. Committee identified issues to address this academic year.
  - a. Problems with technology in classrooms of Teaching Faculty
    - i. Committee members expressed that they have had similar problems when teaching, and each trying to solve their own problems
      - 1. Teaching, display, microphones, speakers, connectivity
      - 2. Ownership of rooms
      - 3. Being able to offer classes in labs, can't because of ownership
      - 4. Adjuncts don't have or know who to seek when they have a problem,
      - 5. Instructors and Adjuncts may just give up on the technology
- 6. Committee discussed possible actions.
  - a. We can write a resolution to be passed by faculty senate
  - b. We can write a motion, and set the policy i.e. for how we allocate money for smart classrooms.
- 7. Committee discussed future meeting dates. Once a month before the faculty senate meeting.
- 8. Possible committee tasks:
  - Faculty annual activity reporting
    - Faculty180 replacement technology?
  - Classroom projector technology ("smart" classrooms)
    - Need whiteboards on all walls
    - Need audio
    - Support for blended online and face-to-face
    - Who decides how money to upgrade classrooms gets spent? (OIT?)
  - Teaching labs

- Who owns computer labs?
  - How do you schedule/upgrade for teaching?
- Classroom videoconference technology
  - Google Hangouts
  - Adobe Connect
  - Xoom
  - Skype
  - Open Broadcast Studio / YouTube
  - (Streaming video loses half the state, due to bandwidth needs)
- Teaching Software
  - Blackboard
  - Canvas
  - Moodle