Administrative Committee:

A spreadsheet listing the sections of UA Policy and Regulations is attached, showing which committees are asked to review which sections. The chapter titles should act as hot links to Word versions on the Board of Regents web site. That is an easy way to get the docs you need.

Some sections are highlighted in yellow. These are academic topics that faculty have specifically been asked to review. Sections highlighted in blue are ones that are also important to faculty, though we might not be the primary group reviewing them. If your committee wants to review additional sections, that is fine (of course), but please let us know which additional ones you are looking at.

Chapter 10.02 on Academic Administrative Organization is labeled "GAAC after Provost." At our meeting last week, the Provost noted that these sections are definitely out of date and that she is working on them. GAAC should wait for her updated version rather than reviewing the original version from the BOR web site.

**RED FLAG ITEMS**: Our first request is that you take a look at all of your assigned sections and let us know of any "red flags" that you see. **We will need this information by mid-January**, which means the committees need to do a quick review of these sections by the end of the semester. A "red flag" is an item that needs to be addressed as a top priority. You do not need to provide revised text, but please do explain why the item is flagged. The example I described in the Admin Committee meeting is the situation with BOR Policy on research with human subjects. All three MAUs are currently complying with federal regulations, but are not complying with BOR policy which is more restrictive. This is a rather major 'out of compliance' situation.

**FULL REVIEW**: We will need full review of these sections in **early spring semester**. If you can do this during the fall, all the better. The recommendations will be made available to the full UAF Faculty Senate for comment.

There are four columns for the regular review. These columns can act as a checklist for you, to track which sections have been reviewed, and will be a quick summary for us as to what actions are recommended for each section.
 delete: outdated
 delete: redundant
 land mine
 tweak
 ok as is

A "land mine" is an item that is likely to be controversial and difficult to fix. These have their own category because they will need special attention.

If you are recommending anything other than "ok as is," it is essential that you

include a note of explanation.  You are welcome to propose new language for items that need to be changed; please do this using track changes in Word.

Please note that the purpose is to address outdated or problem sections.  We do not want to spend time and energy fixing things that aren't actually broken.  While changes to Regulations can be made on the authority of President Gamble, changes to Policy will require approval from the Board of Regents, and both will have to be reviewed by numerous groups.

Also note that the Collective Bargaining Agreements override BOR Policy and Regulations.  If you see inconsistencies between the CBA and the Policy and Regulations, simply note them.  The UAF and UA administrators will decide what, if anything, to do about these inconsistencies.

**NEXT STEP**:  The UAA Faculty Senate is doing the same review.  Faculty Alliance has agreed that the senates at UAF and UAA will swap reviews and respond to each others' recommendations, and the UAS Faculty Senate will respond to both sets (UAS Faculty Senate is not doing its own review).  This swap among the senates needs to start around mid-semester.

Thanks for your assistance.

Jennifer

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