

AGENDA
UAF GOVERNANCE COORDINATING COMMITTEE #43
October 23, 1998
10:00 a.m.
Chancellor's Conference Room

- I Call to Order - J. Richardson
 - A. Roll Call
 - B. Approve Minutes to meetings #41 (March 13, 1998) and #42 (April 27, 1998)
 - C. Adopt Agenda

II COMMITTEE REPORTS

- A. Health Issues - M. Combellick
- B. Grievance Council - W. Martin
- C. Intercollegiate Athletics Committee - S. Wilken

III OTHER BUSINESS

- A. 1999-2000 Academic Calendar (Attachment 43/1)
- B. Discussion on Staff Council Motion Passed on the Governance Coordinating Committee Procedures (Attachment 43/2)
- C. Committee Vacancies (Attachment 43/3)
- D. Schedule November and December Meetings

IV GOVERNANCE REPORTS

- A. ASUAF - J. Richardson
- B. Faculty Senate - M. Schatz
- C. Staff Council - S. Christensen

V ANNOUNCEMENTS

VI ADJOURNMENT

ATTACHMENT 43/1
UAF GOVERNANCE COORDINATING COMMITTEE #43
OCTOBER 23, 1998

The UAF Faculty Senate passed the following at its Meeting # 82 on October 12, 1998:

MOTION PASSED
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The UAF Faculty Senate moves to amend the 1999-2000 Academic Calendar as presented by the Registrar prepared in accordance to BOR policies and forward it to the Governance Coordinating Committee for action.

EFFECTIVE: Immediately

RATIONALE: The consensus of the Curricular Affairs Committee was that the 1999-2000 academic calendar should adhere to senate policy and can do so by scheduling final examinations in both fall and spring semesters for the period Wednesday through Saturday.

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UNIVERSITY OF ALASKA FAIRBANKS - Fairbanks Campus
ACADEMIC CALENDAR 1999-2000

FALL SEMESTER-1999

Registration for the 1999 fall semester begins	Mon., Apr. 5, 1999
Fee payment begins	Thurs., July 1
Application for admission deadline for fall semester	Mon., Aug. 2
Orientation for new students	Sun.-Wed., Aug. 29-Sept. 1
Residence halls open, 9 am	Sun., Aug. 29
Financial aid disbursement begins	Mon., Aug. 30
First day of instruction	Thurs., Sept 2
Late registration begins	Thurs., Sept 2

Labor Day (no classes) Mon., Sept. 6
 Late registration and fee payment end Fri., Sept. 10
 Last day for 100% refund of tuition and materials fees Fri., Sept. 10
 Last day for student-initiated and faculty-initiated drops
 (course does not appear on academic record) Fri., Sept. 17
 Last day for 50% refund of tuition (only) Fri., Sept. 17
 Low grade reports for freshmen due not later than Fri., Oct. 8
 Last day to apply for 1999 fall graduation Fri., Oct. 15
 Last day for student-initiated and faculty-initiated
 withdrawals (W grade given for course) Fri., Oct. 29
 Registration and fee payment for the 2000 spring
 semester begin Mon., Nov. 8
 Thanksgiving holidays (no classes) Thurs.-Sun., Nov. 25-28
 Last day of instruction Mon., Dec. 13

 Final examinations [[Tues.-Fri., Dec. 14-17]] WED.-SAT., DEC.
 15-18
 Residence halls close, noon [[Sat., Dec. 18]] Sun., Dec. 19

 Grades due to the Registrar's Office Tues., Dec. 21
 Campus closed 5 p.m., Fri., Dec. 24, 1999 - 8 a.m., Mon., Jan 3.
 2000

SPRING SEMESTER-2000

Application for admission deadline for spring semester Wed., Dec.
 1, 1999
 Orientation for new students Mon.-Tues., Jan. 10-11, 2000
 Residence halls open, 9 a.m. Sun., Jan. 9
 Financial aid disbursement begins Tues., Jan. 11
 First day of instruction Thurs., Jan. 13
 Late registration begins Thurs., Jan. 13
 Alaska Civil Rights Day (no classes<late registration
 and fee payment continue) Mon., Jan. 17
 Late registration and fee payment end Fri., Jan. 21
 Last day for 100% refund of tuition and material fees Fri., Jan. 21
 Last day for student-initiated and faculty-initiated drops
 (course does not appear on academic record) Fri., Jan. 28
 Last day for 50% refund of tuition (only) Fri., Jan. 28
 Last day to apply for 2000 spring graduation Tues., Feb. 15
 Low grade reports for freshmen due not later than Fri., Feb. 18
 Last day for student-initiated and faculty-initiated
 withdrawals (W grade given for course) Fri., Mar. 10
 Spring recess Mon.-Sun., Mar. 13-19
 Registration for the 2000 fall semester begin Mon., Apr. 3
 All Campus Day (no classes) Fri., Apr. 21
 Last day of instruction Mon., May 1

 Final examinations [[Tues.-Fri., May 2-5]] Wed.-Sat., May 3-6
 Residence halls close, noon [[Sat., May 6]] Sun., May 7

 Commencement Sun., May 7
 Grades due to the Registrar's Office Wed., May 10
 Fee Payment for the 2000 fall semester begins Mon., July 3

 ATTACHMENT 43/2
 UAF GOVERNANCE COORDINATING COMMITTEE #43
 OCTOBER 23, 1998

The Staff Council passed a motion on October 9 to approve the changes in the procedures with the following amendments: Retain the Rural Affairs Committee, specify term lengths, and change Public Safety to UAF Police in the Health Issues charge. The Faculty Senate has sent the procedures back to the Coordinating Committee to incorporate the amendments Staff Council made.

MOTION PASSED AS AMENDED (unanimous)
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The Staff Council moves to approve the following changes to the Governance Coordinating Committee procedures. The recommended changes clarify the role of the Governance Coordinating Committee in the governance structure at the University of Alaska Fairbanks.

EFFECTIVE: Upon Chancellor's Approval

 Add = CAPS

Delete = (())

UAF GOVERNANCE COORDINATING COMMITTEE
PROCEDURES

INTRODUCTION

FACULTY, STAFF, AND STUDENT GOVERNANCE IS ESTABLISHED BY UNIVERSITY OF ALASKA BOARD OF REGENTS' POLICY. EACH GOVERNANCE ORGANIZATION OPERATES INDEPENDENTLY, BUT WITH FORMAL INTERCHANGES OF INFORMATION MADE POSSIBLE BY REPORTS AS PART OF REGULAR MEETINGS. FOR EXAMPLE, THE ASUAF AND STAFF COUNCIL PRESIDENTS ARE NON-VOTING MEMBERS OF THE UAF FACULTY SENATE, AND REPORT ON THE WORK OF THEIR INDIVIDUAL GOVERNANCE ORGANIZATIONS AT EACH MEETING OF THE FACULTY SENATE. THE FACULTY SENATE PRESIDENT ALSO DELIVERS A REPORT ON SENATE ACTIVITIES AT EACH MEETING OF THE STAFF COUNCIL.

ISSUES CAN ARISE WITHIN GOVERNANCE THAT REQUIRE THE ATTENTION OF MORE THAN JUST ONE GOVERNANCE BODY. IN SUCH A CASE, THE ISSUE CAN EITHER BE BROUGHT DIRECTLY TO EACH BODY BY AN APPROPRIATE INDIVIDUAL OR GROUP (E.G., ADMINISTRATION) OR IT CAN BE BROUGHT TO THE UAF GOVERNANCE COORDINATING COMMITTEE, WHICH IS THEN CHARGED WITH THE RESPONSIBILITY.

THE FUNDAMENTAL OBLIGATION OF THE COORDINATING COMMITTEE, ONE ASSOCIATED WITH THE REASON FOR ITS CREATION, IS TO ASSURE TIMELY CONSIDERATION OF AN ISSUE BY EACH GOVERNANCE BODY AND FINAL ACTION ON THE ISSUE: IT ACTS AS MONITOR OF PROGRESS AND GUARANTOR OF COMPLETION.

TO FURTHER AID THE COORDINATING COMMITTEE IN CARRYING OUT ITS OBLIGATIONS, IT ALSO SUPPORTS THE EXISTENCE OF CERTAIN STANDING COMMITTEES CONCERNED WITH CAMPUS-WIDE ACTIVITIES (SUCH AS THE HEALTH ISSUES COMMITTEE) AND RECEIVES REPORTS FROM OTHER COMMITTEES OUTSIDE ITS CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS-WIDE ISSUES (SUCH AS THE POLICE ADVISORY BOARD).

THE COORDINATING COMMITTEE ALSO CREATES AD HOC COMMITTEES AS NEEDED TO ADDRESS PARTICULAR ISSUES NOT UNDER THE PURVIEW OF AN EXISTING COMMITTEE. THE PROCEDURES DETAILED HEREIN DEFINE THE STRUCTURE AND WORKING OF THE UAF GOVERNANCE COORDINATING COMMITTEE.

ARTICLE I Name

Sect. 1. The name of this organization shall be the UAF Governance Coordinating Committee

ARTICLE II Purposes, Responsibilities, and Authority

Sect. 1 The purposes of the UAF Governance Coordinating Committee are:

- A. The body will exist for the express purpose of coordinating unified action from the individual governance bodies and ((to establish conference committees)) to address issues of common concern.
- B. Provide a mechanism of communication between the governance bodies.
- C. ((Set up)) WORK WITH ((conference)) STANDING committees to consider issues affecting multiple constituencies. The committees will report to the UAF Governance Coordinating Committee ((and their respective governance bodies)).
- D. Appoint members to ((permanent)) STANDING committees AS NEEDED, ensuring that there is representation from each of the governance constituencies((,)). ((e))Exceptions TO COMMITTEE COMPOSITION will be made when agreed upon by all constituencies.
- E. CREATE AND APPOINT AD HOC COMMITTEES AS NEEDED.
- ((E))F. The body coordinates recommendations from the STANDING AND AD HOC committees.
- ((F))G. The body will ((recommend)) COORDINATE THE REVIEW AND ACCEPTANCE OF the academic calendar((.)) UPON RECEIPT FROM THE FACULTY SENATE ADMINISTRATIVE COMMITTEE. THE COORDINATING COMMITTEE WILL SUBMIT THE

ACADEMIC CALENDAR TO THE CHANCELLOR FOR APPROVAL.

ARTICLE III Membership

Sect. 1 The UAF Governance Coordinating Committee will consist of the president and president-elect, or their designee, of the three governance bodies. In the case of ASUAF, the senate president will serve on the UAF Governance Coordinating Committee. (For the purpose of identifying membership, the three governance bodies are the Associated Students of the University of Alaska Fairbanks, Faculty Senate, and Staff Council.)

ARTICLE IV Leadership

Sect. 1 The chairperson of the UAF Governance Coordinating Committee will be elected from its members for a one-year term, BEGINNING JUNE 1 AND ENDING MAY 31. The election will occur at the last UAF Governance Coordinating Committee meeting of the academic year, WHICH MUST FOLLOW THE COMPLETION OF ALL GOVERNANCE ELECTIONS.

ARTICLE V Committees

Sect. ((1))2 The conference committees of the UAF Governance Coordinating Committee shall include:

((Academic Computer Users Committee))
Intercollegiate Athletics Committee
((Chancellor's Advisory Committee on Public Safety, Transportation and Parking))
Rural Affairs Committee
UAF Grievance Council
Health Issues

Sect. ((2))1 A. ((Conference)) STANDING committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.
B. Terms of all ((conference)) committee members will be one year for students and two years for faculty and staff.
C. Committee chairs will be elected from and by the respective committees.
D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, EXCEPT WHEN LIMITED BY UNIVERSITY OF ALASKA REGULATIONS.
E. Policy items from the ((conference)) STANDING committees must be forwarded to the individual governance bodies for action.
F. In addition to the committees' specific charges, the primary responsibility of the committees are formulation and oversight of university-wide policies under the purview of each committee.
G. Committees will meet ((at least monthly)) AS NEEDED during the academic year TO FULFILL THEIR DUTIES.
H. The chairs of the ((conference)) STANDING committees will report recommendations at the monthly UAF Governance Coordinating Committee meetings.

Sect. 3 ((Conference)) STANDING Committees Charges

((A. Academic Computer Users Committee

The charge of the Computer Users Committee shall be to:

1. review and assess the academic computing needs of the University of Alaska Fairbanks.
2. plan towards improving the academic computer capabilities at the University of Alaska Fairbanks.))

((B. Chancellor's Advisory Committee on Public Safety, Transportation and Parking

The charge of the Chancellor's Advisory Committee on Public Safety, Transportation and Parking shall

be to:

1. review and make policy recommendations to the Chancellor and UAF Governance Coordinating Committee regarding campus safety, security, and the transportation system at UAF.
2. serve as an appeal board, deciding appeals regarding motor vehicle citations and privileges.)

((C))A. Intercollegiate Athletics Committee

The charge of the Intercollegiate Athletic Committee shall be to:

1. exercise oversight of the direction of the Intercollegiate Athletics Program.
2. investigate compliance with NCAA and conference regulations.
3. participate in the evaluation of intercollegiate programs

((D.)) B. Rural Affairs

The charge of the Rural Affairs committee shall be to:

1. oversee the general welfare of the UAF community not residing on the Fairbanks campus.
2. monitor all activities affecting compliance with the Rural College mission statement of the University of Alaska Fairbanks.

((E))C. UAF Grievance Council

The UAF Grievance Council will administer grievance procedures and make recommendations in compliance with Board of Regents grievance policy and University regulations.

((F))D. Health Issues Committee

The charge of the Health Issues committee shall be to:

1. address health issues which affect the work environment.
2. coordinate efforts with the Health Center, Fire Department, Risk Management, and ((Public

Safety)) UAF POLICE to find solutions to health issues.

Sect. 3 Ad Hoc Committees may be established as demand warrants.

SECT. 4 THE GOVERNANCE COORDINATING COMMITTEE WILL RECEIVE REPORTS FROM OTHER COMMITTEES OUTSIDE ITS CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS ISSUES. EXAMPLES INCLUDE: POLICE ADVISORY BOARD, TECHNOLOGY BOARD, ONE-CARD COMMITTEE, AND ANY OTHER COMMITTEE DEEMED RELEVANT TO FACULTY, STAFF, AND STUDENTS.

ARTICLE VI Meetings

Sect. 1 The UAF Governance Coordinating Committee will hold monthly meetings during the academic year.

ARTICLE VII Quorum

Sect. 1 A quorum will constitute at least one member from each of the governing bodies.

ARTICLE VIII Parliamentary Authority

Sect. 1 The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX Amendments

Sect. 1 Amendments to the Procedures require a two-thirds vote
from each of the three governing bodies.

Sect. 2 Amendments to the Procedures shall be forwarded to the
Chancellor's office for approval.

ATTACHMENT 43/3

UAF GOVERNANCE COORDINATING COMMITTEE #43

OCTOBER 23, 1998

The following committees have vacancies:

Governance Coordinating Committee:

Health Issues - faculty and student vacancies

Intercollegiate Athletics - student vacancies

Governance Coordinating Committee - one student vacancy

Faculty Senate:

Curricular Affairs - one student vacancy