



CAPS and **Bolded** = Addition

[[]] = Deletion

UAF GOVERNANCE COORDINATING COMMITTEE
PROCEDURES

INTRODUCTION

Faculty, staff, and student governance is established by University of Alaska Board of Regents' policy. Each governance organization operates independently, but with formal interchanges of information made possible by reports as part of regular meetings. For example, the ASUAF and Staff Council **REPRESENTATIVES** ~~[[presidents]]~~ are non-voting members of the UAF Faculty Senate, and report on the work of their individual governance organizations at each meeting of the Faculty Senate. The **ASUAF AND** Faculty Senate **REPRESENTATIVES** ~~[[president]]~~ also deliver~~[[s]]~~ a report on **ASUAF AND** Senate activities at each meeting of the Staff Council.

Issues can arise within governance that require the attention of more than just one governance body. In such a case, the issue can either be brought directly to each body by an appropriate individual or group (e.g., administration) or it can be brought to the UAF Governance Coordinating Committee~~[[, which is then charged with the responsibility]]~~.

The fundamental obligation of the **UAF GOVERNANCE** Coordinating Committee, one associated with the reason for its creation, is to assure timely consideration of an issue by each governance body and final action on the issue: it acts as monitor of progress and guarantor of completion.

To further aid the **UAF GOVERNANCE** Coordinating Committee in carrying out its obligations, it also supports the existence of certain ~~[[standing]]~~ committees concerned with campus-wide activities ~~[[such as the health issues committee]]~~ and receives reports from other committees outside its control who are also concerned with campus-wide issues ~~[[such as the police advisory board]]~~.

The **UAF GOVERNANCE** Coordinating Committee also creates ~~[[ad hoc]]~~ committees as needed to address particular issues not under the purview of an existing committee. The procedures detailed herein define the structure and working of the UAF Governance Coordinating Committee.

ARTICLE I Name

Sect. 1 The name of this organization shall be the UAF Governance Coordinating Committee.

ARTICLE II Purposes, Responsibilities, and Authority

Sect. 1 The purposes of the UAF Governance Coordinating Committee are:

- A. The body will exist for the express purpose of coordinating [[unified]] action from the individual governance bodies and to address issues of common concern.
- B. Provide a mechanism of communication [[between]] **AMONG** the governance bodies.
- [[C.]] E. Work with [[standing]] committees to consider issues affecting multiple constituencies. The committees will report to the UAF Governance Coordinating Committee.
- D. Appoint members to [[standing]] committees as needed, ensuring that there is representation from each of the governance constituencies. [[Exceptions to committee composition will be made when agreed upon by all constituencies.]]
- [[E.]] C. Create and appoint [[ad hoc]] committees as needed.
- F. The body coordinates recommendations from the [[standing and ad hoc]] committees.
- [[G. The body will coordinate the review and acceptance of the academic calendar upon receipt from the Faculty Senate Administrative Committee. The Coordinating Committee will submit the academic calendar to the Chancellor for approval.]]

ARTICLE III Membership

Sect. 1 The UAF Governance Coordinating Committee will consist of the [[president and president-elect, or their designee, of the three governance bodies. In the case of ASUAF, the Senate president will serve on the UAF Governance Coordinating Committee (For the purpose of identifying membership, the three governance bodies are the Associated Students of the University of Alaska Fairbanks, Faculty Senate, and Staff Council).]] **GOVERNANCE MANAGER, THE PRESIDENT AND PRESIDENT-ELECT OF FACULTY SENATE, THE PRESIDENT AND VICE PRESIDENT OF STAFF COUNCIL, AND THE PRESIDENT AND VICE PRESIDENT OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF ALASKA FAIRBANKS (ASUAF), OR THEIR DESIGNEES.**

ARTICLE IV Leadership

Sect. 1 **THE GOVERNANCE MANAGER WILL CONVENE THE UAF GOVERNANCE COORDINATING COMMITTEE.** The chairperson of the UAF Governance Coordinating Committee will be elected from its members for a one- year term. The election will occur at the last UAF Governance Coordinating Committee meeting of the academic year, which must follow the completion of all governance elections.

ARTICLE V Committees

[[Sect. 1 The standing committees of the UAF Governance Coordinating Committee shall include:]]

Sect. [[2]] 1

A. [[Standing c]] Committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.

[[B. Terms of all committee members will be one year for students and two years for faculty and staff.]]

B. COMMITTEES WILL FUNCTION UNTIL THEIR PURPOSE IS COMPLETE. NEW MEMBERS WILL BE APPOINTED AS NECESSARY.

C. Committee chairs will be elected from and by the respective committees.

D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, except when limited by University of Alaska regulations.

E. Policy items from the [[standing]] committees must be forwarded to the individual governance bodies for action.

F. In addition to the committees' specific charges, the primary responsibility of the committees are formulation and oversight of university-wide policies under the purview of each committee.

G. Committees will meet as needed during the academic year to fulfill their duties.

H. The chairs of the [[standing]] committees will report recommendations [[at the monthly]] **TO THE** UAF Governance Coordinating Committee [[meetings]].

[[Sect. 3 Ad Hoc Committees may be established as demand warrants.]]

Sect. [[4]] 2 The **UAF** Governance Coordinating Committee will receive reports from other committees outside its control who are also concerned with campus issues. [[Examples include: police advisory board, technology board, one-card committee, and any other committee deemed relevant to faculty, staff, and students.]]

ARTICLE VI Meetings

Sect. 1 The UAF Governance Coordinating Committee will meet at least twice a semester during the academic year.

ARTICLE VII Quorum

Sect. 1 A quorum will constitute at least one member from each of the governing bodies.

ARTICLE VIII Parliamentary Authority

Sect. 1 The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX Amendments

Sect. 1 Amendments to the Procedures requires **A MAJORITY VOTE TO INCLUDE ONE MEMBER FROM EACH GOVERNING BODY** [[two-thirds vote from each of the three governing bodies]].

Sect. 2 Amendments to the Procedures shall be forwarded to the Chancellor's office for approval.

Revised January 2019. This page is maintained by Meryem Udden, at maudden@alaska.edu.

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President, UAF Staff Council

February 12, 2019
Date: _____

The Chancellor: Approves Vetoes Acknowledges

[Handwritten Signature]

Daniel M. White, UAF Chancellor

Date: 2/13/19