

## FOR MORE INFORMATION, CONTACT:

Sheri Layral  
 312 Signers' Hall  
 474-7964 FYSENAT

For Audioconferencing: Bridge #: 1-877-751-8001  
 Anchorage: 751-8000

A G E N D A  
 UAF FACULTY SENATE MEETING #88  
 Monday, May 3, 1999  
 1:30 p.m. - 4:55 p.m.  
 Wood Center Ballroom

1:30	I	Call to Order - Madeline Schatz	5 Min.
		A. Roll Call	
		B. Approval of Minutes to Meeting #87	
		C. Adoption of Agenda	
1:35	II	Status of Chancellor's Office Actions	5 Min.
		A. Motions Approved:	
		1. Motion to amend the petition process (exceptions to academic policy).	
		2. Motion authorizing the UAF Honors Program to institute an Honors Thesis Scholar Option as a part of its offering.	
		3. Motion to amend Section 3, (Article V: Committees, Permanent) of the Bylaws by deleting E. 2 (Service Committee).	
		4. Motion recommending continued Senate representation on the Outreach Working Group.	
		B. Motions Pending:	
		1. Motion prohibiting faculty from receiving a graduate degree from UAF.	
1:40	III	A. Remarks by Chancellor J. Wadlow	10 Min.
		Questions	5 Min.
		B. Remarks by Provost P. Reichardt	5 Min.
		Questions	5 Min.
1:55	IV	Governance Reports	
		A. ASUAF - J. Richardson	5 Min.
		B. Staff Council - B. Frey	5 Min.
		C. President's Report - M. Schatz (Attachment 88/1)	10 Min.
2:15	V	Public Comments/Questions	5 Min.
2:20		***BREAK***	5 Min.
2:25	VI	Consent Agenda	
		A. Motion to amend the Governance Coordinating Committee Procedures (Attachment 88/2)	
2:25	VII	Unfinished Business	
		A. Motion to approve the establishment of a new degree, the Bachelor of Arts and Sciences (BAS), submitted by Curricular Affairs (Attachment 88/3)	40 Min.
		B. Motion on testing procedure for language credit for the Core, Submitted by Curricular Affairs & Core Review (Attachment 88/4)	5 Min.

- C. Motion to amend the minimum requirements 5 Min.  
for the Master's degrees, submitted by  
Graduate & Professional Curricular Affairs  
(Attachment 88/5)
- D. Motion to recommend the Board of Regents 5 Min.  
Change it policy 05.10.01 (Tuition and Student  
Fees), submitted by Administrative Committee  
(Attachment 88/6)
- E. Motion to amend the UAF Faculty Appointment 10 Min.  
and Evaluation Policies & Regulations for the  
Evaluation of Faculty, Faculty & Scholarly Affairs  
(Attachment 88/7--see full documents at the  
Governance web site.)  
<http://www.uaf.edu/uafgov/www/draftpol.html>  
<http://www.uaf.edu/uafgov/www/draftreg.html>
- F. Motion to recommend list of administrators 5 Min.  
for evaluation, submitted by Faculty Appeals  
& Oversight (Attachment 88/8)
- G. Motion on Chancellor Evaluation Process 5 Min.  
(Attachment 88/9)
- H. Motion to approved list of 1998-99 degree 5 Min.  
candidates, submitted by Administrative  
Committee, (Attachment 88/10)

- 3:45 VIII Other Business
- A. Resolutions of Appreciation (Handouts) 10 Min.
  - B. Usibelli Awards Presentation 10 Min.  
Distinguished Teaching Award - Richard Benner  
Distinguished Research Award - Glenn Shaw  
Distinguished Service Award - Cecelia Martz
  - C. Emeriti Faculty Awards Announcement 5 Min.  
(Attachment 88/11)
- 4:10 IX Annual Committee Reports 10 Min.
- A. Curricular Affairs - G. McBeath (Attachment 88/12)
  - B. Faculty & Scholarly Affairs - J. Yarie  
(Attachment 88/13)
  - C. Graduate & Professional Curricular Affairs -  
M. Whalen (Attachment 88/14)
  - D. Core Review - J. Brown (Attachment 88/15)
  - E. Curriculum Review - C. Basham (Attachment 88/16)
  - F. Developmental Studies - J. Weber (Attachment 88/17)
  - G. Faculty Appeals & Oversight - J. Kelley  
(Attachment 88/18)
  - H. Faculty Development, Assessment & Improvement -  
D. Porter
  - I. Graduate School Advisory Committee - L. Duffy  
(Attachment 88/19)
  - J. Legislative & Fiscal Affairs - S. Deal (Attachment 88/20)

- 4:20 X 1999-2000 Faculty Senate Members Take Their Seats
- A. Roll Call of 1999-2000 Members 5 Min.
  - B. President's Remarks - Ron Gatterdam 5 Min.

- 4:30 XI New Business
- A. Motion to endorse 1999-2000 committee 5 Min.  
membership, submitted by Administrative  
Committee (Attachment 88/21)

**\*\*BREAK FOR 5 MINUTES FOR ELECTION OF STANDING COMMITTEE  
CHAIRPERSONS\*\***

- 4:40 B. Motion to authorize the Administrative 5 Min.  
Committee to act on behalf of the Senate  
during the summer months, submitted by

		Administrative Committee (Attachment 88/22)	
C.		Meeting calendar for the 1999-2000 UAF Faculty Senate (Attachment 88/23)	5 Min.
4:50	XI	Members' Comments/Questions	5 Min.
4:55	XII	Adjournment	

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ATTACHMENT 88/1  
UAF FACULTY SENATE #88  
MAY 3, 1999

#### President's Report - Madeline Schatz

Being my last epistle to you in the capacity of President of the UAF Faculty Senate this report gives me the opportunity to reflect upon the 1997-1999 academic years. Many changes have occurred during my tenure and I have learned a great deal. I'd like to address some of those experiences.

First, though, I want to express my gratitude to Sheri Layral for her patience with me as she turned a neophyte President-Elect into a semi-knowledgeable governance leader. I hope that each of you has the opportunity to work closely with her. Her knowledge of the workings of the Faculty Senate is daunting and she cracks a mean whip when it comes to getting things done on time.

One of my most memorable experiences in this governance position was the opportunity to participate in the transformation of the Board of Regents into a governance body which actively listens to the opinions of UA faculty. The turning point in this change was lead by then UAA Faculty Senate President Barbara Harville and myself on a Friday afternoon when the Board of Regents was adamantly expressing its view that faculty members should not have any input into the hiring of a new president for the UA system. Interestingly it was the student regent who was most vociferous in her objection to faculty input and she was backed by several of the other regents. Barbara and I spent many hours sitting in a room with the Board of Regents, making our voices heard. By the end of the day we were instrumental in convincing the Board of Regents of the benefits of creating an advisory committee which included faculty from all three MAU's. Through the collegiality on that committee the board got over their fear of working with faculty ("...but faculty are so self-serving and we'll never get anything done!") Presently, among other benefits, faculty governance leaders are actually invited to participate on the Academic Affairs committee of the Board of Regents. I can tell you from my attendance at most of the board meetings this past year that there is a huge change in the attitude of the Board of Regents toward faculty members.

And, speaking of Barbara Harville, it has been my privilege to work with my governance peers from the UAA and UAS campuses. Through the monthly meetings with the statewide Faculty Alliance I have had the opportunity to see, first hand, how committed faculty at all three MAU's are to working together as a unit. I was proud to be part of a statewide governance group which put aside territorial fights in favor of collegiality and progress. I am delighted that Ron Gatterdam has asked me to continue on this group next year as past-president. I look forward to it.

I know that I leave the UAF Faculty Senate in strong, capable hands.

Ron Gatterdam is committed to faculty rights and will represent you well at the campus and statewide levels. I wish him the best as he begins his tenure.

I thank you all for your support and patience during my absence during my family emergency this past November. My gratitude, especially, to Ron for stepping into the position of President in my absence. It has been my privilege to serve you. I plan to take one year off from the Faculty Senate and will, then, run for re-election the following year as a senator. I hope to work with many of you again in the future. Meanwhile, if you are looking for me I'll be the one waving my arms on the podium in the Davis Concert Hall with my back to the audience. It will be a pleasant change to be able to devote myself to my music again.

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ATTACHMENT 88/2  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate moves to approve the following changes to the Governance Coordinating Committee Procedures. The recommended changes clarify the role of the Governance Coordinating Committee in the governance structure at the University of Alaska Fairbanks.

EFFECTIVE:        Upon Chancellor's Approval

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Delete =        (( ))

#### UAF GOVERNANCE COORDINATING COMMITTEE PROCEDURES

#### INTRODUCTION

FACULTY, STAFF, AND STUDENT GOVERNANCE IS ESTABLISHED BY UNIVERSITY OF ALASKA BOARD OF REGENTS' POLICY. EACH GOVERNANCE ORGANIZATION OPERATES INDEPENDENTLY, BUT WITH FORMAL INTERCHANGES OF INFORMATION MADE POSSIBLE BY REPORTS AS PART OF REGULAR MEETINGS. FOR EXAMPLE, THE ASUAF AND STAFF COUNCIL PRESIDENTS ARE NON-VOTING MEMBERS OF THE UAF FACULTY SENATE, AND REPORT ON THE WORK OF THEIR INDIVIDUAL GOVERNANCE ORGANIZATIONS AT EACH MEETING OF THE FACULTY SENATE. THE FACULTY SENATE PRESIDENT ALSO DELIVERS A REPORT ON SENATE ACTIVITIES AT EACH MEETING OF THE STAFF COUNCIL.

ISSUES CAN ARISE WITHIN GOVERNANCE THAT REQUIRE THE ATTENTION OF MORE THAN JUST ONE GOVERNANCE BODY. IN SUCH A CASE, THE ISSUE CAN EITHER BE BROUGHT DIRECTLY TO EACH BODY BY AN APPROPRIATE INDIVIDUAL OR GROUP (E.G., ADMINISTRATION) OR IT CAN BE BROUGHT TO THE UAF GOVERNANCE COORDINATING COMMITTEE, WHICH IS THEN CHARGED WITH THE RESPONSIBILITY.

THE FUNDAMENTAL OBLIGATION OF THE COORDINATING COMMITTEE, ONE ASSOCIATED WITH THE REASON FOR ITS CREATION, IS TO ASSURE TIMELY CONSIDERATION OF AN ISSUE BY EACH GOVERNANCE BODY AND FINAL ACTION ON THE ISSUE: IT ACTS AS MONITOR OF PROGRESS AND GUARANTOR OF COMPLETION.

TO FURTHER AID THE COORDINATING COMMITTEE IN CARRYING OUT ITS OBLIGATIONS, IT ALSO SUPPORTS THE EXISTENCE OF CERTAIN STANDING COMMITTEES CONCERNED WITH CAMPUS-WIDE ACTIVITIES (SUCH AS THE HEALTH ISSUES COMMITTEE) AND RECEIVES REPORTS FROM OTHER COMMITTEES OUTSIDE ITS CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS-WIDE ISSUES (SUCH AS THE POLICE ADVISORY BOARD).

THE COORDINATING COMMITTEE ALSO CREATES AD HOC COMMITTEES AS NEEDED TO ADDRESS PARTICULAR ISSUES NOT UNDER THE PURVIEW OF AN EXISTING COMMITTEE. THE PROCEDURES DETAILED HEREIN DEFINE THE STRUCTURE AND WORKING OF THE UAF GOVERNANCE COORDINATING COMMITTEE.

#### ARTICLE I            Name

Sect. 1.            The name of this organization shall be the UAF Governance Coordinating Committee

#### ARTICLE II           Purposes, Responsibilities, and Authority

Sect. 1 The purposes of the UAF Governance Coordinating Committee are:

- A.            The body will exist for the express purpose of coordinating unified action from the individual governance bodies and ((to establish conference committees)) to address issues of common concern.
- B.            Provide a mechanism of communication between the governance bodies.
- C.            ((Set up)) WORK WITH ((conference)) STANDING committees to consider issues affecting multiple constituencies. The committees will report to the UAF Governance Coordinating Committee ((and their respective governance bodies)).
- D.            Appoint members to ((permanent)) STANDING committees AS NEEDED, ensuring that there is representation from each of the governance constituencies((,,)). ((e))Exceptions TO COMMITTEE COMPOSITION will be made when agreed upon by all constituencies.
- E.            CREATE AND APPOINT AD HOC COMMITTEES AS NEEDED.
- ((E))F.       The body coordinates recommendations from the STANDING AND AD HOC committees.
- ((F))G.       The body will ((recommend)) COORDINATE THE REVIEW AND ACCEPTANCE OF the academic calendar((.)) UPON RECEIPT FROM THE FACULTY SENATE ADMINISTRATIVE COMMITTEE. THE COORDINATING COMMITTEE WILL SUBMIT THE ACADEMIC CALENDAR TO THE CHANCELLOR FOR APPROVAL.

#### ARTICLE III           Membership

Sect. 1 The UAF Governance Coordinating Committee will consist of the president and president-elect, or their designee, of the three governance bodies. In the case of ASUAF, the senate president will serve on the UAF Governance Coordinating Committee. (For the purpose of identifying membership, the three governance bodies are the Associated Students of the University of Alaska Fairbanks, Faculty Senate, and Staff Council.)

#### ARTICLE IV Leadership

Sect. 1 The chairperson of the UAF Governance Coordinating Committee will be elected from its members for a one-year term. The election will occur at the last UAF Governance Coordinating Committee meeting of the academic year, WHICH MUST FOLLOW THE COMPLETION OF ALL GOVERNANCE ELECTIONS.

#### ARTICLE V Committees

Sect. ((1))2 The ((conference)) STANDING committees of the UAF Governance Coordinating Committee shall include:

((Academic Computer Users Committee))  
 Intercollegiate Athletics Committee  
 ((Chancellor's Advisory Committee on Public Safety,  
 Transportation and Parking))  
 Rural Affairs Committee  
 UAF Grievance Council  
 Health Issues

- Sect. ((2))1 A. ((Conference)) STANDING committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.
- B. Terms of all ((conference)) committee members will be one year for students and two years for faculty and staff.
- C. Committee chairs will be elected from and by the respective committees.
- D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, EXCEPT WHEN LIMITED BY UNIVERSITY OF ALASKA REGULATIONS.
- E. Policy items from the ((conference)) STANDING committees must be forwarded to the individual governance bodies for action.
- F. In addition to the committees' specific charges, the primary responsibility of the committees are formulation and oversight of university-wide policies under the purview of each committee.
- G. Committees will meet ((at least monthly)) AS NEEDED during the academic year TO FULFILL THEIR DUTIES.
- H. The chairs of the ((conference)) STANDING committees will report recommendations at the monthly UAF Governance Coordinating Committee meetings.

Sect. 3 ((Conference)) STANDING Committees Charges

((A. Academic Computer Users Committee

The charge of the Computer Users Committee shall be to:

1. review and assess the academic computing needs of the University of Alaska Fairbanks.
2. plan towards improving the academic computer capabilities at the University of Alaska Fairbanks.))

((B. Chancellor's Advisory Committee on Public Safety, Transportation and Parking

The charge of the Chancellor's Advisory Committee on Public Safety, Transportation and Parking shall be to:

1. review and make policy recommendations to the Chancellor and UAF Governance Coordinating Committee regarding campus safety, security, and the transportation system at UAF.
2. serve as an appeal board, deciding appeals regarding motor vehicle citations and privileges.))

((C))A. Intercollegiate Athletics Committee

The charge of the Intercollegiate Athletic Committee shall be to:

1. exercise oversight of the direction of the Intercollegiate Athletics Program.
2. investigate compliance with NCAA and conference regulations.
3. participate in the evaluation of intercollegiate programs

((D))B. Rural Affairs

The charge of the Rural Affairs committee shall be to:

1. oversee the general welfare of the UAF community not residing on the Fairbanks campus.
2. monitor all activities affecting compliance with the Rural College mission statement of the University of Alaska Fairbanks.

((E))C. UAF Grievance Council

The UAF Grievance Council will administer grievance procedures and make recommendations in compliance with Board of Regents grievance policy and University regulations.

((F))D. Health Issues Committee

The charge of the Health Issues committee shall be to:

1. address health issues which affect the work environment.
2. coordinate efforts with the Health Center, Fire Department, Risk Management, and Public Safety to find solutions to health issues.

Sect. 3 Ad Hoc Committees may be established as demand warrants.

SECT. 4 THE GOVERNANCE COORDINATING COMMITTEE WILL  
RECEIVE REPORTS FROM OTHER COMMITTEES OUTSIDE ITS  
CONTROL WHO ARE ALSO CONCERNED WITH CAMPUS  
ISSUES. EXAMPLES INCLUDE: POLICE ADVISORY BOARD,  
TECHNOLOGY BOARD, ONE-CARD COMMITTEE, AND ANY  
OTHER COMMITTEE DEEMED RELEVANT TO FACULTY,  
STAFF, AND STUDENTS.

ARTICLE VI Meetings

Sect. 1 The UAF Governance Coordinating Committee will ((hold  
monthly meetings)) MEET AT LEAST TWICE A SEMESTER  
during the academic year.

ARTICLE VII Quorum

Sect. 1 A quorum will constitute at least one member from each  
of the governing bodies.

ARTICLE VIII Parliamentary Authority

Sect. 1 The parliamentary authority shall be the latest edition of  
Robert's Rules of Order.

ARTICLE IX Amendments

Sect. 1 Amendments to the Procedures require a two-thirds vote  
from each of the three governing bodies.

Sect. 2 Amendments to the Procedures shall be forwarded to the  
Chancellor's office for approval.

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ATTACHMENT 88/3  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY CURRICULAR AFFAIRS

MOTION

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The UAF Faculty Senate moves to approve the establishment of a new  
degree, the Bachelor of Arts and Sciences (BAS).

EFFECTIVE: Upon Board of Regents' Approval

RATIONALE: The Board of Regents has directed campuses  
to eliminate the Bachelor of Education in Elementary  
Education. The Bachelor of Arts and Sciences is designed  
to replace this degree, by providing a content alternative  
for the preparation of teachers, which will lead up to the  
5th year post-baccalaureate program for teacher  
educators. National study groups consistently have  
recommended that content preparation be emphasized in  
the education of teachers, which the new degree program  
does by preparing teachers for the breadth of knowledge  
that they must possess in order to teach elementary



students.

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## NEW DEGREE PROGRAM REQUEST

### I. COVER MEMORANDUM

- A. Name of person preparing request: John Leipzig, Interim Dean  
College of Liberal Arts
- B. Brief Statement of the proposed program, its objectives and career opportunities:
1. A new degree in Arts and Sciences (BAS) which is interdisciplinary in nature constructed primarily to provide breadth and depth of content in those areas needed for students wishing to prepare themselves to teach in elementary schools.
  2. A general studies degree requiring a breadth of content exploration in the arts and sciences available for students at the extended sites as well as at the Fairbanks campus.

### II. IDENTIFICATION OF THE PROGRAM

- A. Description of the Program
1. Program Title: Bachelor of Arts and Sciences (BAS)
  2. N/A
  3. Admissions requirements and prerequisites. Standard entrance requirement for UAF. Entrance into the Post-Baccalaureate Teacher Education Program would follow School of Education policies and would be separate from admission to the BAS.
  4. Course Descriptions: Except for the new interdisciplinary senior seminar courses, all courses currently are approved courses at UAF. The courses selected for inclusion were intended to meet Alaska Content Standards and NCATE Content Standards (included) as well as being vetted by both the Task Force and the CLA Academic Council as being those courses which would provide a diversified degree program in the arts and sciences.
  5. Requirements for the degree: Attached. Three year cycle of course offerings follows the current offering cycles for the departmental offerings. All courses will be offered on an annual basis. Some extended campus offerings may be offered on an every other year basis.
- B. Program Goals
1. Brief identification of objectives and subsequent means for their evaluation: Given the BOR mandate to develop content based teacher preparation programs, this degree will be the recommended preparation avenue for elementary teachers. Ultimately the acceptance rate of teachers trained on this program as well as their performance on the recently mandated teacher competence tests will indicate the strength of the program.
  2. Relationship of program objectives to "Purposes of the University": As a Land-Sea-Space Grant university, UAF has the responsibility for the training of teachers.

This degree will provide a stronger content preparation for elementary teachers as well as provide a general studies degree option for students wanting a broader interdisciplinary approach to higher education.

3. Occupational/other competencies to be achieved:  
Content preparation in the arts and sciences for those wishing to teach in the elementary schools or to receive a broad based interdisciplinary degree.
4. Relationship of courses to the program objectives:  
Courses were selected because they met the Alaska and NCATE Content Standards while providing a comprehensive overall general studies degree.

### III. PERSONNEL DIRECTLY INVOLVED IN THE PROGRAM

A. List of Faculty involved in the Program including brief statement of duties and qualifications: Faculty from CLA, CSEM, CNRDM, School of Education and the College of Rural Alaska will cooperate in the offering of the courses. A list would include most of the teaching faculty in the university since all will be involved in the content preparation of future teachers.

B. Administrative and coordinating personnel: The program will be housed administratively in the College of Liberal Arts. The Deans of the cooperating colleges in conjunction with the Director of the School of Education will provide the necessary personnel to administrate the program. A director of the program will coordinate all aspects of the degree.

C. Classified Personnel: Since most courses will be administrated by the departments the support for those courses will rest in the departments. Support for the degree will be attached to the director of the BAS program position in terms of having some dedicated classified support provided by the collaborating colleges and the School of Education.

### IV. ENROLLMENT INFORMATION

A. Projected enrollment/present enrollment: Approximately 350 students are currently enrolled in elementary education programs. This number of students is anticipated to continue.

B. How determined/who surveyed/how surveyed: Data provided by the School of Education based on trend data for demand for the B.Ed.

C. Minimum enrollments to maintain program in years 1-5. Not applicable since this will be the primary preparation route for elementary teachers replacing the B.Ed.

D. Maximum enrollment which program can accommodate: Again not applicable since the degree is made up of a multitude of disciplinary offerings.

### V. NEED FOR PROGRAM

A. Required for other programs: Will take the place of the B.Ed in Elementary Education.

B. Employment market needs: The Alaska Teacher Placement Service provides a yearly comprehensive report on "Statewide Educator Supply and Demand". This document contends that there will be an increasing demand for teachers in the state with a large

gap between jobs available and those filled by UAF graduates. Included is the 1998 report.

## VI. OTHER

The Board of Regents directive to eliminate B.Ed. programs necessitates that the colleges determine content alternatives for the preparation of teachers, which will lead up to the 5th year post-baccalaureate program for teacher educators. Especially important is the development of an elementary program that appropriately prepares teachers for the breadth of knowledge that they must provide to elementary students. Visiting in the life space of an elementary teacher provides guidance for the development of the present degree.

## VII. RESOURCE IMPACT

A. Budget: Currently the Provost Office and the College of Rural Alaska are assessing the costs of this program. But with that said and irrespective of the design, if we are to prepare teachers at UAF the university ultimately has to bear the cost of doing so. To get us started CLA has committed to identify a person to take on the directorship of the BAS and to work with the Advising Center and the other colleges to ensure that sufficient resources are available to support the programs startup.

B. Facilities/space needs: Delightfully, I can report that no additional space will be required for the program.

C. Credit hour production: Since the bulk of the courses are disciplinary driven the credit hours will stay with the disciplines offering the courses.

D. Faculty: Disciplinary faculty cover courses. A cross-disciplinary team will advise the director or the BAS on Academic, Advising and other issues.

E. Library Media materials: The structure of the degree being interdisciplinary means that specialized library media are unnecessary.

## VIII. RELATION OF PROGRAM TO OTHER PROGRAMS IN THE SYSTEM

A. Effects of enrollments elsewhere in the system: We intend to coordinate the offerings with the BLA at UAS. This coordination will allow us to maximize delivery and minimize cost. UAA doesn't have the extensive off campus delivery demand but we will be looking at this degree as well.

B. Does it duplicate/approximate programs anywhere in the system? If so, what is the justification for the duplication: Not really but if anything the BLA at UAS is the closest approximation. We will be working together to ensure rural access to degrees to prepare teachers. With this said still the BAS is a more depth intensive curriculum with a greater concentration in science and mathematics than the BLA.

C. How does the program relate to research and service activities? Service to teachers in the state is an advantage of this program. The program will provide opportunities for students interested in elementary teaching to become involved in the classrooms early in the degree process which certainly enhances our

service mission. In terms of scholarship this degree would provide the opportunity for researchers to ascertain the impact of heightened content preparation in terms of teacher success on competency exams and students progress.

#### IX. IMPLEMENTATION/TERMINATION

A. Date of Implementation: Optimistically Fall of 1999 with catalog copy the following year.

B. Plans for recruiting students: Will be the primary recruiting tool for students wishing to be elementary teachers. Will coordinate with the Executive Director of Admissions and Enrollment Management regarding student recruitment.

C. Termination date, if any: This will follow the standard review process for all degrees.

D. Plans for phasing out program if it proves unsuccessful: If required, the Provost will appoint a task force to phase out the program.

E. Assessment of the Program: An outcomes assessment plan will include a review of student performance on the PRAXIS exams. Admission into the post-baccalaureate licensure program will be a further indication of successful preparation of students in the program. Additional assessment will be patterned after the requirements for the NCATE self-study and will lead toward accreditation of the program.

#### X: REGENTS GUIDELINES

The proposed BAS will provide one of the strongest content bases for the preparation of elementary teachers currently available in the states. This degree meets or exceeds the Alaska Content Standards as well as the NCATE content standards. With the Regents directive of eliminating B.Ed. programs in favor of content driven preparation programs this is a strong response to that initiative. Two faculty committees and four deans at UAF have been involved in this process to date and the goal is to provide a credible interdisciplinary degree that meets the needs for elementary school teacher preparation. This degree meets intent and quality requirements for a general studies degree which will provide an excellent content preparations base for future teachers.

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CATALOG COPY FOR THE B.A.S.

DATE: 4-20-99

#### BACHELOR OF ARTS AND SCIENCES REQUIREMENTS

Requirements..... Credits

Complete the baccalaureate core..... 38-39

(Must complete ART/MUS/THR 200X, HIST 100X,  
ANTH/SOC 100X, ENG/FL 200X, MATH 107X, COMM 131X  
and 8 credits of breadth-emphasis laboratory courses  
in two science disciplines categories. Two years  
of a non-English Language highly recommended)

Complete the following B.A.S. Arts and Sciences major  
requirements in addition to the core:

Mathematics.....	6
(MATH 205 and MATH 206)	
Science.....	8
(Two additional breadth-emphasis laboratory courses in two science disciplines not completed for the baccalaureate core)	
Social sciences.....	12
(GEOG 101, HIST 131 or HIST 132, HIST 461 and PS 101)	
Literature , grammar and writing.....	9
(ENGL 306 or ENGL 307; ENGL 317; and 3 credits from ENGL 271, ENGL 272, ENGL 313, ENGL 314, J/B 311)	
Psychological and language development.....	6
(PSY 240 and either LING 101 or LING 303)	
Creative Expression.....	3
(An applied course or courses in Music, Theatre, Photography, or Art)	
Understanding diversity and culture.....	6
(ANTH 242 and one other approved three credit course selected from a list to be developed by the appropriate review committee.	
Interdisciplinary senior seminars.....	6
(LAS 410 and either LAS 420 or LAS 430 Each course will be written intensive and 1/2 oral intensive.)	
Minor Complex*.....	at least 15
Electives.....	at least 7
Minimum credits required for degree.....	120*

Of the above, at least 39 credits must be taken in upper division (300-level or higher) courses. Courses which are taken to fulfill the Arts and Sciences major can also be counted for content minors or second majors.

\*Departmental requirements for minors may exceed the minimums indicated. Specific requirements are listed in the Degrees and Programs section.

Interdisciplinary senior seminars for the B.A.S. degree: A brief description

Three new courses were created (LAS 410, 420, 430) to provide a integrative experience across content areas tied to teaching practice. B.A.S. students will be required to take the Scientific Research (LAS 410) course and either the Social Science Inquiry and Research (LAS 420) or the Humanities: Creative Activities and Research (LAS 430) course.

LAS 410 covers the formulation and testing of scientific hypotheses using field observation and experimentation. Students will be required to complete two projects one of which would involve working within a local K-12 school.

LAS 420 and LAS 430 examine critical events which have shaped the modern world from the perspectives of different disciplines and differently situated actors. Both courses examine the processes in the social sciences or humanities that help us make sense of our world and how different people hold differing worldviews. LAS 420 and LAS 430 have project assignments that would have students working on K-8 teaching assignments. Both courses will involve School of Education Faculty working with College of Liberal Arts faculty.

All three LAS courses have been developed to be written intensive and 1/2 oral intensive. These three courses should clarify for the outside observer that the intent of the degree is to prepare K-8 teachers.

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ATTACHMENT 88/4

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY CURRICULAR AFFAIRS & CORE REVIEW

MOTION

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The UAF Faculty Senate moves to approve the following procedure regarding language credit for the Core Curriculum:

CREDIT FOR TESTING: UAF will accept as language credit for the CORE curriculum the successful completion of accredited testing in languages not offered by UAF. ONLY tests that are equivalent to the first two semesters of specifically LANGUAGE STUDY (5+5 or 3+3+3 in ASL) will count toward CORE. Other language tests and transfer credit will continue to be accepted for humanities credit.

EFFECTIVE: Upon Chancellor's Approval

RATIONALE: Currently, UAF lacks a formal procedure for handling work in languages not offered as UAF, as it pertains to the core curriculum option in the "Perspectives on the Human Condition." This motion provides a procedure.

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ATTACHMENT 88/5

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

MOTION

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The UAF Faculty Senate moves to approve the following minimum requirements for Master's Degrees.

Master's Degree Requirements

The University of Alaska Fairbanks offers two categories of master's degrees: 1) research-oriented (thesis or project) and 2) practice-oriented (non-thesis) master's degrees. Research-oriented programs prepare graduate students for scholarly or research activity directed mainly toward the acquisition of new knowledge, while that of practice-oriented graduate programs prepare graduate students for professional practice directed mainly toward application or transmission of existing knowledge. All degree requirements must be completed within a seven-year time period. The minimum requirements for a master's degree at the University of Alaska Fairbanks are as follows (individual departments may have additional requirements):

## Requirements

1. Formulate a unified degree program, in cooperation with your graduate advisory committee. Degree programs must be composed of courses in the discipline or clearly related to and/or supportive of that discipline. All courses to be applied toward the degree must be approved by the advisory committee and follow the requirements set forth by the department that sponsors the degree.
2. Specific requirements for the master's degree are:
  - a. Submit a Graduate Study Plan (GSP), Appointment of Committee form, and annual Report of Committee form to the Graduate School. It is suggested that the GSP and Appointment of Committee forms be submitted by the end of the first year of study.
  - b. Be registered for at least 6 credits per year (fall, spring, summer) or have an approved leave of absence on file.
  - c. Pass a written and/or oral comprehensive examination which may be combined with a project or thesis defense. In some programs (e.g. the MBA program) a capstone course, that includes demonstration of the ability to synthesize information in the field at a level appropriate for a master's degree, may be substituted for a comprehensive examination.
  - d. Submit an Advancement to Candidacy form to the Graduate School. Once submitted, this form supplants the GSP and serves to formally establish specific degree requirements.
  - e. If a thesis or project is required, pass an oral defense of the thesis/project.
  - f. Submit an application for graduation and be registered for at least 3 graduate credits in the semester in which the degree is to be awarded.
  - g. Complete all degree requirements within the seven year time limit allowed.

## Credit Requirements

- a. To earn a master's degree, you must satisfactorily complete a minimum of 30 semester credits.
- b. At least 24 semester credits, including those earned for thesis and research/project, must be at the 600-level. The rest may be made up of 300-400 level credits.
- c. No 100-, 200- or 500-level credits may be applied toward master's degree requirements.
- d. A maximum of 12 semester credits of thesis (699) and/or research (698) may be applied toward degree requirements. You may enroll in more than 12 thesis and/or research credits, but only 12 may be applied toward your degree. When a thesis is required, it must carry 6 or more credits. In nonthesis programs, a maximum of 6 credits may be devoted to research.

EFFECTIVE: Fall 1999

RATIONALE: The master's degree requirements, passed during UAF faculty senate meeting #71 eliminated all non-thesis master's degrees except those that fall under the professional category. Eliminating these non-thesis degrees has serious ramifications for students pursuing master's degrees in several programs. The intent of the original motion was to set minimum standards and reduce the disparity in requirements for different categories of master's degrees. In the end the motion served to complicate the master's degree requirements and left at least 23 master's degrees out of compliance with the new requirements. Bringing these degrees into compliance would likely result in a drop in graduate applications since these new requirements are more stringent than those of many universities across the nation. This new motion makes minor alterations to the master's degree requirements as they existed prior to meeting #71 and insures that non-thesis master's degrees which are a vital part of the UAF graduate curriculum will continue to be offered in a manner competitive with similar programs at other universities.

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ATTACHMENT 88/6  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate moves to recommend that the Board of Regents change its policy 05.10.01 (Tuition and Student Fees) to enable foreign students to claim resident status after their first year.

EFFECTIVE: Immediately

RATIONALE: Previously, foreign students at UAF were treated like out-of-state students: they paid resident tuition after their first year. The rules changed, however, and now they pay non-resident tuition for all their years at UAF. This reduces foreign students' incentives to attend our University, at a time when we seek to internationalize our student body. Most foreign students are serious about their academic work, contribute diversity to the campus community, and link our programs/activities to those abroad. Further, the cost of eliminating non-resident tuition for foreign students is likely to be recouped through a substantial increase in the number of such students at UAF.

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ATTACHMENT 88/7  
UAF FACULTY SENATE #88  
MAY 3, 1999



## SUBMITTED BY FACULTY &amp; SCHOLARLY AFFAIRS

MOTION  
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The UAF Faculty Senate moves to amend the UAF Faculty Appointment and Evaluation Policies and Regulations for the Evaluation of Faculty: Initial Appointment, Annual Review, Reappointment, Promotion, Tenure, and Sabbatical Leave as attached.

EFFECTIVE:       Immediately  
                  Upon Chancellor's Approval

RATIONALE:       The Senate's motion will revise and simplify the two documents of the Faculty Appointment and Evaluation Policies and the Regulations for the Evaluation of Faculty. The two items are now covered by the collective bargaining agreement between the University of Alaska and the applicable bargaining union.

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For full documents see:

Draft UAF Faculty Appointment and Evaluation Policies (4/20/99)  
<http://www.uaf.edu/uafgov/www/draftpol.html>

Draft UAF Regulations for the Evaluation of Faculty (4/20/99)  
<http://www.uaf.edu/uafgov/www/draftreg.html>

[[    ]] = Deletion  
CAPS = Addition

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ATTACHMENT 88/8  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY FACULTY APPEALS & OVERSIGHT

MOTION  
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The UAF Faculty Senate moves to recommend to the Provost that the following administrators be reviewed on a four year cycle:

Executive Dean, College of Rural Alaska  
Director, School of Agriculture & Land Resource Management  
Director, UAF Museum  
Director, Institute of Marine Science  
Director, Bristol Bay Campus  
Director, Chukchi Campus  
Director, Interior-Aleutians Campus  
Director, Tanana Valley Campus  
Director, Geophysical Institute  
Dean, School of Fisheries & Ocean Sciences  
Director of Library  
Dean of Graduate School  
Director, School of Mineral Engineering

Dean, College of Natural Resource Development & Management  
 Director, School of Management  
 Director, School of Education  
 Dean, College of Liberal Arts  
 Dean, College of Science, Engineering, & Math  
 Director, Institute of Arctic Biology  
 Director, Institute of Northern Engineering  
 Director, Kuskokwim Campus  
 Director, Northwest Campus  
 Director, Alaska Cooperative Extension  
 Director, Center for Distance Education  
 Director, Arctic Region Supercomputer Center  
 Director, International Arctic Research Center

(If interim administrators are still in place after four years they should be considered for evaluation.)

EFFECTIVE: Immediately

RATIONALE: The Appeals and Oversight Committee was tasked during fall semester 1998 with reviewing the policy for the evaluation of administrators. The primary qualification for selection for periodic review by the Provost's Office was administrators holding academic rank whose positions directly impact the academic programs and whose performance directly affects the ability of faculty to carry out their academic duties.

The committee met at its ninth and last meeting of the Spring semester and reviewed previous policy (Dec. 17, 1990, Mtg. #23, May 7, 1990, Mtg. #19 and Feb. 8, 1996, Mtg. #61) concerning evaluation of administrators. The committee recommended resubmission of the list of administrative positions for periodic review based on the rationale determined by previous Senate motions.

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ATTACHMENT 88/9  
 UAF FACULTY SENATE #88  
 MAY 3, 1999  
 SUBMITTED BY FACULTY APPEALS & OVERSIGHT

MOTION  
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The UAF Faculty Senate moves to recommend a plan for the evaluation of the Office of Chancellor, University of Alaska Fairbanks.

EFFECTIVE: Immediately

RATIONALE: The purpose of any assessment is to enhance the quality and contribution of the University. The Faculty Appeals & Oversight Committee sought information from other colleges regarding their experience with senior officer evaluation. The Chancellor Assessment Plan is based on information derived from a publication by The Association of Governing Boards of Universities and Colleges, Washington, D.C.; Presidential Assessment--A Guide to the Periodic Review of the Performance of Chief

## Executives, by John Nason, 1984.

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## CHANCELLOR ASSESSMENT

## PURPOSE

The purpose of the evaluation is to enable the Board to assess the performance of the Chancellor.

To develop strategies to enhance strengths and correct weaknesses.

To define by the Chancellor and perceive by the President and Board of Regents the scope and role of the Office and the Chancellor's performance in it.

## CHANCELLOR EVALUATION: OBJECTIVES

Identify specific areas of institutional management that need improvement.

Develop evaluation procedures and foster the kind of interaction that would direct university resources toward educational change and service.

Encourage a mutually supportive relationship between the various governing boards and the Chancellor.

Clarify the balance between internal and external views of the decision making process.

Provide the Chancellor with an assessment of the way in which s/he is perceived to be fulfilling the institution's expectations by faculty, staff, students, alumni and the public.

Support other aspects of University performance review by focusing attention upon management and by using evaluation as a vehicle to analyze institutional assumptions and priorities.

## EVALUATION COMPONENTS

A conscious intent to evaluate through foresight and planning.

Appoint an individual or committee to take charge of the evaluation review. The committee should consist of faculty, staff, students and alumni.

Any review of the Chancellor's performance should take into account the unique characteristics of the University and its governance structure.

Prior to an evaluation, criteria must be explicit, understood and agreed to by all concerned.

Consider beginning with a self-evaluation. This may be the most important component of the whole process.

The Chancellor should have an opportunity to review and respond to the committee's report.

The committee must be sensitive to the Chancellor's legitimate concerns and yet insist on having the final word.

After the review committee has considered the results of the evaluation, it should be made public by the Chancellor's supervisor.

Time is an important factor in conducting evaluations. An evaluation frequency of five years is recommended, with the evaluation process completed within a four month time period.

#### EVALUATION CRITERIA

##### Academic Management and Leadership:

Demonstrates exemplary leadership and management in educational matters including respect for professorial evaluation procedures and recognition of the value of the tripartite mission (teaching, research, and service) of the University of Alaska Fairbanks.

Demonstrates: respect for academic freedom, concern about curriculum, concern about recruitment and retention of faculty, staff, and students.

Relates in a positive manner to university faculty and school administrators.

Generates and sustains a vision of what the University should be.

##### Administrative Management and Leadership:

Demonstrates exemplary administrative skills that enhances the University's mission and purpose. This would include: appropriate staffing, delegation of authority, supervision, long-range planning, etc.

Demonstrates good personnel policies; a willingness to consult others and to act decisively when action is needed.

Ability to relate in a positive manner with labor groups.

##### Budget and Finance:

Demonstrates exemplary practices involving university finances to include understanding of the institution's finances through effective management of its resources.

Effectively communicates the institution's budget and financial decisions to internal and external clientele.

Provides leadership and direction to effective financial management policies and procedures. Is knowledgeable and equitable in resource allocation.

##### Fund Raising:

Demonstrates effective leadership in securing public and private funding for the tripartite mission of the University.

##### External Relations:

Represents the University in a knowledgeable and effective manner to the public.

Provides leadership and recognition of important external groups such as: alumni, local and state officials, and prospective students.

Provides leadership to the establishment of effective community relations with school boards, chambers of commerce, service clubs, advisory councils, and native organizations.

#### Internal Relations:

Demonstrates impartial leadership across schools and departments.

Effectively articulates and gives direction to a vision for the campus.

Facilitates a positive morale.

#### Chancellor Self-Assessment Guidelines:

A resume of expectations and objectives on assuming the office.

An assessment report that specifies the degree to which expectations and objectives were achieved.

Discussion of major factors which may have altered expectations and the manner in which these factors were addressed.

Description of mechanism used to redefine goals and objectives.

Outline and description of areas of major concern over next five years.

Description of possible institutional changes that might address areas of future concern.

Goals and objectives which the Chancellor might wish to achieve over the next evaluation period.

#### SUMMARY OF GUIDELINES FOR CHANCELLOR EVALUATION

Chancellor prepares statement of self-assessment, including the objectives defined upon assuming office and progress toward achieving those objectives.

Appointment of Chancellor evaluation committee. Faculty Senate will initiate the evaluation process by forwarding a list of recommendations for the membership of the evaluation committee to the University President.

Develop plan of evaluation by which the Chancellor will be appraised.

Review the quality of leadership with University constituencies: administrative officers, faculty, students, and leaders of the community.

Evaluation committee prepares its preliminary report and submits it to Chancellor for response.

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ATTACHMENT 88/10

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY ADMINISTRATIVE COMMITTEE

## MOTION

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The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: copy of the list is available in the Governance Office, 312 Signers' Hall.]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, we are making that recommendation.

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ATTACHMENT 88/11  
UAF FACULTY SENATE #88  
MAY 3, 1999

#### Emeriti Faculty Awards - May 1999

R. Theodore Cooney, Professor of Marine Science Emeritus  
Theodore DeCorso, Professor of Music Emeritus  
Sven O. E. Ebbesson, Professor of Marine Science Emeritus  
Charles R. Geist, Professor of Psychology Emeritus  
DeAnne Hallsten, Professor of Career Counseling Emerita  
James A. Madonna, Professor of Mining Extension Emeritus  
John L. Morack, Professor of Physics Emeritus  
Mark W. Oswood, Professor of Aquatic Biology Emeritus  
Gerald F. Shields, Professor of Zoology Emeritus  
Ronald L. Smith, Professor of Zoology Emeritus  
Gerd Wendler, Professor of Geophysics Emeritus  
John S. Whitehead, Professor of History Emeritus  
Brina Kessel, Professor of Zoology, Curator of Ornithology Collection  
and Dean of the College of Biological Sciences Emerita  
Clifton A. Lando, Associate Professor of Mathematics Emeritus  
Lael Morgan, Associate Professor of Journalism Emerita  
Maynard G. Perkins, Associate Professor of Mathematics/Natural  
Sciences Emeritus

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ATTACHMENT 88/12  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY CURRICULAR AFFAIRS COMMITTEE

#### ANNUAL REPORT 1998-99 -Jerry McBeath, Chair

The committee met seven times during the academic year. This report highlights action items, discussion items, and proposed agenda items for the next academic year.

#### ACTION ITEMS

PETITION PROCESS. Based on its discussion the previous year, the committee recommended several simplifications of the

academic petition process for undergraduate students. (Adopted by the Senate, 10/12/98). Later in the year, the committee recommended a special provision for petitions from students with disabilities. (Adopted by the Senate, 4/5/99)

ACADEMIC CALENDAR. 1) The committee declined to modify the 1999-2000 calendar, adhering to Senate policy requiring a study period of at least one day between instruction and final examinations. 2) The committee recommended the version of the 2000-2001 calendar which started the spring semester after Alaska Civil Rights Day. (Adopted by the Senate, 2/8/99)

DIPLOMA SIZE. The committee recommended that UAF issue diplomas in two sizes. (The Senate failed to adopt the recommendation on 11/16/98, emphasizing that "size doesn't matter.")

HONORS. 1) The committee recommended a new "departmental honors" designation. (The Senate returned the issue to committee, 12/7/98, requesting consultation with the Honors Council.) 2) The committee recommended an "honors thesis scholar" option, and deferred further action on departmental honors. (Adopted by the Senate, 4/5/99)

STUDENT DISPUTE RESOLUTION. The committee recommended that appeals' committees hearing grade disputes be composed solely of faculty. (Adopted by Senate, 11/16/98; lost in statewide)

NEW BAS DEGREE. The committee discussed the new baccalaureate degree in Arts and Sciences at three meetings. It recommended approval of the new degree. (On Senate agenda, 5/3/99)

CREDIT FOR TESTING. The committee recommended a procedure for accepting as a waiver to core curriculum requirements testing on competence in foreign languages not offered at UAF. (On Senate agenda, 5/3/99)

#### DISCUSSION ITEMS

CAMPUS OFFERINGS AT OFF-CAMPUS SITES. The committee discussed several issues at conflict between Fairbanks campus departments and extended campus faculty: consistency in course credits, content, fees, and instructor approvals. A Senate task force, with two members from the committee, held two meetings on the issues, making five recommendations for improved coordination and resolution of issues.

STUDENT ORGANIZATIONS AND RECOGNITION POLICY. The committee returned the issue to the administrative committee as it fell outside the committee's purview.

EFFECTIVE DATE OF CURRICULAR ACTIONS. The committee discussed whether changes should become effective at the start of the academic year following that in which adopted, without reaching consensus.

ADVISOR'S SIGNATURE. The committee discussed whether advisors' signatures are needed on registration forms, and agreed that they are.

#### AGENDA FOR 1999-2000

Committee members proposed these items for the agenda of next year's committee:

1. EFFECTIVE DATE for mid-year changes to courses and programs.
2. Waiver of core requirements for students in associate degree programs who have taken one year of a foreign language.
3. The limitation of the number of UAF correspondence courses a student may take for graduation credit.
4. Student contact hour requirements in distance-delivered courses.
5. Transfer of credits for students seeking 2-year degrees.

#### COMMITTEE MEMBERSHIP, 1998-99

The following members attended most or all of the committee meetings during the academic year, and are to be credited for its accomplishments:

Faculty Senate representatives: Carol Barnhardt, Charlotte Basham, Alexandra Fitts, Ron Illingworth, and Maynard Perkins  
Ex-Officio representative: Ann Tremarello  
Non-voting members: Gayle Gregory, Wanda Martin, Ed Murphy  
Student representative: Katrina Klaussen.

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ATTACHMENT 88/13  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS

ANNUAL REPORT 1998-99 - John Yarie, Chair

#### Committee Meeting Overview :

At the September committee meeting a Faculty Handbook was suggested as an important item that should be put together for UAF faculty. The committee began discussing clean up and/or changes to the promotion/tenure guidelines.

At the Faculty Senate October 12, 1998 meeting the issue of amending the UAF Faculty Appointment and Evaluation Policies & Regulations for the Evaluation of Faculty was referred to the Faculty & Scholarly Affairs Committee. A report is due to the Senate no later than the May 1999 meeting.

During the October committee meeting Dr. Godwin Chukwu made a presentation on the role of Department Head's in the University. With the development of the union contract the exact role of a Department Head is no longer as straight forward as it was in the past. Dr. Pippenger gave a presentation on evaluation policies. Dr. Pippenger presented a short discussion on the development of a disciplinary committee for the faculty.

The committee continued to work on the revisions to the policies and regulations over the next few months.

At the April committee meeting they made a final view of the UNIVERSITY OF ALASKA FAIRBANKS FACULTY APPOINTMENT AND EVALUATION POLICIES and the UNIVERSITY OF ALASKA FAIRBANKS REGULATIONS FOR THE EVALUATION OF FACULTY documents. At this time they sent out the documents and a request to the whole committee to vote on accepting the documents.

The vote to accept the documents was 3 yes, 1 No and 2 Abstention. At this point in time the changes to the two documents were moved to the Administrative Committee prior to the May 3rd meeting.

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ATTACHMENT 88/14  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY GRADUATE & PROFESSIONAL CURRICULAR AFFAIRS

ANNUAL REPORT 1998-99 - Michael Whalen, Chair



Committee Members: Elena Conti, Clif Lando, Renee Manfredi, Harikumar Sankaran, Vikas Sonwalker, Michael Whalen

Ex-Officio Members: Hillary Fletcher, Gayle Gregory, Joe Kan, Dennis Stephens

The Graduate Professional and Curricular Affairs Committee met eleven times during the 98-99 academic year. The major function of the committee is to review course and program changes prior to approval. These and other actions of the committee are summarized below.

#### Summary of Committee Discussions and Actions

9/8/98 - Introductory meeting to discuss purview of committee and elect chair and secretary. Michael Whalen elected chair. Renee Manfredi elected secretary.

9/22/98 - Discussion of Masters Degree requirements and course and program change forms.

10/22/98 - Joe Kan presented plan to restructure MAT in education Committee reviewed and approved one Trial Course request.

11/10/98 - Course/program change paperwork circulated to committee members for review. Joe Kan discussed changes in MAT program. Discussion of three motions presented by the GSAC: 1) graduate admissions requirements, 2) graduate transfer credits, 3) requirements for Masters Degree projects. Action on all three deferred until course/program changes dealt with.

11/24/98 - 27 course changes and 7 program changes reviewed and approved

12/15/98 - 16 course changes and 1 program change reviewed and approved. New program, MFA - Masters of Fine Arts, reviewed and passed on to senate for approval. Three GSAC Motions were originally considered by the committee on 11/10/98. The motion dealing with graduate admission requirements was withdrawn. The motion dealing with Master's Degree projects was deferred until all Master's Degree requirements are reviewed. The third motion on graduate transfer credits was adopted and forwarded to the Senate for action.

2/5/99 - The Post-Baccalaureate Teachers Licensure program was reviewed and approved by the committee

2/22/99 - Discussion of graduate petition process. Committee decided to gather further information before proceeding. The motion on graduate transfer credits was sent back to the committee by the Administrative Committee. Changes to that motion were made based on their recommendations and a revised motion was crafted which will be resubmitted to the Administrative Committee. The committee briefly discussed the general Masters Degree Requirement issue and agreed to revisit the issue at an upcoming meeting.

3/24/99 - Graduate petition process discussed. Based on input from Gayle Gregory and Joe Kan the committee decided that the current petition process described on p. 38 of the UAF catalog is adequate since it explicitly requires approval of advisory committee, department head, dean, and submission of any petition to the graduate school. Discussion of the number of undergraduate course credits that could be applied to a graduate degree. Committee

decided that the 9 cr. limit was reasonable. Course and program change paper work was distributed to committee members for review.

3/29/99 - 12 course changes were reviewed and approved. Discussion on master's degree requirements will be taken up at the next meeting

4/12/99 - Committee discussed the master's degree requirements that were passed during Senate meeting #71. The effect of the changes passed during meeting #71 was to eliminate all non-thesis master's degrees except for those under the professional category. The committee unanimously agreed that the changes to the requirements were undesirable because they would make UAF less competitive for graduate students in fields where non-thesis master's are commonly offered at other universities. The committee crafted a motion that would essentially restore the requirements as they existed prior to meeting #71.

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ATTACHMENT 88/15  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY CORE REVIEW

ANNUAL REPORT 1998-99 - Jin Brown, Chair

During the 1998-1999 school year, the CORE Review Committee acted to:

- \* Send a member of the Committee (Professor Tom Riccio) to a national Assessment conference.
- \* Give areas that had already done a first round of assessment the opportunity to amend their assessment processes.
- \* Notify areas doing assessments during 1998-99 (Mathematics, Natural Sciences) to collect data and be prepared to report in May, 1999)
- \* Notify areas that either chose or were asked not to do assessment in the timetable set forth by CORE Review that a report would be expected in both Spring 1999 and Spring 2000 in order to get all areas of the CORE into the planned rotation.
- \* Notify Sociology that to continue to disregard the assessment process would result in loss of CORE status for SOC 100X.
- \* Encourage all Departments to check and confirm that courses designated by CORE Review as writing across the curriculum "W" or speaking across the curriculum "O" are still being offered by the guidelines for those designations.
- \* To deny and then confirm CORE status to ATM 101X. (after spending considerable time and effort to understand and work through objections to the course, Professor Tom Riccio helped both parties to the debate come to a consensual agreement that will avoid overlap in the CORE)
- \* To change CORE Assessment policy on "O" and "W" assessment. The assessment will not take place on a two year rotation as all CORE designated courses, with "O" course assessment in 2000 and "W"

assessment in 2001.

- \* To send forward a Motion to allow CORE credit for Foreign Language testing in languages not offered by UAF.
- \* To receive an exemplary Assessment Report from ECON/PS100X.
- \* Meet with the new English Department Assessment person (Suzanne Bordelon) in regard to assessing student learning outcomes for ENGL111X, 211X, and 213X and returning that process to its assigned rotation by reporting both Spring 1999 and Spring 2000. Further, CORE Review requested that the English Dept. create for distribution some guidelines for evaluating writing in CORE "W" designated courses (with the understanding that some disciplines have unique criteria).
- \* Work with the Alaska Native Languages Program, the Foreign Languages Department, and the Advisement Center to clarify Alaska Native Languages credit in the Perspectives on the Human Condition. (Motion expected in Fall, 1999)
- \* Vote in agreement with Curricular Affairs to support Senate guidelines regarding departmental authority over courses and faculty presenting disciplinary courses. (Specifically, notified Graduation Office that Phil 322X offered through correspondence will no longer carry CORE credit.)
- \* Request Assessment Reports by May, 25, 1999.
- \* Pass on requests for "O" and "W" designation for courses.
- \* Authorize compression of LS101X to three week period.
- \* Act on 92 petitions to the CORE.
- \* Thank Judy Shepherd and Renee Manfredi for their contribution to the work of CORE Review and welcome Suzanne Bordelon and Jordan Titus to terms on the Committee.

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ATTACHMENT 88/16  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY CURRICULUM REVIEW

ANNUAL REPORT 1998-99 - Charlotte Basham, Chair

In September the committee review and approved three trial courses.

During the Fall 1998 review cycle the committee reviewed 127 academic course and degree requests and approved all but the following: one request from Anthropology was withdrawn; one request from Foreign Languages & Literature was not approved; two requests from Physical Education are on hold; three requests from Philosophy/Humanities received objections and were not approved; and one request from Fisheries is still on hold.

In January the committee review and approved one trial course.

During the Spring 1999 review cycle the committee reviewed and approved 37 academic course and degree requests. A new BAS

degree request was forward to the Senate for approval. By a memo from Provost Paul Reichardt the effective date for the spring review requests will be Spring 2000.

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ATTACHMENT 88/17  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY DEVELOPMENTAL STUDIES

ANNUAL REPORT 1998-99 - Jane Weber and Cindy Hardy, Co-Chairs

#### Accomplishments:

##### Outcomes Assessment and Tracking:

During a face-to-face meeting of the Developmental Studies Committee held May 21 and 22, 1998, we developed a set of questions to address through Outcomes Assessment. These questions asked if a student who succeeded with a C or better in DEVE/M classes and went on to the next 100-level class in that discipline would succeed with a C or better in that 100 level class. We also asked if students who take DEVS 193 (academic intervention) and pass achieve and maintain a semester GPA of 2.0 and sustain that GPA in subsequent semesters. We also developed questions to ask during the 99/00 academic year.

Following up on these questions and our previous work on tracking students from the 93/94 school year, we went through the data we had taken from SIS to answer the DEVE/M questions. While we did much of this work, tallying and entering the data by hand, we eventually contacted Colleen Abrams and she was able to construct a program to pull the data from BANNER. Greg Owens has the data and is working on tabulating it, and we are beginning to discuss trends and what they indicate for our programs. Next year we hope to have enough data over a long enough time period to be able to see clear implications for our programs.

##### Course Number Changes:

Three courses were approved to be changed to 100-level designators. DEVS 193, Academic Intervention, now has a permanent number, DEVS 189. DEVM 070 and 072 have been changed to DEVM 105 and 106. All three of these courses can now count as electives and have numbers appropriate to their level of difficulty.

##### AQSI:

Some members of the Committee met with others on the Senate Ad Hoc AQSI Committee and drafted a proposal to President Hamilton addressing how Developmental programs can meet the challenge presented by the upcoming High School Graduation Qualifying Exam.

##### Ongoing Projects:

##### Outcomes Assessment and Tracking:

We will continue to evaluate data as it comes in. With what we learn from this, we will begin to address the question of long-term success rates of Developmental students and look at how the answers to our questions can shape our long-range goals.

##### AQSI:

We will continue to discuss this and its impact on our programs. The idea for a Center for Excellence, as proposed in the

AQSI Ad Hoc committee report has some similarities to the Emerging Scholars program, which this committee has discussed several times. We will monitor the progress of AQSI testing and the President's response to the Ad Hoc committee's proposals.

#### Tasks for next year:

In addition to pursuing our ongoing projects, we will continue to discuss other issues that could help or affect our programs such as class size and mandatory placement.

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ATTACHMENT 88/18

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY FACULTY APPEALS AND OVERSIGHT COMMITTEE

#### ANNUAL REPORT 1998-99 - John J. Kelley, Chair

1. Membership of the Committee - John Kelley (Chair), Ray Gavlak, Tara Maginnis, David Verbyla, Pham Quang, Godwin Chukwu, Fred Dyen, Don Kramer, Kristy Long, James Ruppert, Richard Stolzberg, George Guthridge.

2. Appeals - The committee met in September and reelected John Kelley (IMS/SFOS) as chair. The first order of business was to meet with Dr. Michael Pippenger, representing United Academics union to discuss and define the Faculty Appeals and Oversight Committee role in relation to section 7.34 (The Appeals Board) of the United Academics union contract with the university. A section to the draft amendment was added to reflect participation of the Appeals and Oversight Committee in the grade appeals process. A modified motion to amend Section 3, (ARTICLE 5: Committees), E., PERMANENT, 8 of the Bylaws was approved by the Senate in which the committee will act as a pool to be drawn upon to act as the United Academics representatives to the appeals board.

3. Review of Administrators - The committee was tasked recommend a list of UAF administrators to be submitted to the Provost for periodic review. A motion was submitted to the Senate on April 5 and referred back to committee. The committee met at its ninth and last meeting of the Spring semester and reviewed previous policy (Dec. 17, 1990, Mtg. #23, May 7, 1990, Mtg. #19 and Feb. 8, 1996, Mtg. #61) concerning evaluation of administrators. The committee recommended resubmission of the list of administrative positions for periodic review based on the rationale determined by previous Senate motions with the understanding that the list be adopted or that previous policy be reexamined.

4. Evaluation of the position of Chancellor - The committee was tasked with development of components and criteria for evaluation of the position of Chancellor of the UAF. John Kelley developed a draft document for discussion in the committee. A revised document was submitted to the Senate Administrative committee. Advice from the Senate administrative Committee and further discussion by the Appeals and Oversight Committee led to a further revised draft. Considerable editorial work is required which may delay submission of the draft document to the Senate until Fall semester, 1999. Kristy Long and Tara Maginnis have lead action on submission of the final draft.

5. Continuity - John Kelley ended his two year position on the

Appeals and Oversight committee. In order to preserve the institutional memory of committee activities, Tara Maginnis was elected Co-chair and will be available for committee activities in the Fall semester 1999.

6. Grade Appeals - Committee members continue to serve as a faculty pool for grade appeals committees.

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ATTACHMENT 88/19

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY GRADUATE SCHOOL ADVISORY COMMITTEE

ANNUAL REPORT 1998-99 - Larry Duffy, Chair

The committee's goals were to address the following issues:

1. Housing for graduate students
2. Flexibility and unit input into admissions procedures.
3. Reconsideration of changes in Masters requirements
4. Reconsideration of archiving projects.
5. Fully transferable graduate credits within the UA system.
6. Modification of Annual Report of Graduate Students
7. Recognition of value of graduate instruction

All of these issues were discussed during the year except item number 7. The committee also worked to review proposals to improve graduate student recruitment and retention. This program grew out of the committee's review of suggestions for the use of an \$200,000 FY99 allotment to the Graduate School. Most ideas were seen as useful if they were initiated on a continuing basis.

The committee recommended the following policies and submitted motions to support them to the Senate:

1. For admission to UAF graduate programs, applicants must have an undergraduate GPA of 3.0. If below a 3.0, applicants must submit the scores from a GMAT or GRE before being admitted.
2. Graduate credit is transferable within the UA system for courses where the student has received a grade of C or better. For use in a specific graduate course, the student's graduate committee must approve and the transfer credit be clearly indicated in the graduate study plan. Residency requirements for UAF graduate programs are 15 credits.

Motion number 2 was amended and passed by the Senate.

A minor revision of the Graduate Student Annual Report form was recommended by the committee to the Graduate Dean and also that centralization of the graduate student admissions process occur under the Graduate School Dean.

Eric Jozwiak discussed the improvements that are being introduced into the housing process for graduate students by Residence Life staff. It was agreed that the quality of housing could be used to improve graduate student recruiting.

The committee recommended the awarding of a posthumous Ph.D. degree to James W. Cook in the Northern Studies Program.

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ATTACHMENT 88/20  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY LEGISLATIVE AND FISCAL AFFAIRS COMMITTEE

ANNUAL REPORT 1998-99 - Scott Deal, Chair

Primary members of the Legislative and Fiscal Affairs Committee for the 1998-99 school year were Scott Deal (Chair), Eduard Zilberkant, Peter Schweitzer, and John Craven, with Wendy Redman participating as an ex-officio member. Following are highlights of the year.

The Legislative and Fiscal Affairs Committee began the 1998-99 school year organizing events intended to put the UAF community in touch with candidates in state and federal elections. Dates for appearances by Governor Tony Knowles, US House Candidate Jim Duncan, and US House Representative Don Young were established (Don Young later cancelled his appearance). Governor Knowles and Jim Duncan spoke to students, staff, and faculty on two separate occasions at the Wood Center in October. On October 13-15 a moderated panel forum for Interior Alaska State House and Senate candidates was organized and held in the Wood Center Ballroom. This forum was organized in cooperation with ASUAF, the Tanana Valley League of Women Voters, and the Arctic Alliance/Fairbanks Daycare Coalition. The series, though poorly attended, was a very successful undertaking, and quite informative for anyone wanting to hear all of the candidates speak on a variety of issues concerning UAF, Fairbanks, and Alaska's Interior. Another successful aspect of the panel forum series was the lines of communication that were opened between the UAF Faculty Senate and the other participating organizations. Now that the precedent has been established, efforts similar to this one should be duplicated in the future.

In October a question was raised to the committee by Dr. Ted DeCorso (Chair, Music Department), on the procedure for departments receiving course lab fees from their respective colleges (would the department receive all collected lab fees if the amount taken in through enrollment exceeded the previous year's estimate, or would the extra amount remain in a college's general fund). After discussions with CSEM and CLA these questions were resolved. Departments can, and do receive the full amount of course lab fees collected through enrollment, even if it exceeds the estimated amount, provided that a request is submitted to the appropriate college.

In November the Legislative & Fiscal Affairs Committee was asked by Senate President Madeline Schatz to draft a resolution to be sent to Governor Knowles regarding the selection of new members of the University Board of Regents. The resolution was voted upon in the Senate and sent to the Governor, who replied in March (see the April Faculty Senate report).

The Legislative & Fiscal Affairs Committee had its first meeting of the new year on Jan 20th. In attendance were Scott Deal, chair, Peter Schweitzer, and Gerry McBeath. The topic of discussion was formulating a plan of activities for the coming semester geared toward communicating with the State Legislature in Juneau regarding budget appropriations to the University of Alaska. Last year the members of the legislature took note of the high degree of support for the University due to the large number of letters,

emails, and visits they received. In light of this fact, it was decided to work towards having committee members to make trips to Juneau, and encourage others to do so. Michael Jennings (UAA), and Gerry McBeath arranged for United Academics to send faculty who are union members to make trips to visit with their legislators to talk about the university budget. In March Eduard Zilberkant, Ted DeCorso, and Kathy Butler-Hopkins visited legislators in Juneau for two days. In the wake of the State Legislature's continuing lack of support for University funding, the members of the committee have kept up a campaign of letter writing, POM messages, and requests for others to do the same.

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ATTACHMENT 88/21  
 UAF FACULTY SENATE #88  
 MAY 3, 1999  
 SUBMITTED BY ADMINISTRATIVE COMMITTEE

#### MOTION

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The UAF Faculty Senate moves to endorse the 1999-2000 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighted against membership distribution from schools and colleges.

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#### 1999-2000 UAF FACULTY SENATE COMMITTEE MEMBERSHIP

#### STANDING COMMITTEES

##### Curricular Affairs

Sukumar Bandopadhyay, CNRDM/SME (00)  
 Carol Barnhardt, SOEd. (00)  
 Charlotte Basham, CLA (00)  
 Dolly Garza, SFOS (01)  
 Chris Hartman, CSEM (01)  
 Ron Illingworth, CRA (01)  
 Judy Shepherd, CRA (00)  
 Janice Reynolds, CLA (00)  
 Ex-Officio: ^Ann Tremarello, Registrar's Office  
                   ^Ed Murphy, CSEM  
                   Wanda Martin, Advising Center  
                   vacant, Student

##### Faculty & Scholarly Affairs

Alvin Amason, CLA (01)  
 Susan Grigg, CLA (00)  
 Bret Luick, ACE (00)  
 Barry Mortensen, CRA (00)  
 John Olson, CSEM (00)  
 Norm Swazo, CLA (01)



John Yarie, CNRDM/SALRM (01)  
 Ex-Officio: ^Jim Sedinger, IAB

#### Graduate & Professional Curricular Affairs

Claudette Bradley-Kawagley, SOEd. (01)  
 James Gardner, CSEM (01)  
 Harikumar Sankaran, SOM (00)  
 Renee Manfredi, CLA (00)  
 Vikas Sonwalkar, CSEM (00)  
 Ex-Officio: Joe Kan, Graduate Dean.  
 Dennis Stephens, Libraries  
 Ann Tremarello, Director, A&R  
 Graduate Student

#### PERMANENT COMMITTEES

##### Committee to Nominate Commencement Speaker and Honorary Degree Recipients

John Gimbel, CSEM (01)  
 Jenifer McBeath, SALRM  
 Trina Mammoon, CLA (01)  
 Claus-M. Naske, CLA  
 Non-University: Phil Younker  
 Student:  
 Ex-Officio: Paul Reichardt, Provost

##### Core Review (Elected)

\*Jin Brown, Speech, CLA (00)  
 Jerry Harrington, CSEM, Sciences (00)  
 Suzanne Bordelon, English, CLA (01)  
 Thomas Riccio, Humanities, CLA (00)  
 Jordan Titus, Psy/Soc/SW, CLA (01)  
 Jonathan Wiens, Math, CSEM (00)  
 vacant, Engineering/Management (01)  
 Student:  
 Ex-Officio: ^David Bantz, Library  
 Sue McHenry, RSS

##### Developmental Studies Committee (Elected)

Nancy Ayagarak, Kuskokwim, CRA (00)  
 Richard Carr, English, CLA (01)  
 Lisa Buttrey-Thomas, Science, CSEM (00)  
 Jerah Chadwick, Devel. Studies, CRA (01)  
 Richard Clausen, Math, CSEM (00)  
 John Bruder, Bristol Bay, CRA (01)  
 Cindy Hardy, TVC (00)  
 Ron Illingworth, Interior Campus, CRA (01)  
 Wanda Martin, Advising Center (00)  
 Joe Mason, Northwest, CRA (00)  
 vacant, Chukchi, CRA (01)  
 , RSS (00)  
 \*Jane Weber, TVC (00)  
 Ex-Officio: ^Ruth Lister, TVC

##### Faculty Appeals & Oversight Committee (Elected)

Godwin Chukwu, CNRDM (01)  
 Linda Curda, CRA (00)  
 Ray Gavlak, ACE (00)  
 Ed Husted, CRA (01)

Don Kramer, SFOS (00)  
 Kristy Long, ACE (01)  
 Tara Maginnis, CLA (00)  
 Jenifer McBeath, CNRDM (00)  
 Pham Quang, CSEM, Math (00)  
 Norm Swazo, CLA (01)  
 Richard Stolzberg, CSEM, Science (99)  
 vacant, SFOS (01)  
 vacant, SOEd. (99)  
 vacant, SOEd. (00)

## Faculty Development, Assessment & Improvement

Barbara Butcher, ACE (01)  
Burns Cooper, CLA (01)  
Linda Curda, CRA (01)  
Scott Huang, SME (00)  
Tom Robinson, SOM (01)  
Dennis Schall, SOEd. (00)  
Dan White, CSEM (00)  
    ^Jim Collins, SOM  
    ^David Bantz, Library

Graduate School Advisory Committee

Judith Kleinfeld-FS appointee (00)  
Mark Herrmann -Provost appt. (00)  
-Provost appt (99)  
Charles Mason -Provost appt (01)  
Brenda Norcross - FS appointee (00)  
Mary Ann Sweeney - Graduate Student  
John Gimbel- FS appointee (01)  
Ex-Officio: Joe Kan, Graduate Dean  
Larry Duffy, Senate President-Elect

## Legislative and Fiscal Affairs

Kara Nance, CSEM (00)  
Steve Johnson, CRA (00)  
Eduard Zilberkant, CLA (00)  
Wendy Redman, SW Univ. Rel.  
^Fred Husby, CNRDM  
^Bob Trent, SME

## OTHER

UAF Governance Coordinating Committee

Larry Duffy, President-Elect  
Ron Gatterdam, President

UAF Faculty Alliance Representatives

Larry Duffy, President-Elect  
Ron Gatterdam, President  
Madeline Schatz, Past-President

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ATTACHMENT 88/22

UAF FACULTY SENATE #88

MAY 3, 1999

SUBMITTED BY ADMINISTRATIVE COMMITTEE

## MOTION

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The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview which may arise until the Senate resumes deliberations in the Fall of 1999. Senators will be kept informed of the Administrative Committee's meetings and will be encouraged to attend and participate in these meetings.

EFFECTIVE: May 3, 1999

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.

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ATTACHMENT 88/23  
UAF FACULTY SENATE #88  
MAY 3, 1999  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

## MOTION

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The UAF Faculty Senate moves to adopt the following calendar for its 1999-2000 meetings.

EFFECTIVE: Immediately

RATIONALE: Meetings have to be scheduled and the Wood Center Ballroom reserved well in advance.

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## UAF FACULTY SENATE

1999-2000  
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
89	9/27/99	Monday	1:30 p.m.	audioconference
90	11/1/99	Monday	1:30 p.m.	face-to-face
91	12/6/99	Monday	1:30 p.m.	audioconference
92	2/7/00	Monday	1:30 p.m.	audioconference
93	3/6/00	Monday	1:30 p.m.	face-to-face
94	4/3/00	Monday	1:30 p.m.	audioconference
95	5/1/00	Monday	1:30 p.m.	audioconference/ face-to-face

Location: Wood Center Ballroom