MEMORANDUM

TO: Steve Atwater, Interim Dean, SOE  
    Hajo Eicken, Director, IARC  
    Doug Goering, Dean, CEM  
    Suzan Hahn, Interim Dean, Libraries  
    Mark Herrmann, Dean, SOM  
    Paul Layer, Dean, CNSM  
    S. Bradley Moran, Dean, SFOS  
    Pete Pinney, Exec. Dean, CRCD  
    Bob McCoy, Director, GI  
    Todd Sherman, Dean, CLA  
    Fred Schlutt, Director, CES  
    David Valentine, Academic Director, SNRE  

FROM: Debu Misra, President  
       UAF Faculty Senate

DATE: February 1, 2016

SUBJECT: Faculty Senate Elections

The UAF Faculty Senate requests that units begin the election process for 2016-2018 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2016.

Unit elections for the Faculty Senate need to be completed by Friday, March 11, 2016 so that the Senate can conduct committee assignments and install the new members at the May 2 meeting. This also allows elected faculty to include this service in their workloads.

**Note that Faculty Senate meetings are typically held on first Mondays of the month from 1-3 p.m. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it.** The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRCD and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Jayne Harvie in the UAF Governance Office at 474-7964. Election information is also posted at: [http://www.uaf.edu/uaegov/faculty-senate/elections/](http://www.uaf.edu/uaegov/faculty-senate/elections/).

Attachments:  
Guidance on Faculty Senate Elections 2016  
UAF Faculty Senate Elections - Terms and Vacancies by Unit  
Faculty Senate Permanent Committee Vacancies (Applicable only to CLA, CNSM, CRCD, and Libraries)
cc: Susan Henrichs, Provost
Larry Hinzman, Vice Chancellor for Research
Faculty Senate Administrative Committee
Evon Peter, Vice Chancellor for Rural, Community and Native Education
Guidance on Faculty Senate Elections 2016:

1) Elections and election procedures are the responsibility of the units, subject to the Bylaws of the Faculty Senate. FS Bylaws are posted at: http://www.uaf.edu/uafgov/faculty-senate/about/

2) The Dean/Director’s office is expected to administer the elections.

3) The Dean/Director may not “appoint” anyone to the Faculty Senate; this is the prerogative of the faculty.

4) NOT ALL FACULTY AFFILIATED WITH A UNIT MAY PARTICIPATE. The Dean/Director’s office should NOT use its full faculty list. Compile a separate list for Faculty Senate elections.
   - Tenure-track, research, and term faculty do qualify for representation on the Faculty Senate, and may participate in the election. Adjunct and affiliate faculty do not qualify, nor do postdocs.
   - Faculty with joint appointments are represented only through the unit of their primary appointment, determined as follows:
     Faculty with joint appointment that include an academic unit (tenure-granting) are represented through that unit, and should vote only in that unit’s elections.
     Faculty with joint appointments in two academic units are represented through the unit in which the faculty member is tenured or will be reviewed for tenure, and should vote only in that unit’s elections.
   - In accordance with these rules, faculty voting in elections at the research institutes (GI, IARC) are limited to Research Faculty whose primary appointment is in that unit. There should be no tenure-track faculty participating in elections at the research institutes. Lists of qualifying faculty for these units are provided.
   - Faculty with a primary appointment in a unit that is too small to have separate representation at Faculty Senate are represented through another unit.

5) Elections should be timed for completion by March 11, 2016. The Dean/Director’s Office notifies the Faculty Senate office of the results by March 14, 2016.
Faculty Senate Elections Spring 2016

COLLEGE OF RURAL AND COMMUNITY DEVELOPMENT (CRCD) TERMS & VACANCIES
Representation: 6 senators and 3 alternates.

Current representation with expiring terms bolded:

College of Rural & Community Development
Representatives Alternates
Bill Barnes (16) – UAF CTC Andy Anger (17) – UAF CTC
Jennie Carroll (17) - CRCD Cindy Hardy (17) - CRCD
Jak Maier (17) - CRCD Galen Johnson (17) – UAF CTC
Jennifer Tilbury (17) - UAF CTC
Jane Weber (16) - CRCD
Sandra Wildfeuer (16) - CRCD

Senator terms expiring at last Senate Meeting in May 2016:
Bill Barnes
Jane Weber
Sandra Wildfeuer

Alternate terms expiring at last Senate Meeting in May 2016:
None

Please elect:
3 senators for 2-year terms (2016-2018)

Please note with regard to the attached table of Permanent Committees:

CRCD membership on the Student Academic Development and Achievement Committee is appointed at the college. Please consult with the SADA Committee Chair (Sandra Wildfeuer) for current vacancies within the college. (Please note that membership from CNSM and CLA is handled at those units.)
### PERMANENT FACULTY SENATE COMMITTEES WITH ELECTED MEMBERSHIP

**CONTINUING MEMBERS & UPCOMING VACANCIES – CLA, CNSM, CRCD and Libraries (as applicable)**

**Membership as of January 2016**

<table>
<thead>
<tr>
<th>College/School</th>
<th>Student Academic Development &amp; Achievement*</th>
<th>Core Review Committee</th>
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<tbody>
<tr>
<td><strong>CLA</strong></td>
<td><img src="image" alt="Table" /></td>
<td><strong>Upcoming Vacancies</strong></td>
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<tr>
<td><strong>Libraries</strong>*</td>
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<td><strong>CNSM / Sciences</strong></td>
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<td><strong>CRCD</strong></td>
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**Notes:**

- Faculty members of SADA Committee do not need to be Senate members. CRCD members are appointed.
- Please refer to Senate Bylaws for complete membership criteria.
- Non-faculty members from Academic Advising and RSS are not included in this table.

FS Bylaws are posted at: [http://www.uaf.edu/uafgov/faculty-senate/about/](http://www.uaf.edu/uafgov/faculty-senate/about/)