



UAF FACULTY SENATE

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www.uaf.edu/uafgov/faculty-senate/

MEMORANDUM

TO: Steve Atwater, Interim Dean, SOE
Hajo Eicken, Director, IARC
Doug Goering, Dean, CEM
Suzan Hahn, Interim Dean, Libraries
Mark Herrmann, Dean, SOM
Paul Layer, Dean, CNSM
S. Bradley Moran, Dean, SFOS
Pete Pinney, Exec. Dean, CRCDD
Bob McCoy, Director, GI
Todd Sherman, Dean, CLA
Fred Schlutt, Director, CES
David Valentine, Academic Director, SNRE

FROM: Debu Misra, President
UAF Faculty Senate *Debasmita Misra*

DATE: February 1, 2016

SUBJECT: Faculty Senate Elections

The UAF Faculty Senate requests that units begin the election process for 2016-2018 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2016.

Unit elections for the Faculty Senate need to be completed by **Friday, March 11, 2016** so that the Senate can conduct committee assignments and install the new members at the May 2 meeting. This also allows elected faculty to include this service in their workloads.

Note that Faculty Senate meetings are typically held on first Mondays of the month from 1-3 p.m. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it. The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRCDD and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Jayne Harvie in the UAF Governance Office at 474-7964. Election information is also posted at: <http://www.uaf.edu/uafgov/faculty-senate/elections/>.

Attachments: Guidance on Faculty Senate Elections 2016
UAF Faculty Senate Elections - Terms and Vacancies by Unit
Faculty Senate Permanent Committee Vacancies (Applicable only to CLA, CNSM, CRCDD, and Libraries)

cc: Susan Henrichs, Provost
Larry Hinzman, Vice Chancellor for Research
Faculty Senate Administrative Committee

Guidance on Faculty Senate Elections 2016:

- 1) Elections and election procedures are the responsibility of the units, subject to the Bylaws of the Faculty Senate. FS Bylaws are posted at:
<http://www.uaf.edu/uafgov/faculty-senate/about/>
- 2) The Dean/Director's office is expected to administer the elections.
- 3) The Dean/Director may not "appoint" anyone to the Faculty Senate; this is the prerogative of the faculty.
- 4) NOT ALL FACULTY AFFILIATED WITH A UNIT MAY PARTICIPATE. The Dean/Director's office should NOT use its full faculty list. Compile a separate list for Faculty Senate elections.
 - Tenure-track, research, and term faculty **do qualify** for representation on the Faculty Senate, and may participate in the election. Adjunct and affiliate faculty **do not qualify**, nor do postdocs.
 - Faculty with joint appointments are represented only through the unit of their primary appointment, determined as follows:
 - Faculty with joint appointment that include an academic unit (tenure-granting) are represented through that unit, and should vote only in that unit's elections.
 - Faculty with joint appointments in two academic units are represented through the unit in which the faculty member is tenured or will be reviewed for tenure, and should vote only in that unit's elections.
 - In accordance with these rules, faculty voting in elections at the research institutes (GI, IARC) are limited to Research Faculty whose primary appointment is in that unit. There should be no tenure-track faculty participating in elections at the research institutes. Lists of qualifying faculty for these units are provided.
 - Faculty with a primary appointment in a unit that is too small to have separate representation at Faculty Senate are represented through another unit.
- 5) Elections should be timed for completion by **March 11, 2016**. The Dean/Director's Office notifies the Faculty Senate office of the results by **March 14, 2016**.

Faculty Senate Elections Spring 2016
COLLEGE OF LIBERAL ARTS (CLA) TERMS AND UPCOMING VACANCIES

Representation: 7 senators and at least 4 alternates
(Library is independent of CLA.)

Current representation with expiring terms bolded:

College of Liberal Arts

Representatives	Alternates
Arts & Communication – Jamie Clark (16)	Arts & Communication – Vacancy
English & Humanities – Eileen Harney (17)	English & Humanities – Gerri Brightwell (16)
Language & Culture – Siri Tuttle (17)	Language & Culture – Patrick Plattet (16)
Social Sciences – John Heaton (17)	Social Sciences – Alexander Hirsch (17)
At large – Daryl Farmer (17)	
At large – Diana DiStefano (16)	At large – Vacancy
At large – Walter Skya (16)	

At the end of this year CLA will have 4 continuing senators and 1 continuing alternate. Both senate terms and alternate terms should be staggered. Ideally, each year 3-4 senators and at least 2 alternates should be elected.

Senator terms expiring at last FS Meeting in May 2016:

Arts & Communication, Jamie Clark (replaced Brian Cook with term ending 2016)
At large, Diana DiStefano
Social Sciences, Walter Skya

Alternate terms expiring at last FS Meeting in May 2016:

Arts & Communication, Vacant seat during 15-16
English & Humanities, Gerri Brightwell
Language & Culture, Patrick Plattet
At-large, Vacant seat during 15-16

Please elect:

3 senators for 2-year terms: 2016-2018
2 alternates for 2-year terms: 2016-2018
1 or 2 alternates for 1-year terms: 2016-2017

Please note with regard to the attached table of Permanent Committees:

All CLA seats on the **Core Review Committee** will expire in May 2016. It is advisable to elect members to staggered terms to help prevent losing all members again in the future. For example, in this election it would be advisable to elect two faculty for one-year seats (2016-2017), and two faculty for two-year seats (2016-2018).

Two seats need to be filled on the **Student Academic Development and Achievement Committee**. One seat should be filled with a faculty from the English Department. The other seat is “at large” from within CLA.

PERMANENT FACULTY SENATE COMMITTEES WITH ELECTED MEMBERSHIP
CONTINUING MEMBERS & UPCOMING VACANCIES – CLA, CNSM, CRCD and Libraries (as applicable)

Membership as of January 2016

College/School	Student Academic Development & Achievement*		Core Review Committee	
	<u>Continuing Committee Reps</u>	<u>Upcoming Vacancies</u>	<u>Continuing Committee Reps</u>	<u>Upcoming Vacancies</u> Terms end in May 2016:
CLA		With change to SADAC Bylaws, there is now an additional new seat for CLA rep. Please elect two faculty (preferably to staggered terms; e.g. one for a one-year term and the other for a two-year term). <u>English Rep:</u> Eileen Harney (16) <u>New Rep</u> (any dept.)	No continuing CLA Reps. It is advisable to elect members to staggered terms to help prevent losing all members at the same time; e.g. two for one-year terms (2016-17) and two for two-year terms (2016-18). ----- <u>At-Large Rep</u> (not CLA): Andrew Seitz, SFOS	<u>English Rep:</u> Burns Cooper (16) <u>Social Sciences Rep:</u> Brian Kassof (16) <u>Humanities Rep:</u> Yelena Matusevich (16) <u>Communications Rep:</u> Kevin Sager (16)
Libraries***	Not applicable	Not applicable	<u>Libraries Rep:</u> Kathy Arndt (17)	None
CNSM / Sciences	<u>Math Rep:</u> Jill Faudree (17) <u>Science Rep:</u> Bill Howard (17)	None	<u>Math Rep:</u> Margaret Short (17) ----- **Core Assessment Unit Reps: Tony Rickard – CNSM Kevin Berry – SOM	<u>Science Rep:</u> Larry Duffy (16) – for Core (Note, FYI: Larry's term as Senate Alternate runs through May 2017.)
CRCD	*Current faculty appointments: BBC and IAC: Sandra Wildfeuer NWC: Joe Mason KUC: Ben Kuntz DEVELOPMENTAL ED: Cindy Hardy; Jennifer Tilbury	Vacant: Chukchi Campus	Not applicable	Not applicable
Notes:	*Faculty members of SADA Committee do not need to be Senate members. CRCD members are appointed. Please refer to Senate Bylaws for complete membership criteria. Non-faculty members from Academic Advising and RSS are not included in this table.		**Please refer to Senate Bylaws for Core Review membership criteria. ***Note that <i>Libraries</i> is now a separate unit from CLA.	