



UAF FACULTY SENATE

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www.uaf.edu/uafgov/faculty-senate/

MEMORANDUM

TO: Steve Atwater, Interim Dean, SOE
Hajo Eicken, Director, IARC
Doug Goering, Dean, CEM
Suzan Hahn, Interim Dean, Libraries
Mark Herrmann, Dean, SOM
Paul Layer, Dean, CNSM
S. Bradley Moran, Dean, SFOS
Pete Pinney, Exec. Dean, CRCDD
Bob McCoy, Director, GI
Todd Sherman, Dean, CLA
Fred Schlutt, Director, CES
David Valentine, Academic Director, SNRE

FROM: Debu Misra, President
UAF Faculty Senate *Debasmita Misra*

DATE: February 1, 2016

SUBJECT: Faculty Senate Elections

The UAF Faculty Senate requests that units begin the election process for 2016-2018 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2016.

Unit elections for the Faculty Senate need to be completed by **Friday, March 11, 2016** so that the Senate can conduct committee assignments and install the new members at the May 2 meeting. This also allows elected faculty to include this service in their workloads.

Note that Faculty Senate meetings are typically held on first Mondays of the month from 1-3 p.m. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it. The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRCDD and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Jayne Harvie in the UAF Governance Office at 474-7964. Election information is also posted at: <http://www.uaf.edu/uafgov/faculty-senate/elections/>.

Attachments: Guidance on Faculty Senate Elections 2016
UAF Faculty Senate Elections - Terms and Vacancies by Unit
Faculty Senate Permanent Committee Vacancies (Applicable only to CLA, CNSM, CRCDD, and Libraries)

cc: **Susan Henrichs, Provost**
Larry Hinzman, Vice Chancellor for Research
Faculty Senate Administrative Committee

Guidance on Faculty Senate Elections 2016:

- 1) Elections and election procedures are the responsibility of the units, subject to the Bylaws of the Faculty Senate. FS Bylaws are posted at:
<http://www.uaf.edu/uafgov/faculty-senate/about/>
- 2) The Dean/Director's office is expected to administer the elections.
- 3) The Dean/Director may not "appoint" anyone to the Faculty Senate; this is the prerogative of the faculty.
- 4) NOT ALL FACULTY AFFILIATED WITH A UNIT MAY PARTICIPATE. The Dean/Director's office should NOT use its full faculty list. Compile a separate list for Faculty Senate elections.
 - Tenure-track, research, and term faculty **do qualify** for representation on the Faculty Senate, and may participate in the election. Adjunct and affiliate faculty **do not qualify**, nor do postdocs.
 - Faculty with joint appointments are represented only through the unit of their primary appointment, determined as follows:
 - Faculty with joint appointment that include an academic unit (tenure-granting) are represented through that unit, and should vote only in that unit's elections.
 - Faculty with joint appointments in two academic units are represented through the unit in which the faculty member is tenured or will be reviewed for tenure, and should vote only in that unit's elections.
 - In accordance with these rules, faculty voting in elections at the research institutes (GI, IARC) are limited to Research Faculty whose primary appointment is in that unit. There should be no tenure-track faculty participating in elections at the research institutes. Lists of qualifying faculty for these units are provided.
 - Faculty with a primary appointment in a unit that is too small to have separate representation at Faculty Senate are represented through another unit.
- 5) Elections should be timed for completion by **March 11, 2016**. The Dean/Director's Office notifies the Faculty Senate office of the results by **March 14, 2016**.

Faculty Senate Elections Spring 2016

COOPERATIVE EXTENSION SERVICE (CES) TERMS AND VACANCIES

Representation: 2 senators and 1 alternate.

Current representation with expiring terms bolded:

Cooperative Extension Service

Representatives

Alternate(s)

Julie Cascio (16)

Mara Bacsujlaky (16)

Candi Dierenfield (17)

Senator term expiring at last Senate Meeting in May 2016:

Julie Cascio

Alternate term expiring at last Senate Meeting in May 2016:

Mara Bacsujlaky

Please elect:

1 senator for 2-year term (2016-2018)

1 alternate for 2-year term (2016-2018)

Note regarding the School of Natural Resources and Extension (SNRE):

Faculty Senate bylaws address membership of combined units in years when re-apportionment occurs.

Re-apportionment occurs during an accreditation review (every seven years). Currently, CES and the

School of Natural Resources each have two elected senators and one alternate. This will continue until a re-apportionment year when the total number of senators and alternates will be recalculated for the unit.

Alternatively, a new unit may request re-apportionment early, which may be granted upon a two-thirds vote of the Faculty Senate.