



## UAF FACULTY SENATE

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[www.uaf.edu/uafgov/faculty-senate/](http://www.uaf.edu/uafgov/faculty-senate/)

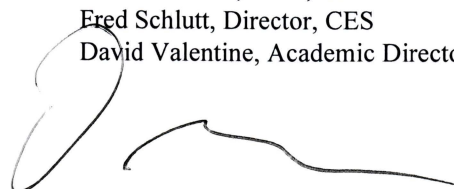
### MEMORANDUM

**TO:** Steve Atwater, Interim Dean, SOE  
Hajo Eicken, Director, IARC  
Doug Goering, Dean, CEM  
**Suzan Hahn, Interim Dean, Libraries**  
Mark Herrmann, Dean, SOM  
Paul Layer, Dean, CNSM  
S. Bradley Moran, Dean, CFOS  
Pete Pinney, Exec. Dean, CRCD  
Bob McCoy, Director, GI  
Todd Sherman, Dean, CLA  
Fred Schlutt, Director, CES  
David Valentine, Academic Director, SNRE

**FROM:** Orion Lawlor, President  
UAF Faculty Senate

**DATE:** February 1, 2017

**SUBJECT:** Faculty Senate Elections



The UAF Faculty Senate requests that units begin the election process for 2017-2019 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2017.

Unit elections for the Faculty Senate need to be completed by **Friday, March 10, 2017** so that the Senate can conduct committee assignments and install the new members at the May 2 meeting. This also allows elected faculty to include this service in their workloads.

**Note that Faculty Senate meetings are typically held on first Mondays of the month from 1-3 p.m. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it.** The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRCD and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Jayne Harvie in the UAF Governance Office at 474-7964. Election information is also posted at: <http://www.uaf.edu/uafgov/faculty-senate/elections/>.

**Attachments:** Guidance on Faculty Senate Elections 2017  
UAF Faculty Senate Elections - Terms and Vacancies by Unit  
Faculty Senate Permanent Committee Vacancies (Applicable only to CLA, CNSM, CRCD, and Libraries)

**cc:** Susan Henrichs, Provost  
Larry Hinzman, Vice Chancellor for Research  
Evon Peter, Vice Chancellor, CRCD  
Faculty Senate Administrative Committee

## Guidance on Faculty Senate Elections 2017:

- 1) Elections and election procedures are the responsibility of the units, subject to the Bylaws of the Faculty Senate. FS Bylaws are posted at:  
<http://www.uaf.edu/uafgov/faculty-senate/about/>
- 2) The Dean/Director's office is expected to administer the elections. (A summary sheet of senate positions and vacancies specific to each unit has been included with the election memo and attachments.)
- 3) The Dean/Director may not "appoint" anyone to the Faculty Senate; this is the prerogative of the faculty. Ask faculty to nominate other faculty for the open seats.
- 4) NOT ALL FACULTY AFFILIATED WITH A UNIT MAY PARTICIPATE. The Dean/Director's office should NOT use its full faculty list. Compile a separate list for Faculty Senate elections.
  - Tenure-track, research, and term faculty **do qualify** for representation on the Faculty Senate, and may participate in the election. Adjunct and affiliate faculty **do not qualify**, nor do postdocs.
  - Faculty with joint appointments are represented only through the unit of their primary appointment, determined as follows:
    - Faculty with joint appointment that include an academic unit (tenure-granting) are represented through that unit, and should vote only in that unit's elections.
    - Faculty with joint appointments in two academic units are represented through the unit in which the faculty member is tenured or will be reviewed for tenure, and should vote only in that unit's elections.
  - In accordance with these rules, faculty voting in elections at the research institutes (GI, IARC) are limited to Research Faculty whose primary appointment is in that unit. There should be no tenure-track faculty participating in elections at the research institutes.
  - Faculty with a primary appointment in a unit that is too small to have separate representation at Faculty Senate are represented through another unit.
- 5) Elections should be timed for completion by **March 10, 2017**. The Dean/Director's Office notifies the Faculty Senate office of the results by **March 13, 2017**.

## Faculty Senate Elections Spring 2017

### LIBRARIES

Representation: 2 senators and 1 alternate. The terms should be staggered.

#### Current representation with expiring terms bolded:

Representatives		Libraries	Alternate
<b>Kathy Arndt (17)</b>		<b>Vacancy</b>	
Steven Hunt (18)			

#### Senator terms expiring at last Senate meeting in May 2017:

Kathy Arndt

#### Alternate term expiring at last Senate meeting May 2017:

Vacancy

#### Please elect:

1 senator for 2-year term (2017-2019)

1 alternate for 2-year term (2017-2019)

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On the **Core Review Committee**, the Library term, filled by Kathy Arndt, expires in May 2017. Please elect a replacement for 2-year 2017-2019 term. (Does not have to be a senator or alternate on Faculty Senate.)

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Informational Note regarding the Library Unit:

Faculty Senate bylaws address unit membership in years when re-apportionment occurs. Re-apportionment occurs during an accreditation review (every seven years). Currently, the Library Unit has two elected senators and one alternate. This will continue until a re-apportionment year when the total number of senators and alternates will be recalculated for the unit. Alternatively, a unit may request re-apportionment early, which may be granted upon a two-thirds vote of the Faculty Senate. (In the Library's case this would be for the purpose of combining its faculty numbers with a larger unit such as CLA. Such a request would best be planned to take effect in the next academic year.)

Reference: FS Bylaws, Sect. 1 (Art. III Membership), subsection E

**PERMANENT FACULTY SENATE COMMITTEES WITH ELECTED MEMBERSHIP**  
**CONTINUING MEMBERS & UPCOMING VACANCIES – CLA, CNSM, CRCD and Libraries (as applicable)**  
**Membership as of January 2017**

**Student Academic Development & Achievement Committee:**

College / School	Continuing Representation	Upcoming Vacancies
College of Liberal Arts  2 seats: 1 English Rep and 1 At-Large Rep (elected at CLA)	At-Large Rep: Sine Anahita (18)*  English: Jennifer Schell (18)*	None
College of Natural Science & Mathematics  2 seats: 1 Math and 1 Science (elected at CNSM)	<i>CNSM: Elect a Math Rep and a Science Rep for 2-yr. terms (2017-2019)</i>	Terms expire in May '17*: Math Rep: Jill Faudree Science Rep: Bill Howard
College of Rural & Community Development (Members appointed at CRCD)	BBC and IAC: Sandra Wildfeuer (DEV Math)  KUC: Ben Kuntz (DEV English)  Developmental Ed: Cindy Hardy (DEV English); Jennifer Tilbury (DEV English – CTC)	Ongoing Vacancies: Northwest Campus Chukchi Campus

**Core Review Committee:**

College / School	Continuing Representation	Upcoming Vacancies
College of Liberal Arts  4 seats: 1 in English; 1 in Social Sciences; 1 in Communication; and 1 in Humanities	English: Daryl Farmer (18)*  Social Sciences: Alex Hirsch (18)*  Communication: Kevin Sager (18)*	Ongoing Vacancy: Humanities <i>CLA: Elect a Humanities Rep for 2-yr. term (2017-2019)</i>
College of Natural Science & Mathematics	Science Rep: Larry Duffy (18)* <i>CNSM: Elect a Math Rep for 2-yr. terms (2017-2019)</i>	Term expires in May '17: Math Rep: Margaret Short
Libraries Representative	<i>Library: Elect a Library Rep for 2-yr. term (2017-2019)</i>	Term expires in May '17*: Kathy Arndt
At-Large Representative	At-Large Campus Rep seat open. (Separate election will be held by the Faculty Senate Office.)	Term expires in May '17*: Andy Seitz, SFOS

**\*(Year): Year = term. Year shown is specific to the term being served on the committee. No correlation is intended with a Senator's or Alternate's term** if a member also happens to simultaneously be an elected senator or alternate. Faculty DO NOT have to be senators to serve on these committees.